

EWEB Board Consent Calendar Request

For Cooperative Contracts

The Board is being asked to authorize the use of a cooperative contract for **Temporary Staffing Services** with **Quantum Recruiters, Inc.**

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| Board Meeting Date: | April 4, 2023 | |
| Project Name/Contract #: | Temporary Staffing Services / EUG 2020-02809 | |
| Manager: | Kira Hutchens | Ext. 7629 |
| Executive Officer: | Lena Kostopulos | Ext. 7466 |
| Expected Spend: | \$ 500,000 (over three-years) | |

Narrative:

EWEB has leveraged cooperative contracts with Quantum Recruiters for temporary staffing services since 2012 and Staff expect this need to continue through the life of the City of Eugene’s current cooperative contract with Quantum Recruiters. Using estimates based on historical usage in years 2020 through 2022, Staff anticipate a need of approximately \$500,000 for these services in years 2023 through 2025.

Operational Requirement and Alignment with Strategic Plan

The use of this contract allows EWEB to ensure business continuity in situations such as staff medical leaves, unexpected exits, seasonal work, and project support for initiatives such as EWEB Enterprise Solutions (EES). The addition of Paid Leave Oregon will likely create needs for additional temporary staffing support in the event of protracted employee absence(s).

Purchasing Process

The City of Eugene awarded Contract 2020-02809 pursuant to the City’s RFP 2019200028.

ACTION REQUESTED:

Management requests the Board authorize the use of this Temporary Staffing Services cooperative contract with Quantum Recruiters, Inc. The total estimated spend across the utility for 2023 is \$150,000, from the total 2023 EWEB budget of \$473.6 million. Variances will be managed within the budget process and Board policy.