

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve additional funds to the contract with **Oldham Crane Service** for **On-Call Crane Services**.

Board Meeting Date:	January 6, 2026	
Project Name/Contract #:	On-Call Crane Services / 21-021-S	
Manager:	Lisa Krentz	Ext. 7450
Executive Officer:	Karen Kelley	Ext. 7153

Contract Amount:

Original Contract Amount:	\$150,000
Additional \$ Previously Approved:	\$0
Spend over last approval:	\$37,000
Amount this Request:	\$75,000 (Includes spend over last approval)
% Increase over last approval:	50%
Resulting Cumulative Total:	\$225,000 (over 5-years)

Contracting Method:

Method of Solicitation:	Formal Request for Proposals - Services
If applicable, basis for exemption:	NA
Term of Agreement:	August 25, 2021 – August 24, 2026
Option to Renew?	Renews annually up to 5-years total
Approval for purchases “as needed”:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Proposals/Bids Received (Range):	2 (\$16,600 to \$42,000)
Selection Basis:	Highest Ranked Proposer
Narrative:	

Operational Requirement and Alignment with Strategic Plan

Maintaining various hydroelectric and electric distribution equipment often requires specialty crane services that are beyond the capabilities of EWEB’s fleet equipment. On-call services for emergent crane support improves the Utility’s response time. By having a contract in place with competitively bid rates, EWEB can obtain crane services with reduced administrative efforts and a faster response time.

This on-call service contract is made available to the entire EWEB utility and has consistently been in demand. The Board is being asked to approve funds to cover additional needs as the contract goes into its fifth year.

Contracted Goods or Services

The work is diverse and can include, but is not limited to:

- Unloading of specialized equipment and materials at EWEB Roosevelt Operations Center
- Setting steel transmission poles
- Installing large underground concrete vaults

- Removing large concrete lids from existing concrete vaults
- Moving equipment and materials in high-voltage substations
- Setting or removing large pad mount transformers
- Installing and removing stoplogs and temporary bulkheads at EWEB's generation facilities
- Using personnel baskets to transport staff to difficult access locations at EWEB's generation facilities

Purchasing Process

In May 2021, Purchasing initiated a Request for Proposals (RFP) process for on-call crane services, accessible to all departments at EWEB. Proposals were received from Oldham Crane Services and Ness Campbell Crane and Rigging. Both firms were responsive and responsible.

The proposals were evaluated by an EWEB evaluation team. The maximum number of possible points was 100, using the following criteria: Minimum Qualifications (Pass / No Pass – Not scored), Experience with Similar Projects to EWEB's (50 points), Response Time (20 points), Safety (15 points), and Pricing (15 points).

Oldham Crane Service was selected as the highest rated proposer and was awarded the primary contract.

Prior Contract Activities

EWEB Contract	Project Name (Description)	Board Approved	Project Duration (Start to Close)	Original Amount	Approved/Amended Amount to Date (Total)	Reason Code
018-2017	Crane Svcs at Carmen-Smith	NA		\$98,000	\$98,000	
PO 11354	Carmen-Smith Power Tunnel	NA		\$25,000	\$25,000	
PO 22737	Stop Logs at Trail Bridge	NA		\$13,000	\$13,000	
Reason Code: AM = Additional Materials, AW = Additional Work, EW= Emergency Work, SD = Staff Directed, UC = Unforeseen Conditions, Other						

ACTION REQUESTED:

Management requests the Board to approve an increase to the contract with Oldham Crane Service for on-call crane services. The funding for these services has been included in the Generation Department's O&M and capital budgets over the next five years. The Generation Department's O&M budget is \$17.7 million in 2026 and will be similar in future years. The Generation Department's capital budget is projected to be approximately \$20.5 million in 2026 and will be variable in subsequent years. Work outside of the Generation Department is budgeted and managed separately by each respective department. Variances will be managed within the budget process and Board policy.

BUDGET CATEGORY: Electric Capital and O&M, Generation Division, Maintenance and Construction Services



MEMORANDUM

EUGENE WATER & ELECTRIC BOARD

Rely on us.

TO: Commissioners Barofsky, Schlossberg, Brown, Carlson, and Morris

FROM: Deborah Hart, Assistant General Manager/Chief Financial Officer; Quentin Furrow, Purchasing and Warehouse Supervisor

DATE: January 6, 2026

SUBJECT: Board Appointed Consultants

OBJECTIVE: Board Action - Ratification of Board Appointed Consultants

Issue

At the first meeting of the year, the Board is presented with the opportunity to appoint and ratify professional consultants retained outside the competitive selection process.

Background

Consultants are exempt from the competitive selection process when the Board appoints or retains the consultant. The Board Appointed Consultants independently advise and provide professional direction and assessments to the Board without regard to Management's position or interpretation. Consultants are selected based on technical knowledge, areas of expertise, and historical knowledge and perspective of EWEB and its work.

BOARD CONSULTANTS REQUIRING RATIFICATION

Consultant	Service	Tenure	Last Contracted	2025 Spend (to date)	2024 Spend
Luvaas Cobb Eric DeFreest / Primary	General Counsel	Since 2011 with Luvaas Cobb ¹	Contract 1 for Board (23-208), awarded October 2023	\$0 Board Spend	\$8,160 Board Spend
			Contract 2 for Staff (22-157), awarded January 2023	\$78,656 Staff Spend	\$97,580 Staff Spend

Additional contracts have occasionally been used by the Board but may have been awarded after a competitive process with Board approval and do not require ratification or are otherwise exempt.

Discussion

EWEB General Manager Frank Lawson solicited feedback on Board-Appointed Consultants from Commissioners during individual check-in meetings in early December. No substantive feedback warranting changes to contracts was communicated.

Requested Board Action

Management requests ratification of consultant Luvaas Cobb as Board Appointed Consultant for 2026.

¹ Eric DeFreest provided General Counsel to EWEB at Calkins & Calkins prior to 2011 when the contract was assigned to Luvaas Cobb. Calkins & Calkins was retained by EWEB from the 1940's-2011.



MEMORANDUM

EUGENE WATER & ELECTRIC BOARD

Rely on us.

TO: Commissioners Barofsky, Schlossberg, Brown, Carlson, and Morris
FROM: Deborah Hart, Assistant General Manager and Chief Financial Officer
DATE: December 31, 2025
SUBJECT: Annual Appointment of the Supplemental Retirement Committee
OBJECTIVE: Approval of Resolution No. 2601

Issue

EWEB maintains a Supplemental Retirement Plan (SRP) that requires the annual appointment of a committee to make certain decisions.

Background

The EWEB SRP was created in 1968 and closed to new participants in 1988. The objective of the plan is to provide a benefit on retirement which, together with the benefit from PERS, will provide 1.67% of the highest 36-month average salary for each year of service. Independent actuaries determine employer contributions. The plan currently has 6 participants or beneficiaries to whom payments are made. In 2025, EWEB made contributions of \$18,000 to the plan. No contributions were made in 2024 and contributions of \$48,000 were made in 2023. There have been no recent changes in the design or terms of the plan, and none are anticipated in the future.

Discussion

EWEB funds the plan on a “pay as you go” basis, and the SRP committee monitors and administers the plan. A contracted payroll service prepares monthly checks and tax documentation for plan participants. The terms of the plan include a cost-of-living adjustment (COLA) based upon the rate used by the Oregon PERS plan. The plan requires committee members to be appointed by the Board of Commissioners.

Recommendation

Management requests that the Board approve the appointment of Deborah Hart, Assistant General Manager and Chief Financial Officer; Jeremy Whittlesey, Payroll Administrator; and Bridget Otto, Human Resources Manager, to the Supplemental Retirement Committee.

Requested Board Action

Approval of Resolution No. 2601

**RESOLUTION NO. 2601
JANUARY 2026**

**EUGENE WATER & ELECTRIC BOARD
ANNUAL APPOINTMENT OF SUPPLEMENTAL RETIREMENT PLAN COMMITTEE**

WHEREAS, the Eugene Water & Electric Board maintains a Supplemental Retirement Plan in effect since January 1, 1968, which was last amended and restated in July 1988, with an objective to provide a benefit on retirement which supplements Oregon PERS benefits;

WHEREAS, the Supplemental Retirement Plan is a single-employer plan providing retirement, death and disability benefits to a closed group of EWEB retirees and their beneficiaries;

WHEREAS, a Trust was created in accordance with the Pension Trust Agreement effective May 16, 1975, for the benefit of funding the Supplemental Retirement Plan;

WHEREAS, funding of the plan since is provided by Board contributions, deposited to the existing trust account as needed to meet obligations to retirees, together with earnings on plan assets;

WHEREAS, the Supplemental Retirement Plan provides for annual appointment and reappointment by the Board of a Retirement Committee of three to seven members charged with the general administration of the Plan, subject to the consent and approval of the Board of Commissioners;

WHEREAS, Management recommends the Board appoint Deborah Hart (Assistant General Manager and Chief Financial Officer), Bridget Otto (Human Resources Manager), and Jeremy Whittlesey (EWEB Payroll Administrator), as EWEB personnel without rights in or to the Supplemental Retirement Plan funds, to the Retirement Committee;

NOW, THEREFORE, BE IT RESOLVED by the Eugene Water & Electric Board that:

The Board continues the Supplemental Retirement Plan without amendment, and hereby reappoints the Retirement Committee to be comprised of Deborah Hart, Bridget Otto, and Jeremy Whittlesey.

The Retirement Committee shall continue to administer the Supplemental Retirement Plan in accordance with its terms and remain as trustee fulfilling applicable duties under the 1975 Pension Trust Agreement. The trust account may be maintained at a zero or minimal balance within the discretion of the Retirement Committee. Based upon the closed membership in the Supplemental Retirement Plan and the anticipated budget requirements to cover benefit payments in the future, the Board does not require the Supplemental Retirement Plan to be pre-funded. The Board will continue to fund the Supplemental Retirement Plan contributions as a budgetary item on a prospective basis.

Dated this 6th day of January 2026.

THE CITY OF EUGENE, OREGON
Acting by and through the
Eugene Water & Electric Board

President

I, ANNE M. KAH, the duly appointed, qualified, and acting Assistant Secretary of the Eugene Water & Electric Board, do hereby certify that the above is a true and exact copy of the Resolution adopted by the Board at its January 6, 2026 Board Meeting.

Assistant Secretary