

EWEB Board Consent Calendar Request

For Cooperative Contracts

The Board is being asked to authorize the use of a cooperative contract for the purchase of a **Hyster H175FT Forklift with Pape Material Handling (Hyster-Yale)**.

Board Meeting Date:	April 7, 2026	
Project Name/Contract #:	Hyster H175FT Forklift / 26-047-G	
Manager:	Scott Milovich	Ext. 7408
Executive Officer:	Karen Kelley	Ext. 7153
Expected Spend:	\$ 194,000 (One-Time Purchase)	

Narrative:

The Board is being asked to authorize the use of the Sourcewell 053024-HYS cooperative contract for the purchase of one (1) Hyster H175FT, 17,500 lb. forklift.

Operational Requirement and Alignment with Strategic Plan

EWEB's Warehouse Operations require frequent handling of heavy equipment, transformers, and large utility components. These materials often exceed the lifting capacity of our current material handling resources, creating safety risks and operational inefficiencies. The existing 15,000-pound forklift is more than 19 years old and has surpassed its useful life expectancy as the primary large forklift, resulting in higher maintenance costs and reduced reliability. Its limited lifting capacity inhibits safe and efficient handling of loads required for daily operations. The proposed forklift meets OSHA and industry standards for material handling which supports EWEB's commitment to operational resilience and infrastructure reliability.

After researching various models, EWEB staff selected this model because it shares the same operating controls as our existing forklifts, promoting fleet standardization. Standardization is a common practice that reduces maintenance costs, enhances operator familiarity, improves crew safety, and ensures consistent adherence to manufacturer repair and maintenance requirements.

Staff also reviewed procurement options and confirmed that this equipment was previously awarded through a competitive cooperative process, which provides an efficient and cost-effective purchasing method. If approved, EWEB will purchase the Hyster H175FT, a 17,500-pound capacity forklift, at the established contract price. Pape' Material Handling of Eugene, Oregon, being our local Hyster-Yale dealer, offers same-day service for warranty and repairs. They can deliver the unit within 220 days of receiving the purchase order. This timeline ensures the procurement will fall under the 2026 budget.

Purchasing Process

Sourcewell is a local government unit from the state of Minnesota that assists public agencies to contract more efficiently than as an individual entity. They establish competitively awarded cooperative purchasing contracts on behalf of itself and its participating agencies, including EWEB. Sourcewell follows the competitive contracting law process to solicit, evaluate, and award contracts for goods and services which facilitates the public procurement process and leverages governmental agencies purchasing power.

Sourcewell 053024-HYS cooperative contract for Hyster products the purchase was executed on September 11, 2024, with an initial expiration date of June 23, 2028.

ACTION REQUESTED:

Management requests the Board authorize the use of a cooperative contract for the purchase of one (1) Hyster H175FT, 17,500 lb. forklift from Pape Material Handling (Hyster-Yale). This procurement is planned and budgeted in the 2026 Type 1, Capital Replacement budget for Fleet-Related Vehicles of \$2.4 million. Variances will be managed within the budget process and Board policy.

BUDGET CATEGORY: Electric & Water O&M Capital, Type 1, EWEB Equipment