

## **EWEB Board Consent Calendar Request**

*For Contract Awards, Renewals, and Increases*

The Board is being asked to approve as-needed purchases with **Scelzi Enterprises, Inc.** for **Specialized/Custom Truck Service Bodies** thru March 2029.

Board Meeting Date: March 5, 2024  
Project Name/Contract #: Specialized/Custom Truck Service Bodies / 24-050-G  
Manager: Scott Milovich Ext. 7408  
Executive Officer: Karen Kelley Ext. 7153

### **Contract Amount:**

Original Contract Amount: \$800,000  
Additional \$ Previously Approved: \$0  
Spend over last approval: \$0  
Amount this Request: \$800,000  
% Increase over last approval: NA  
Resulting Cumulative Total: **\$800,000**

### **Contracting Method:**

Method of Solicitation: Direct Negotiation  
If applicable, basis for exemption: EWEB Rule 3-0275 (Sole Source Procurements)  
Term of Agreement: **5-Years (March 6, 2024 – March 30, 2029)**  
Option to Renew? No  
Approval for purchases “as needed”: Yes  No   
Proposals/Bids Received (Range): NA  
Selection Basis: Sole Source (EWEB Rule 3-0275)  
Narrative:

### Operational Requirement and Alignment with Strategic Plan

EWEB’s fleet includes vehicles that utilize storage compartments, which are mounted to the vehicle for tools and equipment. In most cases, a complete auxiliary body, mounted directly to the vehicle chassis, is readily available. Specialized service bodies are more complex in design as they are made of a heavier construction to support small cranes, overhead racks, and incorporate hydraulic tool circuits, heavier payloads, and therefore require Fleet Services Staff to work directly with the service body manufacturer on an engineered design and build of the product.

By using designs that were created in 2014 and not changing our specifications, we have minimized the cost for these specialized and complex body designs. EWEB has standardized its fleet by retaining a relationship with Scelzi Enterprises, as they have built several specialized service bodies for EWEB Line Crew-Leader trucks, and for our larger Water service trucks. As Fleet staff looks at replacing vehicles which have reached the end of their useful life, they have identified several which require specialized service bodies. Staff would like to maintain the same blueprint in design as previous, so newer vehicles retain the same standards and functional use.

Contracted Goods or Services

Purchase of specialized/custom truck service bodies.

Planned vehicle replacements suggest that the total spend amount will be approximately \$800K expected for 2024 thru March of 2029.

Purchasing Process

EWEB has standardized on Scelzi brand service bodies for its fleet of utility vehicles requiring specialized bodies. Standardization is a common fleet practice and will minimize the required spare parts, limit fleet storage and inventory requirements, and will result in a more efficient work environment for both Fleet Staff as they maintain and repair the equipment, and for the vehicle users who are familiar with the truck bodies, their layout and how they operate. For these reasons, Staff has deemed Scelzi to be a sole source provider for the purchase of specialized truck bodies.

Proposals/Bids Received

NA

Competitive Fair Price (If less than 3 responses received)

There are few manufacturers who design and build specialized service bodies similar in scope to EWEB’s design, but the cost of shipping a vehicle to their upfitting locations (in the Midwest and East Coast), and back to EWEB is financially unfeasible. Scelzi Enterprises is a west coast manufacturer which has service centers California, Oregon and Washington state. This is important when needing to repair a damaged body or getting replacement parts.

While, body builders can provide a price for the base item, the costs of the additional features and components can be complex. EWEB Staff looks at the individual cost elements of all components that collectively comprise the total price. A determination that the prices are fair and reasonable was concluded after surveying the market. Staff determined the proposed price is fair to both parties, considering the cost, quality, and delivery considerations.

Prior Contract Activities

EWEB Contract	Project Name (Description)	Board Approved	Project Duration (Start to Close)	Original Amount	Approved/Amended Amount to Date (Total)	Reason Code
PO 27256 / Sole Source SS-422	2021 Ford F550 Crew Cab	NA	November 3, 2021 – June 30, 2022	\$100,000	\$100,000	
PO 26888 / Sole Source SS-422	2021 Ford F550 Crew Cab	NA	October 5, 2021 – June 30, 2022	\$100,000	\$100,000	
21-188-G	Standard Truck Bodies (5 ea)	NA	August 30, 2021 – June 30, 2022	\$148,000	\$148,000	
Reason Code: AM = Additional Materials, AW = Additional Work, EW= Emergency Work, SD = Staff Directed, UC = Unforeseen Conditions, Other						

**ACTION REQUESTED:**

Management requests the Board approve as-needed purchases with Scelzi Enterprises, Inc. for specialized/custom truck service bodies. Approximately \$2.79 million was planned for vehicle purchases in the 2024 Electric General Capital (Type 1) budget of \$22.7 million, and approximately \$923,000 was planned for vehicle purchases in the 2024 Water General Capital (Type 1) budget of \$11.2 million. Variances will be managed within the budget process and Board policy.