

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new contract with **Westates Flagman** for **Traffic Control and Flagging Services for Utility Line Clearance Work (non-BOLI prevailing wage rates)**.

Board Meeting Date:	June 6, 2023
Project Name/Contract #:	Traffic Control & Flagging Services - Utility Line Clearance Work / 23-057-S
Manager:	Tyler Nice Ext. 7419
Executive Officer:	Karen Kelley Ext. 7153

Contract Amount:

Original Contract Amount:	\$1,135,000
Additional \$ Previously Approved:	\$0
Spend over last approval:	\$0
Amount this Request:	\$1,135,000
% Increase over last approval:	NA
Resulting Cumulative Total:	\$1,135,000 (Over 5 years)

Contracting Method:

Method of Solicitation:	Formal ITB
If applicable, basis for exemption:	NA
Term of Agreement:	Initial term is 1 year
Option to Renew?	Yes, up to 5 years total
Approval for purchases "as needed":	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Proposals/Bids Received (Range):	1 (\$31.35/hr)
Selection Basis:	Lowest Responsive and Responsible Bidder

Narrative:

Operational Requirement and Alignment with Strategic Plan

Contractor will provide traffic control, flagging services, and the appropriate traffic control devices as needed to ensure a safe work zone for EWEB's employees, contractors, and the public by utilizing efficient, courteous traffic control and flagging services from individuals trained and knowledgeable of regulatory requirements imposed by City, County, State and Federal agencies regarding the execution of such services.

Contracted Goods or Services

The Board is being asked to approve a new contract with Westates Flagman of Springfield, OR for traffic control and flagging services for EWEB's general utility maintenance work, tree pruning and removal work, and work not subject to BOLI prevailing wage rates. The overall cost estimate is based on historical usage. Purchases will be based on need and not on any specific quantity. The annual cost will be within the amount budgeted for that specific year.

Purchasing Process

In April 2023, EWEB issued a formal invitation to bid (ITB) requesting bids from qualified flagging companies for traffic control and flagging services to be used during EWEB’s maintenance work, and tree pruning and removal work that are NOT subject to Bureau of labor and Industries (BOLI) prevailing wage rates. The solicitation was posted on the State of Oregon’s Procurement site, OregonBuys. One response was received from Westates Flagman of Springfield, OR. Westates Flagman was determined to be a responsive and responsible bidder.

Bids Received

Vendor Name	City, State	Offered Price
Westates Flagman	Springfield, OR	\$31.35/hr

Competitive Fair Price

Other interested vendors were contacted and stated they did not have the resources and/or the scope did not fit their business at this time and chose not to bid. The pricing is within 9% of the previous contract’s rate. Annual increases on the previous contract with Weststates Flagman have averaged near 8%, so this aligns with current trends. Therefore, this single bid is considered the best option and will meet requirements dictated under the contract. Westates Flagman has consistently provided reasonable rates and has the personnel to guarantee services for EWEB projects.

Prior Contract Activities

EWEB Contract	Project Name (Description)	Board Approved	Project Duration (Start to Close)	Original Amount	Approved/Amended Amount to Date (Total)	Reason Code
21-251-S	Traffic Control & Flagging Services (BOLI/PWR)	2-1-22	5 Years	\$1,800,000	\$425,386 active contract within estimates	
011-2018	Traffic Control & Flagging Services (Non-BOLI/PWR)	4-3-18	5 Years	\$750,000	\$933,085	AW
031-2016	Traffic Control & Flagging Services (BOLI/PWR)	11-1-16	5 years	\$2,250,000	\$1,659,830 complete	

Reason Code: AM = Additional Materials, AW = Additional Work, EW= Emergency Work, SD = Staff Directed, UC = Unforeseen Conditions, Other

ACTION REQUESTED:

Management requests the Board approve a new contract with Westates Flagman for Traffic Control and Flagging Services for Utility Line Clearance Work. Approximately \$227,000 as planned for these services in the Electric Operation and Maintenance budget in 2023 of \$5 million. Variances will be managed within the budget process and Board policy.