



MEMORANDUM

EUGENE WATER & ELECTRIC BOARD

Rely on us.

TO: Commissioners Brown, Carlson, Barofsky, McRae and Schlossberg
FROM: Kelly Hoell, Climate Policy Analyst & Advisor
DATE: January 3, 2023
SUBJECT: EWEB Climate Guidebook Introduction
OBJECTIVE: Information and Direction

Issue

The purpose of this discussion is to introduce the purpose, goals, and timeline for EWEB's development of an EWEB Climate Guidebook for the Board's information and feedback.

Background

EWEB's Board of Commissioners first developed its Climate Change Policy (SD15) in 2007 with major updates in 2018 and 2022. The Policy directs the General Manager to take action on climate change in the following five areas: Climate Policy, Power Supply and Transmission, Customer Decarbonization, Resiliency, and EWEB's Internal Operations. In May 2022, EWEB hired its first Climate Policy Analyst & Advisor to provide strategic and technical insights and identify impacts to EWEB's business lines and strategic and operational plans. The development of the EWEB Climate Guidebook has come out of this work.

Discussion

EWEB is in the process of developing its first Climate Guidebook. This will be a reference document to articulate how EWEB is addressing climate change throughout the work of the utility. It will be structured based on the five categories outlined in EWEB's Climate Change Policy (SD15) with a chapter for each. It will provide a climate lens for the 2023 Organizational Goals to make connections between EWEB's projects and initiatives and how they relate to climate change and SD15.

The Climate Guidebook will be a living document, updated on regular intervals, to serve as a resource for internal and external stakeholders. It is not intended for cover-to-cover reading but different sections will meet different audience's needs by providing guidance on EWEB's strategy, information on existing programs, education on current events, and tools to be used in on-going work.

Today's discussion is to introduce the purpose, goals, and timeline for this project. In March, v1.0 of the EWEB Climate Guidebook will be released and will cover 6 initial sections including:

- Introductory letter from Frank explaining why climate change matters to EWEB
- Executive Summary outlining the 5 areas of focus from SD15 and the 2-6 tactical work objectives for 2023 (tied to the 2023 Organizational Goals)
- Chapter 1: Climate Policy
 - Overview of what is happening at the federal, regional, state, and local levels
 - EWEB's Guiding Principles for how we approach GHG policy, distributed generation, and green hydrogen
- Chapter 5: EWEB Operations
 - 2021 & 2022 GHG Inventory Results using updated methods and new baseline

- Appendix A: GHG Emissions Factor Guidance
- Appendix B: Eugene's CAP2.0 Reporting Metrics

Further content to address the additional areas of SD15 will be developed throughout 2023 and will be released in subsequent versions of the Guidebook. Annual updates will be expected in April in advance of Earth Day on an on-going basis.

Requested Board Action

No Board Action is required. Staff is requesting guidance and feedback on the development of the Climate Guidebook.