

## **EWEB Board Consent Calendar Request**

*For Contract Awards, Renewals, and Increases*

As requested by the Board following the EES presentation provided by Travis Knabe, Chief Information Officer, and Julie McGaughey, Chief Customer Officer, at the November board meeting, this consent asks the Board to approve an increase in the value of the contract with **Avant Consulting Solutions, LLC** for **EES Project-related services**. No additional budget is being requested as this amount has been included in the IS Division's budget.

Board Meeting Date:	December 3, 2024	
Project Name/Contract #:	EES Project / 23-038-PSC	
Manager:	Bruce Debysingh	Ext. 7196
Executive Officer:	Travis Knabe	Ext. 7770

### **Contract Amount:**

Original Contract Amount:	\$5,000,000 (Approved March 7, 2023)
Additional \$ Previously Approved:	\$0
Spend over last approval:	\$0
Amount this Request:	\$5,000,000
% Increase over last approval:	100%
Resulting Cumulative Total:	<b>\$10,000,000 (Over 5-years)</b>

### **Contracting Method:**

Method of Solicitation:	Direct Negotiation
If applicable, basis for exemption:	Sole Source
Term of Agreement:	March 8, 2023 – February 28, 2028
Option to Renew?	No
Approval for purchases "as needed":	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Proposals/Bids Received (Range):	1 - \$5,000,000
Selection Basis:	Direct Negotiation

Narrative:

### Operational Requirement and Alignment with Strategic Plan

EWEB has worked closely with Avant Consulting Services on the EES Program since signing its first contract in 2023. Avant has proven to be a strong partner to EWEB, providing program management services, business analyst services, and quality assurance services. As we progress to Season 2 of the EES Program (stabilization and continuous improvement), we would like the ability to continue this partnership with Avant, and leverage their knowledge and capabilities in SAP Delivery, development and functional support. The availability of additional Avant resources during Season 2 is necessary for stabilization of the EES Program applications and preparation for Season 3 of the program (Enterprise Asset Management and Field Service Management), which aligns with Organizational Goal 1, Ongoing Operational Efficiency & Effectiveness and Organizational Goal 4, SAP Finance and Customer Systems "Go-Live."

Contracted Goods or Services

Contracted services for the EES program will include, but are not limited to, program/project management services, business analyst services, quality analyst services, business process exception management services, and development services.

EWEB will issue task orders detailing the negotiated scope of work, project deliverables timeframes, and effort/costs related to the work.

Purchasing Process

In October 2024, staff entered into discussions with Avant to determine the scope of work required for Season 2 of the EES Program.

Prior Contract Activities

EWEB Contract	Project Name (Description)	Board Approved	Project Duration (Start to Close)	Original Amount	Approved/Amended Amount to Date (Total)
22-240-PSC	EES Pre-Planning & Implementation Support Services	N/A	3/1/23 to 6/30/23	\$150,000	\$35,300

**ACTION REQUESTED:**

Management requests the Board approve an increase to the contract with Avant Consulting Solutions, LLC for EES Program services, including but not limited to program/project management, business analyst services, quality assurance services, business process exception services, and development services. Approximately \$3.1 million was planned for these services in the IS Division proposed 2025 budget of \$10,773,000. Variances will be managed within the budget process and Board policy.

**BUDGET CATEGORY:** Information Technology, Type 2, EES Program