

EWEB Board Consent Calendar Request

For Cooperative Contracts

The Board is being asked to authorize the use of a cooperative contract for the purchase of **Digger Derricks** with **Altec Industries, Inc.**

Board Meeting Date:	July 11, 2023
Project Name/Contract #:	Digger Derricks / 23-092-G
Manager:	Scott Milovich Ext. 7408
Executive Officer:	Karen Kelley Ext. 7153
Expected Spend:	\$1.4 million (One-Time)

Narrative:

The Board is being asked to authorize the use of the Sourcewell 110421-ALT cooperative contract for the purchase of three Digger Derricks.

Operational Requirement and Alignment with Strategic Plan

This purchase, if approved, will be for three (3) Digger Derricks for the Electric Division's Line Crews. These Digger Derricks will be configured in accordance with EWEB specifications as outlined in the solicitation document. Two of these units are replacing Digger Derricks which will be over 20 years old when the new units arrive. The other is being procured to fill the required needs of crew structure and growth.

With supply chain interruptions and long lead times on new equipment, EWEB staff reached out to qualified vendors, each possessing a cooperative contract for Digger Derricks, on procuring three (3) new Digger Derricks. This method assured the Utility is receiving fair and competitive pricing by utilizing cooperative purchasing contracts. Only Altec Industries, Inc. and Terex responded with quotes. Elliott Equipment Company declined to provide a quote due to an inability to meet EWEB specifications and Versalift also declined to provide a quote due to an inability to provide product in the foreseeable future. Altec Industries, Inc. proved to be the lowest quote of the two received.

Although, these units were planned for normal replacement in 2023, with manufacturing delays, we will not receive the new units until the budget year of 2026.

Purchasing Process

Sourcewell, a State of Minnesota local government agency and service cooperative, issued RFP 110421 on September 16, 2021, to establish a national cooperative contract for Public Utility Equipment with Related Accessories and Supplies. This solicitation was published in the Daily Journal of Commerce in Oregon on September 17, 2021. Sourcewell awarded a contract to Altec Industries, Inc. on January 12, 2022. This contract expires on December 27, 2025, and may be extended up to one additional one-year period.

ACTION REQUESTED:

Management requests the Board authorize the use of a cooperative contract for three Digger Derricks with Altec Industries, Inc. Approximately \$1.3 million was planned for vehicles and power operated equipment in the 2023 Electric Capital Budget of \$74.2 million. Variances will be managed within the budget process and Board policy.

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve 2021 – 2023 purchases and a continuation of services with **CenturyLink** for **Telephone Services**.

Board Meeting Date: July 11, 2023
Project Name/Contract #: Telephone Services CenturyLink Contract #600053
Executive Officer: Travis Knabe Ext. 7770

Contract Amount:

Original Contract Amount: \$594,000
Additional \$ Previously Approved: \$0
Spend over last approval: \$0
Amount this Request: \$594,000
% Increase over last approval: NA
Resulting Cumulative Total: **\$594,000 (Years 2021 – 2023)**

Contracting Method:

Method of Solicitation: Direct Negotiation
If applicable, basis for exemption: EWEB Rule 6-0160 (Contracts for Price Regulated Items)
Term of Agreement: Month to month agreement, over 3 years
Option to Renew? No
Approval for purchases “as needed”: Yes No
Proposals/Bids Received (Range): NA
Selection Basis: Sole-Source

Narrative:

Operational Requirement and Alignment with Strategic Plan

EWEB requires the use of telephone services to support the following needs:

- Safety and Critical Communications
- Customer Service and Community Relations
- Internal Communications

Phone technologies are still a core part of EWEB functions and operations. EWEB supports many locations across Lane County and the greater Pacific Northwest, and we use telephone services to maintain vital safety and operational awareness at all EWEB sites and facilities. These communications links are vital to the reliable and safe operation of our water and electric systems. Telephone technologies continue to provide a key link for the public to our customer service and community relations teams.

Contracted Goods or Services

EWEB requires telephone services at its various locations. These services include landline services, long-distance services, ring-down lines at electric substations and radio locations, and connections between water substations. These price regulated services are solely available from CenturyLink, as an Oregon Public Utility Commission certified provider.

Purchasing Process

EWEB may, without competitive bidding, contract for the direct purchase of services where the rate for the services being purchased is established by state regulatory authority. The Oregon Public Utility Commission (PUC) regulates rates and services provided by telecommunications utilities. CenturyLink is a current certified telecom provider.

Competitive Fair Price

Pricing is regulated by the Oregon PUC.

Prior Contract Activities

EWEB Contract	Project Name (Description)	Board Approved	Project Duration (Start to Close)	Original Amount	Approved/Amended Amount to Date (Total)	Reason Code
*OR-PA-5223 and CenturyLink 600053	Telephone		2021-2022		424,185	*
OR-PA-5223	Telephone	6-6-17	2017-2020	510,000	716,872	*
OR-PA-7558	Telephone	2-1-13	2014-2017	555,000	551,956	
OR-PA-7558	Telephone	3-1-11	2011-2014	585,600	590,720	

Reason Code: AM = Additional Materials, AW = Additional Work, EW= Emergency Work, SD = Staff Directed, UC = Unforeseen Conditions, Other

*The previous cooperative State Price Agreement had expired, and the State currently doesn't offer any CenturyLink agreements for use by Oregon public agencies. Staff did not have a contract to reference for Board approval and were adding to the previous OR-PA-5223. Staff had been in communication with the State multiple times and were led to believe there was a forthcoming contract. The State eventually abandoned plans to provide a cooperative contract and CenturyLink began a month-to-month agreement.

Note: These services are a price regulated, sole-source requirement that EWEB must utilize to maintain business operations. Historically, these services were required and managed exclusively by EWEB's IS Division. EWEB's Water and Electric Divisions began utilizing the price agreement for their existing needs during 2017-2020 under separate PO's. Our existing systems don't allow for contract owners to monitor cross-divisional purchases against a cooperative contract and the specific amount approved within the system for their respective divisions. Staff will refine monitoring processes to catch these anomalies in the future. The Water Division's previous requirements were on average \$17,500 per year and are expected to be \$6,700 in 2023. The Electric Division's previous requirements were on average \$72,500 per year and are expected to be \$25,000 in 2023. Staff are requesting approval of years 2021-2023, which equates to \$424,000 for 2021-2022 and \$170,000 for 2023. Staff are currently determining EWEB's needs for years 2024 onward and will bring another request before the Board once those needs are accurately determined.

ACTION REQUESTED:

Management requests the Board approve 2021 – 2023 purchases and a continuation of services with CenturyLink for telephone services. Approximately \$134,000 was planned for these services in the 2023 IS Division O&M budget of \$5.4 million; approximately \$6,700 was planned for these services in the 2023 Water Operations Distribution budget of \$1.1 million; approximately \$30,000 was planned for these services in the 2023 Communications budget of \$163,000. Variances will be managed within the budget process and Board policy.

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new contract with **David Evans and Associates, Inc.** for **Environmental Permitting Services related to the Permitting of Willamette River Treatment Plant and Intake.**

Board Meeting Date: July 11, 2023
Project Name/Contract #: Willamette River Treatment Plant and Intake Environmental Permitting Services / Contract 23-082-PSC
Manager: Mike Masters Ext.7549
Executive Officer: Karen Kelley Ext.7153

Contract Amount:

Original Contract Amount: \$1,600,000
Additional \$ Previously Approved: \$0
Spend over last approval: \$0
Amount this Request: \$1,600,000
% Increase over last approval: NA
Resulting Cumulative Total: **\$1,600,000 (over 7 years)**

Contracting Method:

Method of Solicitation: Formal Request for Proposals
If applicable, basis for exemption: NA
Term of Agreement: Project is expected to last approximately seven (7) years
Option to Renew? No
Approval for purchases "as needed": Yes No
Proposals/Bids Received (Range): 1 - \$1,490,700
Selection Basis: Highest Ranked Proposer

Narrative:

Operational Requirement and Alignment with Strategic Plan

The Board is being asked to approve a contract for professional services related to the acquisition of the various federal and state permits required for the Willamette River Treatment Plant – Goal #6 in EWEB’s Strategic Plan. The work will build upon the permitting strategy developed in early 2023 and include agency coordination, submittal of permit applications in Q1-2024, and supporting efforts to obtain permit approval in early 2026. The work also includes services during construction for compliance and permitting support.

Contracted Goods or Services

If approved, David Evans and Associates will facilitate the acquisition of required state and federal permits associated with the new intake and treatment plant, transmission pipelines, and related facilities. Specific tasks include:

- Coordination and consultation with:
 - U.S. Army Corps of Engineers (USACE)
 - National Marine Fisheries Service (NMFS)

- U.S. Fish and Wildlife Service (USFWS)
- Oregon Department of State Lands (DSL)
- Oregon Department of Environmental Quality (DEQ)
- Oregon Department of Fish and Wildlife (ODFW)
- Relevant local agencies.
- Wetland delineations and documentation
- Aquatic surveys
- Temperature modeling and development of thermal trading plan
- Cultural resource investigations
- Removal/Fill Permitting including submittal of Joint Permit Application
- Preparation of a biological assessment
- National Pollutant Discharge Elimination System Permitting
- Assistance with the required public involvement.

Purchasing Process

In May 2023, EWEB purchasing staff initiated a formal Request for Proposals (RFP) process for the environmental permitting services related to the Willamette River Treatment Plant and Intake. The RFP was advertised on the State of Oregon’s procurement bid site, OregonBuys, and in the Portland Business Tribune. One proposal was received, from David Evans and Associates, Inc.

The proposal was evaluated by an EWEB evaluation team. The maximum number of points for responses was 100 points. The evaluation criteria used was as follows: Minimum Qualifications (Pass/No Pass); Project Approach (15 points); Project Experience (60 points); Project Team Experience (15 points); Project Fee (10 points). After completing the evaluation, David Evans and Associates, Inc. was found to be responsive and responsible and the successful proposer.

Bids Received

Vendor Name	City, State	Offered Price	Ranking (for RFPs)
David Evans and Associates, Inc.	Portland, OR	\$1,490,700	1

Competitive Fair Price (If less than 3 responses received)

The Request for Proposal was publicly advertised on the State of Oregon’s Procurement Site, OregonBuys, and the Portland Business Tribune. In addition, staff notified firms that could potentially perform the work required at this level of complexity about the proposal opportunity. The feedback received from the non-proposing firms is they are currently at capacity and struggling to find new qualified staff, therefore they are not able to take on additional projects at this time. Staff has reviewed DEA’s billing rates and determined they are consistent with competing firms in the Pacific Northwest and as compared to other firms currently doing similar work for EWEB.

Prior Contract Activities

EWEB Contract	Project Name (Description)	Board Approved	Project Duration (Start to Close)	Original Amount	Approved/Amended Amount to Date (Total)	Reason Code
2425	Willamette River Intake Initial Permitting	NA	5/6/15-5/6/20	\$91,843	\$23,507 complete	
18-2690	2018 Bathymetric & Topographic Survey/Carmen Reservoir	NA	7/20/18-12/31/18	\$32,800	\$40,300	AW,SD

22-223	Second Source Permitting Strategy Support	NA	12/15/22-12/15/23	\$80,000	\$31,850 active	
Reason Code: AM = Additional Materials, AW = Additional Work, EW= Emergency Work, SD = Staff Directed, UC = Unforeseen Conditions, Other						

18-2690-Q Scope of work was increased to include additional calculations and for sinkholes located perpendicular to the dam crest.

ACTION REQUESTED:

Management requests the Board approve a contract with David Evans and Associates, Inc. for Environmental Permitting Services related to the Willamette River Treatment Plant and Intake. The work under the proposed multi-year contract will be completed under the umbrella of the Second Source Treatment Plant. Approximately \$100 million is included in the 5-year Water Capital Plan for this project. Variances will be managed within the budget process and Board policy.

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new contract with **Moss Adams LLP** for **Audit Services**.

Board Meeting Date: July 11, 2023
Project Name/Contract #: Audit Services / 23-024-PSC
Manager: Aaron Balmer Ext. 7436
Executive Officer: Deborah Hart Ext. 7695

Contract Amount:

Original Contract Amount: \$900,000
Additional \$ Previously Approved: \$0
Spend over last approval: \$0
Amount this Request: \$900,000
% Increase over last approval: NA
Resulting Cumulative Total: **\$900,000 (over 5 years)**

Contracting Method:

Method of Solicitation: Direct Negotiation
If applicable, basis for exemption: Sole Source Findings SS-467
Term of Agreement: Initial term is one (1) year
Option to Renew? Yes, annually up to five (5) years total
Approval for purchases "as needed": Yes No
Proposals/Bids Received (Range): NA
Selection Basis: Sole Source Findings SS-467
Narrative:

Operational Requirement and Alignment with Strategic Plan

This contract is for audit services, including but not limited to: annual audit and opinion on EWEB financial statements, single audits as needed, annual audit and opinion on the Eugene Water & Electric Board Retirement Benefits Trust, consulting services (including internal controls review of EWEB's EES project implementation), occasional delivery of training to accounting and other utility staff, and review of bond offering documents that include EWEB financial statements, as needed.

Contracted Goods or Services

EWEB requires annual financial statement audits, audits under Uniform Grant Guidance, and annual audits of the EWEB Retirement Benefits Trust (the Trust). Audit services include planning meetings with the Board, communication of internal control issues and preparation of a management letter, technical consultation with finance staff, and review of bond offering documents. In addition to audit services, the audit firm provides consulting, training, and other agreed upon procedures, at rates determined based upon the project.

Purchasing Process

In April of 2017, EWEB issued a Formal Request for Proposal (RFP) for audit services. EWEB received two proposals, with one proposal meeting the minimum qualifications. The proposal from Moss Adams was deemed to be responsive, and was evaluated and scored based on the RFP selection criteria. Those criteria included, audit firm and staff qualifications, audit approach, references, fees, and other services available. Moss Adams received high scores in all criteria.

Moss Adams is a nationally recognized professional services firm with expertise in the Energy and Utilities industry. Over time, in partnership with EWEB, Moss Adams has developed an understanding of EWEB’s mission, history, and developed a professional relationship with EWEB’s Board of Commissioners, management team, and staff members, through the annual audit process. EWEB has benefited from Moss Adams’ open communication, industry experience, professionalism, and auditor team member qualifications and consistency. Using Moss Adams’ feedback and expertise to make operational improvements has helped set EWEB up for success.

EWEB is in the initial phase of their Enterprise Solutions (EES) multi-year project. External audit firm consistency is important for EWEB’s continued success through the end of this project. Moss Adams can continue to offer the resources and understanding of EWEB’s operations necessary to help ensure EWEB’s successful implementation of their EES project.

Bids Received

NA

Competitive Fair Price

NA – Sole source agreement

Prior Contract Activities

EWEB Contract	Project Name (Description)	Board Approved	Project Duration (Start to Close)	Original Amount	Approved/Amended Amount to Date (Total)	Reason Code
022-2017	Audit Services	7/11/2017	7/11/17 – 7/18/23 (extended an additional year)	\$670,000 (est. over 5 years)	\$822,000	*AW
Reason Code: AM = Additional Materials, AW = Additional Work, EW= Emergency Work, SD = Staff Directed, UC = Unforeseen Conditions, Other						

*The contract was extended an additional year to allow Staff time to determine the best approach and maintain audit firm consistency while the EES solicitation and contract selection process was active.

ACTION REQUESTED:

Management requests the Board approve a contract with Moss Adams LLP for audit services and other agreed upon procedures on an as needed basis. Approximately \$152,000 was planned for these audit services in the 2023 Finance Division budget of \$13.2 million. Variances will be managed within the budget process and Board policy.

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new construction contract with **Wildish Construction, Co.** for the **Hayden Bridge Filtration Plant Canopy Replacement.**

Board Meeting Date:	July 11, 2023	
Project Name/Contract #:	Hayden Bridge Filtration Plant Canopy Replacement / 23-129-PW	
Manager:	Mike Masters	Ext. 7549
Executive Officer:	Karen Kelley	Ext. 7153

Contract Amount:

Original Contract Amount:	\$150,000
Additional \$ Previously Approved:	\$0
Spend over last approval:	\$0
Amount this Request:	\$150,000
% Increase over last approval:	NA
Resulting Cumulative Total:	\$150,000

Contracting Method:

Method of Solicitation:	Formal Invitation to Bid
If applicable, basis for exemption:	NA
Term of Agreement:	Completion by January 2024
Option to Renew?	No
Approval for purchases "as needed":	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Proposals/Bids Received (Range):	2 (\$146,250-\$212,000)
Selection Basis:	Lowest Responsive and Responsible Bidder
Narrative:	

Operational Requirement and Alignment with Strategic Plan

The Hayden Bridge Water Filtration Plant headhouse and filter buildings have cantilevered concrete canopies that cover the two primary access points to the operations deck between the two buildings. The canopies are original to the plant construction (1948), and their condition poses a potential risk of failure. Replacing the canopies will be a safety improvement for staff using the operations deck.

Contracted Goods or Services

If approved, Wildish Construction Co. will replace the existing concrete canopies with fabricated metal canopies that will match the recently installed headhouse and lab building entrance canopies.

Purchasing Process

In June 2023, EWEB purchasing staff initiated a Formal Invitation to Bid (ITB) process for the Hayden Bridge Filtration Plant Canopy Replacement. The ITB was advertised on the State of Oregon's procurement bid site, OregonBuys, and in the Portland Business Tribune. Two bids were received, and Wildish Construction, Co. was the lowest

responsive and responsible bid.

Bids Received

Vendor Name	City, State	Offered Price	Ranking (for RFPs)
Wildish Construction, Co.	Eugene, Oregon	\$146,250	NA
Pacific Excavation	Eugene, Oregon	\$212,000	NA

Competitive Fair Price (If less than 3 responses received)

Solicitation was formally advertised on the State of Oregon’s bid site, OregonBuys and the Portland Business Tribune. Two (2) bids were received and were within a reasonable range of the engineers estimate.

Prior Contract Activities

EWEB Contract	Project Name (Description)	Board Approved	Project Duration (Start to Close)	Original Amount	Approved/Amended Amount to Date (Total)	Reason Code
22-060	Polk St Water Main Replacement	6/7/22	6/7/22-12/15/22	\$900,000	\$920,779	UC
22-107	Glenwood Site Access Road	8/2/22	8/8/23-11/15/22	\$261,000	\$233,449	
22-141	8 th Ave Water Main Replacement	9/6/22	9/7/23-1/15/23	\$396,000	\$428,428	UC

Reason Code: AM = Additional Materials, AW = Additional Work, EW= Emergency Work, SD = Staff Directed, UC = Unforeseen Conditions, Other

22-060-PW Scope of work was increased to include additional hand work for water services due to unforeseen conditions.

22-141-PW Scope of work was expanded to include additional contractor supplied materials and asphalt restoration required due to unforeseen conditions.

ACTION REQUESTED:

Management requests the Board approve a construction contract with Wildish Construction, Co. for the Hayden Bridge Filtration Plant Canopy Replacement. The work will be completed as a Type 1 project within the 2023 Water Capital Budget which totals \$32.4 million. Variances will be managed within the budget process and Board policy.



MEMORANDUM

EUGENE WATER & ELECTRIC BOARD

Rely on us.

TO: Commissioners Carlson, Barofsky, McRae, Schlossberg, and Brown
FROM: Anne Kah, Administrative Services Manager; Frank Lawson, General Manager
DATE: July 5, 2023 (July 11, 2023 Board Meeting)
SUBJECT: Updates to EWEB's Property Use and Lloyd Knox Park Use Board Policies
OBJECTIVE: Action - Approval of Resolution No. 2314

Issue

With the transfer of EWEB's former headquarters property to the City of Eugene, it is necessary to remove all references to the River Edge Public Plaza from board policies.

Background

Board Policy SD4, Property Use Policy is applicable to the use of any EWEB Property. Lloyd Knox Park is available for community events excluding for profit commercial use; Board Policy SD5 provides additional provisions specific to the Park.

Discussion

In the coming months, Management will further evaluate Board Policies SD4 and SD5.

Rather than encumbering the Board with governing specific property requirements and procedural matters, it may be desirable to retire these policies and replace with a comprehensive Operational Policy. EWEB's Operational Policies are reviewed and approved by the appropriate Management and Subject Matter Experts.

Recommendation/Requested Board Action

Management requests approval of Resolution No. 2314 authorizing revisions to Board Policies SD4 and SD5.

Strategic Direction Policies (SD Policies)

SD4 Property Use Policy
Effective Date ~~November 2, 2020~~ Proposed July 11, 2023

EWEB is a public agency whose sole purpose is serving the utility needs of its customer-owners; EWEB owns real property to fulfill these utility purposes. The following restrictions apply to the use of any EWEB property, unless expressly permitted by EWEB.

- Certain properties, including Lloyd Knox Park, are available for events, excluding for profit commercial use, including the Public Plaza and Lloyd Knox Park. Organizations or groups wishing to use these areas must submit the required applications and agreements, and Every property user must follow all instructions and guidelines related to the respective EWEB property. Please see eweb.org/recreation and Board Policy SD5 for additional details specifically relevant to Lloyd Knox Park.
- Defacement of EWEB property, no matter how temporary, is prohibited, including but not limited to paint, chalk, posters, flyers, images, or projections.
- Activities that pose a threat to public safety or damage to EWEB property are prohibited.
- Discharging of firearms or possession of weapons of any kind except as authorized by law is prohibited.
- Use of fireworks is prohibited.
- Use of motorized vehicles is not permitted on EWEB property except in designated areas.
- Consumption or possession of any alcoholic beverages, marijuana, or illegal substances is not permitted on EWEB property.
- Noise disturbances interfering with the working environment of EWEB personnel is prohibited.
- Engaging in any activity or conduct which is disruptive of or interferes with utility operations is prohibited.
- Users of EWEB properties are expected to clean up the site relating to their use.
- Use of any EWEB property is subject to additional rules or restrictions as posted by EWEB.

Source: Board Approved 11/02/20, Resolution No. 2025.

Strategic Direction Policies (SD Policies)

SD5 ~~Public Plaza and~~ Lloyd Knox Park Use Policy
Effective Date ~~November 2, 2020~~

~~The River Edge Public Plaza and~~ Lloyd Knox Park ~~is a~~ are public places for the enjoyment of all. ~~The Public Plaza cannot be reserved and must remain open to the public until 11 p.m. each day, except for closures related to public safety. Lloyd Knox~~ The Park is open dawn to dusk and portions of the Park are reservable. Any use by individuals or organized groups must not infringe upon public access.

CONDITIONS OF USE:

- ~~The River Edge Public Plaza and~~ Lloyd Knox Park ~~is~~ are available for non-profit community events ~~excluding for profit commercial use.~~
- Organizations or groups using these Park areas must complete and submit the appropriate applications and agreements and abide by all conditions of use explicitly stated within said applications and agreements. ~~and Board Policies SD4 and 5.~~
- All users of Lloyd Knox Park must abide by the EWEB Property Use Policy found in Board Policy SD4, as well as the provisions of Lloyd Knox Park Use Policy SD5.
 - ~~To request use of the River Edge Public Plaza, organizations and groups must complete and submit the "Hold Harmless Agreement" at least five (5) business days prior to the event.~~
 - To reserve an area of Lloyd Knox Park, complete and submit the "Application & Hold Harmless Agreement." Reservations for the group picnic areas can be made for dates starting the third weekend in April through October 15. Reservations are accepted on a first-come, first-served basis. Reservations are not required outside of the aforementioned dates.
- ~~EWEB parking spaces at 500 E. 4th Avenue are not available for use by Plaza users between 6 a.m. and 6 p.m., Monday through Friday, except recognized holidays.~~
- ~~Users of the River Edge Public Plaza and Lloyd Knox Park must abide by the EWEB Property Use Policy found in Board Policy SD4.~~
- EWEB does not provide any additional furniture or ~~audiovisual~~ equipment other than what is available in each described area; refer to the Conditions for Use and General Information at eweb.org/recreation. ~~of any kind.~~
- Battery or vehicle-operated noise producing devices that disturb other ~~Plaza or~~ Park users are prohibited, as are other noise disturbances interfering with the working environment of EWEB personnel.

Commented [AK1]: This was bullet #7. Added reference to SD5

- Engaging in any activity or conduct which is disruptive or interferes with the enjoyment of the ~~Plaza of~~ Park by others is prohibited.
- The event organizers will be expected to clean up the site after use. If required, event organizers should arrange for garbage cans, trash removal and portable toilets.
- The event organizers shall ensure compliance with applicable permitting and/or health and safety regulations.

Source: Board Approved 11/27/89; Revised April, 2004; Ratified 04/19/05; Revised 01/06/15; Revised 07/21/15, Resolution No. 1521; Revised 05/07/19, Resolution No. 1911; Revised 11/02/20, Resolution No. 2025, ~~Proposed 07/11/23.~~

**RESOLUTION NO. 2314
JULY 2023**

**EUGENE WATER & ELECTRIC BOARD
REVISED BOARD POLICY SD4 – PROPERTY USE POLICY
REVISED BOARD POLICY SD5 – LLOYD KNOX PARK USE POLICY**

WHEREAS, the Eugene Water & Electric Board (EWEB) maintains a Board Policy Manual that contains governing policies for the Board of Commissioners; and

WHEREAS, the Board of Commissioners periodically reviews said policies and identifies required modifications or amendments to those policies; and

WHEREAS, the Board of Commissioners periodically determines that new policy is required to adequately document the work or intention of the Board with regard to governance, Board-staff linkage, strategic direction, or executive limitations; and

WHEREAS, EWEB no longer owns real property comprising the River Edge Public Plaza.

WHEREAS, the Board of Commissioners has reviewed revisions to Board Policy SD4, Property Use Policy and Board Policy SD5, Lloyd Knox Park Use Policy, and has determined that the changes are appropriate and necessary.

NOW, THEREFORE, BE IT RESOLVED the Eugene Water & Electric Board hereby approves the revision of Board Policy SD4 – Property Use Policy.

NOW, THEREFORE, BE IT RESOLVED the Eugene Water & Electric Board hereby approves the revision of Board Policy SD5 – Lloyd Knox Park Use Policy.

DATED this 11th day of July 2023.

THE CITY OF EUGENE, OREGON
Acting by and through the
Eugene Water & Electric Board

President

I, ANNE M. KAH the duly appointed, qualified, and acting Assistant Secretary of the Eugene Water & Electric Board, do hereby certify that the above is a true and exact copy of the Resolution adopted by the Board at its July 11, 2023 Regular Board Meeting.

Assistant Secretary