



# MEMORANDUM

EUGENE WATER & ELECTRIC BOARD



TO: Commissioners Carlson, Barofsky, McRae, Schlossberg, and Brown  
 FROM: Frank Lawson, CEO & General Manager  
 DATE: February 1, 2023 (February 7, 2023, Board Meeting)  
 SUBJECT: EWEB/City of Eugene Joint Initiatives Agenda  
 OBJECTIVE: Guidance, Potential Action (*Discussion moderated by the Board President*)

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## Issue

It is the Board’s desire to partner and exchange information with the City of Eugene on a variety of matters, including but not limited to EWEB’s role in decarbonization, resiliency, and emergency preparedness.

Commissioners wish to provide collective guidance to the Board President and Vice President, who as liaisons to the City of Eugene are to collaborate, collect, and disseminate information between City of Eugene leadership (Mayor, Council President, and Vice President) and the EWEB Board. At the February 7, 2023 meeting, Board members will have an opportunity to recommend and consider items for potential inclusion in the 2023 City of Eugene Liaison Agenda.

## Background

Annually, the Board assigns liaison roles to individual Commissioners who will act as conduits for cooperating and exchanging information with other agencies or organizations. Accordingly, the Board agreed that the appropriate liaisons with City of Eugene leadership should be the Board President and Vice President. This year, Sonya Carlson and John Barofsky are Board President and Vice President, respectively, and will interact with City of Eugene leadership in this capacity.

## Discussion

As liaisons, the Board President and Vice President wish to create an agenda (or roster) of subjects, issues, and/or opportunities (a.k.a. Agenda) to be discussed with City of Eugene leadership. Where appropriate, the Board shall agree, via Board vote, on positions or actions that may involve organizational resources or investments. At a minimum, the Agenda should contain a description, liaison role/action, and Board position, if applicable. Some examples are shown below for consideration.

### City of Eugene Liaison Agenda

No.	Subject, Issue, Opportunity	Liaison Role*	Board Position
1	Quarterly Results	Share	(N/A)
2	Project(s) of Public Interest E.40 <sup>th</sup> Water Storage Willamette Treatment Plant Leaburg Hydroelectric Project ( <u>List Others</u> )	Share Status, Solicit Support	(N/A)

3	Integrated Resource Plan	Share, Inquire about further sensitivity and or scenario analysis	
4	Decarbonization	Share status, inquire about support	EWEB is willing to provide information. How will Council solicit input from EWEB and other stakeholders?
5	(Additional Topics)		
6			
7			

\*Potential Liaison Roles: share; solicit support, response, or action; inquire; communicate EWEB position; other...

**Recommendation**

Prior to the February 7, 2023 meeting, individual Commissioners should prepare to bring proposed items for inclusion in the City of Eugene Liaison Agenda, as described above, including description, liaison role, and proposed position. Commissioners should collectively develop and approve a City of Eugene Liaison Agenda at least annually prior to the first meeting with City of Eugene leadership. Periodically, the EWEB liaison(s) shall report back to the Board the content and/or outcome(s) of the discussions with City leadership and shall propose revisions to the City of Eugene Liaison Agenda as applicable throughout the year.

**Requested Board Action**

Develop the City of Eugene Liaison Agenda (Approve the City of Eugene Liaison Agenda via Resolution on the March 7, 2023 consent calendar)