



Eugene Water & Electric Board

Board Calendar Report

Updated December 30, 2024

Visit EWEB’s Events Calendar for upcoming EWEB presentations and events in the community <https://www.eweb.org/about-us/calendar>. EWEB hosted events that are open to the community at large are also included herein.





Changes to meeting agenda since last publication:

#	Change Type	Meeting Date	Type	Title/Description/Responsible Party

Generally regular sessions begin at 5:30 p.m. on the first Tuesday of each month, unless that Tuesday falls on or generally conflicts with a national holiday. (EWEB Bylaws Article X., Section 1.)

A 10-minute break is scheduled approximately two hours after start time (5-minute break for virtual meetings)
160 minutes available for non-routine regular session and executive session agenda items

Key:

-  Standard Meeting Date
-  Special Meeting Date
-  Tentative/Hold date for possible 2nd Meeting
-  Event, Webinar, etc. that may be of interest

** Note: Scheduled presentations and dates may be subject to change.*

Eugene Water & Electric Board Tentative Future Agendas

EWEB Board of Commissioners reserves the right to add, delete or reschedule items as needed, change the order of presentations, and discuss any other business deemed necessary at the time of the regular meeting.

EWEB Calendar of Events: eweb.org/about-us/calendar

February 4, 2025

Executive Session 5:00-5:30 P.M.		
Pursuant to ORS 192.660(2)(o) To consider matters relating to the safety of the governing body and of public body staff and volunteers and the security of public body facilities and meeting spaces.		
Regular Board Meeting – 5:45 P.M. <i>(50 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Water Master Plan Update – Kelley/Masters/Water Engineering Supervisor + Carollo Consultant	30	Discussion/Guidance
Recurring – EWEB/City of Eugene Joint Initiatives Agenda – Board of Commissioners	30	Action
EWEB Enterprise Solutions (EES) Update / Report on Project Launch - Hart/McGaughey/Knabe	20	Information
CONSENT CALENDAR		
Recurring – Resolution No. #####, Board Appointments, Committees, Outside Liaisons - Lawson		
CORRESPONDENCE		
Required Review of Bylaws – Kah (Review/Direction)		
Placeholder – State Legislative Update – Heuser (Information)		
Resiliency Policy Reporting for 2024 - Gorsegner		

February 18, 2025 (3rd Tuesday) - Tentative Placeholder

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
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March 4, 2025

Regular Board Meeting – 5:30 P.M. <i>(70 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – State of the Utility Address & Prior Year-end Operational & Strategic Goals Report – Lawson	40	Information/ Discussion
Recurring – State of the Watershed Annual Report (pentachlorophenol plume, illegal camping, watershed monitoring and management topics) (Information) – Kelley/Masters/Fricke/Toth/Donahue/Erkert	20	Information/ Q&A

Recurring – Annual Board Policy Review, and Water System Development Charge (SDC) Methodology/Draft Board Policy – Lawson/Kelley/Hart/Kah	30	Direction
CONSENT CALENDAR		
EWEB/City of Eugene Joint Initiatives Agenda – Lawson/Kah		
CORRESPONDENCE		
Recurring – EWEB Participation in Equity Community Consortium – Yearly Update (Information)		
EWEB GHG Inventory Results using The Climate Registry’s Electric Power Sector Protocol – Hoell (Information)		
Placeholder – Second Water Treatment Plant – Annual Situational Update (Information) - Kelley/Masters/Irvin		
Recurring – State Legislative Update (Board Policy GP13 & Resolution 2420) – Heuser (Information)		

March 18, 2025 (3rd Tuesday)

Executive Session – Start Time 5:00-6:00 P.M. <i>(60 minutes)</i>		
Recurring – Pursuant to ORS 192.660(2)(i) - to review and evaluate the employment performance of the General Manager		
Work Session – Start Time 6:15 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Energy Resource Study: Complete Results of BPA Product Analysis - Booth/Capper/Ulrich/Yale-Bush/Hart	60	Information

April 1, 2025

Regular Board Meeting – 5:30 P.M. <i>(35 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – General Manager's Annual Performance Evaluation and Merit Discussion for prior year – EWEB Board of Commissioners	20	Discussion (Potential Compensation Action)
Recurring - Wildfire Mitigation Compliance Plan Approval, including Annual Update – Parisi/Nice/Kelley	30	Action
Recurring – Climate Guidebook – Hoell (Information) (Includes Annual Greenhouse Gas Inventory/Report for prior year (Board Policy SD15) – (Milovich/Rubin)	30	Information
WORK SESSION		
Board Review of Management’s BPA Product Recommendation - Booth/Capper/Ulrich/Yale-Bush/Hart	45	Discussion
CONSENT CALENDAR		
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CORRESPONDENCE		
Recurring – Annual Power Market, Budget Hedging, and Generation Update (Booth/Capper/J. Hart - Information)		
Recurring – Annual Report on Power Trading Compliance (Board Policy SD8) (Hart/Balmer/Poublon/Lane - Information)		
Recurring – State Legislative Update (Board Policy GP13 & Resolution 2420) (Heuser - Information)		

April 15, 2025

Reminder: Annual Statement of Economic Interest Filing due April 15

For more information see the Oregon Government Ethics Commission webpage at www.oregon.gov/ogec.

April 15, 2025 (3rd Tuesday) - Tentative Placeholder

Work Session – 5:30 P.M.

GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
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Next McKenzie River Tour – Spring 2026

May 6, 2025

Regular Board Meeting – 5:30 P.M.

(35 min. remaining)

ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Update to Customer Fees, Rates, and Charges – Hart/Rue (Executive Team, Managers, Irvin, Lowen, Bradford, Svetal, Williams, J. Hart, Rubin)	15-20	Information/ Direction
Recurring – Annual Capital Project Update - Kelley	30	Information
Recurring – Annual Reserve Fund Status and Transfers/Use of Reserves – Hart	30	Direction
Recurring – Annual Strategic Plan Review – Lawson	30	Discussion
Recurring – Process for Next GM Performance Evaluation – EWEB Commissioners	15	Direction
CONSENT CALENDAR		
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CORRESPONDENCE		
Recurring – Annual Update Walterville Project Operating Regime & River Flow Forecast for Upcoming Summer (<i>per Record of Decision, Signed January 10, 2018, by GM Lawson</i>) (Information)		
Recurring – Quarterly Strategic & Operational Report for Q1 – Lawson/Executive Team/Managers		
Placeholder – State Legislative Update – Heuser (Information)		

Thursday, May 15, 2025

Special Upriver Meeting – 6:00 P.M.

Walterville Community Center 39259 Camp Creek Road, Walterville, OR.

TOPICS	TIME
Leaburg Decommissioning Action Plan (LDAP) Update – Krentz/Zinniker/Somogye/Leighty/Spencer	TBD
TBD	

June 3, 2025

Regular Board Meeting – 5:30 P.M. <i>(-30 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Prior Year-End (2024) Audited Financial Statements and Management Letter - CFO/Moss Adams	35	Information
Recurring - Resolution No. #####, Highest & Best Use of Cash/Reserves/Transfers - CFO	20	Action
BPA Product Decision & Action Plan Adoption - Booth/Capper/Ulrich/Yale-Bush/Hart	45	Action
Recurring – Annual Integrated Electric Resource Plan (IRP) Update – Booth/Capper	30	Information
Recurring – Annual Capital Improvement Plan Assumptions and Priorities – Lawson/Kelley	40	Direction
Recurring – Upriver Meeting Follow-Up Discussion – Commissioners	20	Discussion
CONSENT CALENDAR		
Resolution No. #####, Proposed Price Changes including annual adjustments to Joint Use/Pole Attachments and Dark Fiber, and other prices and fees as necessary. (D. Hart/Rue/Executive Team/Managers/Irvin/Lowen/Bradford/Svetal/Williams/J. Hart)		
CORRESPONDENCE		
Recurring – EWEB’s Prior-Year (20##) Oregon Renewable Portfolio Standard (RPS) Compliance Report – Booth/Capper (Information)		

July 8, 2025 (Special Date due to Holiday)

Regular Board Meeting – 5:30 P.M. <i>(100 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – 2026 Integrated Capital and Financial Plans – Lawson/Kelley/Hart	60	Direction
CONSENT CALENDAR		
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CORRESPONDENCE		
Recurring – Annual Enterprise Risk Management (ERM) Update (Board Policy SD20) - Gorsegner (Information)		
Recurring – Lead & Copper Rule Revisions Compliance Plan – Masters/Fricke (Information)		
Recurring – State Legislative Update – Heuser (Information)		

August 5, 2025

Regular Board Meeting – 5:30 P.M. <i>(160 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
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CONSENT CALENDAR		
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CORRESPONDENCE		
Recurring – Quarterly Strategic & Operational Report for Q2 – Lawson/Executive Team/Managers		

September 2, 2025

Regular Board Meeting – 5:30 P.M. (140 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Current Year Legislative and Regional Policy Update & Upcoming Year Legislative Session Preview - Heuser	20	Update
CONSENT CALENDAR		
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CORRESPONDENCE		
Recurring – Annual Audit Management Letter Update – Hart (Information)		
BPA Pass Through/Rate Impact, including Communications Plan - Hart/Rue/Connors (Information)		

September 16, 2025 (3rd Tuesday) - Tentative Placeholder

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
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October 7, 2025

Regular Board Meeting – 5:30 P.M. (70 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Draft Upcoming-Year (2026) Electric & Water Budgets and Long-Term Financial Plans Update – CFO/Hart	15+15	Update/Direction
Recurring – Public Hearing on Upcoming Year 2026 Budget Assumptions and LTFP – Board President	10	Public Hearing
Tentative – Leaburg Decommissioning Action Plan (LDAP) Update – Krentz/Zinniker/Somogye/Leighty/Spencer	30	Update
Recurring – Annual Dam Safety Update - Krentz/Ohman	20	Update/Direction
CONSENT CALENDAR		
Recurring – Resolution No. #####, Annual Investment Policy Review – Hart		
Resolution No. 25##, Authorizing GM to sign BPA Contract within approved Terms - Booth/Capper/Ulrich/Yale-Bush/Hart		
CORRESPONDENCE		
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October 21, 2025 (3rd Tuesday) - Tentative Placeholder

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
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November 4, 2025

Regular Board Meeting – 5:30 P.M. (120 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Upcoming-Year (2026) Proposed Budgets and Prices – CFO/Hart	15+15	Update/Direction
Recurring – Public Hearing on Upcoming-Year (2026) Proposed Budgets and Prices – Board President	10	Public Hearing
CONSENT CALENDAR		
Recurring – Resolution No. #####, Trojan Annual Operating Budget – CFO/Hart		
CORRESPONDENCE		
Recurring – Upcoming Year Legislative Session Preview and Legislative Position Proposals – Heuser (Guidance)		
Recurring – Quarterly Operational & Strategic Goals Report for Q3 – Lawson/Executive Team/Managers		

December 2, 2025

Regular Board Meeting – 5:30 P.M. (25 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Upcoming-Year (2026) Proposed Budgets and Prices – CFO/Hart	15+15	Update/Action
Recurring – Public Hearing on Upcoming-Year (2026) Proposed Budgets and Prices – Board President	10	Public Hearing
Recurring – Resolution No. #####, Upcoming Year State Legislative Agenda (Board Policy GP13) - Lawson/Heuser	20	Action
Recurring – Annual Board Policy Review (policies changed within one year) – Lawson	30	Direction
Work Session		
Recurring – 2026 Organizational Goal Development – Lawson	45	Direction
CONSENT CALENDAR		
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CORRESPONDENCE		
Recurring – Present Year-End (2025) Audit Planning - CFO/Moss Adams Auditors (Information)		
Recurring – Board Officer and Liaison Positions – Lawson/Kah (Information)		

Items that may be added to future meeting agendas or correspondence:

#	Originated From/Date	Subject/Objective	Timing	Schedule	Status/Comments/Responsible Party
1	March 1, 2022	City of Eugene Liaison Update (Information)	To occur the month following meetings with COE Leadership	Quarterly, next occurrence Tentatively March 2025	Recurring 15-minute agenda item to be added at the end of Items from Commissioners.
2	May 3, 2022	Proposed Update to Customer Service Policy – AMI/Manual Meter Reading Fees (Action)	TBD	TBD	To be included with future 2025 fee reviews and updates Hart/McGaughey/Kelley
3	January 9, 2024	SD14 Real Property Policy		pending possible legislative changes to recreational immunity	
4	August 6, 2024	Adoption of EWEB Annex to the Lane County Natural Hazards Mitigation Plan	After FEMA approves the EWEB annex	Early 2025	Action via Consent Calendar or Agenda – Parisi
5	Sept. 3, 2024	Update to Water System Development Charges	After Water Master Plan is developed	~June 2025	Kelley/Rue/Water Engineering Supervisor
6	November 2024	Resolution No. 2501, Property Acquisition		~February or March 2025	Kelley/O’Dell/Rubin/Farthing/ Irvin
7	Q3 2024	Contract for DEI Consulting Services	Following completion of RFP process	Q1-Q2 2025	Action via Consent Calendar – Hoell/Carter

Status is “Pending”, “Approved”, or “Declined”

Timing refers to the criticality of scheduling, i.e., ASAP, or non-critical.