

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new price agreement with **Anixter** for **Transformer and Secondary Connectors** for use in EWEB's electrical distribution system.

Board Meeting Date: January 3, 2023
Project Name/Contract #: Transformer and Secondary Connectors / 22-175-G
Manager: Tyler Nice Ext.7419
Executive Officer: Karen Kelley Ext.7153

Contract Amount:

Original Contract Amount: \$320,000
Additional \$ Previously Approved: \$0
Spend over last approval: \$0
Amount this Request: \$320,000
% Increase over last approval: NA
Resulting Cumulative Total: **\$320,000 (over 5 years)**

Contracting Method:

Method of Solicitation: Formal Invitation to Bid
If applicable, basis for exemption: NA
Term of Agreement: 5 years (February 1, 2023 – January 31, 2028)
Option to Renew? No
Approval for purchases "as needed": Yes No
Proposals/Bids Received (Range): 4 (\$268,174.20-\$382,271.85)
Selection Basis: Lowest Responsive and Responsible Bidder
Narrative:

Operational Requirement and Alignment with Strategic Plan

This contract is to establish a price agreement for the purchase of transformer and secondary connectors for use in EWEB's electrical distribution system, on an as-needed basis.

Contracted Goods or Services

The board is being asked to approve a new price agreement with Anixter Inc of Portland, OR for the purchase of Transformer and Secondary Connectors on an as-needed basis. The overall contract cost estimate is based on historical usage. Purchases will be based on need and not on any specific annual quantity. The Annual cost will be within the amount budgeted for that specific year.

Purchasing Process

In November 2022, in accordance with the public procurement rules, EWEB issued a formal Invitation to Bid (ITB) to establish a price agreement for the purchase of Transformer and Secondary Connectors. The ITB was advertised on the State of Oregon bid site, OregonBuys, and the Portland Business Tribune.

Four bids were received. Two of the bids were alternate product proposals but they did not bid all items on the list of items required. From the two bids that did bid all items, Anixter was the lowest responsive and responsible bidder.

Bids Received

Vendor Name	City, State	Offered Price	Ranking (for RFPs)
Anixter	Portland, OR	\$318,573.50	NA
General Pacific	Fairview, OR	\$339,240.05	NA
General Pacific (Homac)	Fairview, OR	\$268,174.20	NA
General Pacific (Polaris)	Fairview, OR	\$382,271.85	NA

Competitive Fair Price (If less than 3 responses received)

NA

Prior Contract Activities

EWEB Contract	Project Name (Description)	Board Approved Date	Project Duration (Start to Close)	Original Amount	Final Amount	Reason Code
22-024	69kV, 115kV, & 230kV Potential Transformers	4/5/22	04/13/22-4/7/27	\$312,672	TBD	
20-008	Distribution Class Voltage Regulators	3/3/20	03/05/20-12/31/20	\$336,424	\$285,824	
021-2018	Primary and Secondary Conductor - Lot 1	9/6/16	06/11/18-06/10/23	\$3,900,000	TBD	
Reason Code: AM = Additional Materials, AW = Additional Work, EW= Emergency Work, SD = Staff Directed, UC = Unforeseen Conditions, Other						

ACTION REQUESTED:

Management requests the Board approve a price agreement with Anixter Inc for the purchase of transformer and secondary connectors on an as-needed basis. Approximately \$3.15 million was planned for purchase of distribution transformers in the 2023 Electrical Division Budget of \$76.3 million. Variances will be managed within the budget process and Board policy.