

## **EWEB Board Consent Calendar Request**

*For Contract Awards, Renewals, and Increases*

The Board is being asked to approve price agreements with **Eurofins Eaton Analytical, LLC**; and **Neilson Research Corporation** for **Water Quality Analytical Testing Services**.

Board Meeting Date: December 6, 2022  
Project Name/Contract #: Water Analytical Testing Services / 22-117-1-S & 22-117-2-S  
Manager: Mike Masters Ext. 7549  
Executive Officer: Karen Kelley Ext. 7153

### **Contract Amount:**

Original Contract Amount: \$200,000  
Additional \$ Previously Approved: \$0  
Spend over last approval: \$0  
Amount this Request: \$200,000  
Percentage over last approval: NA  
Resulting Cumulative Total: **\$200,000 (Over 5 years)**

### **Contracting Method:**

Method of Solicitation: Formal Request for Proposals (RFP)  
If applicable, basis for exemption: NA  
Term of Agreement: Up to 5 years  
Option to Renew? Yes, annually up to 5 years total  
Approval for purchases "as needed": Yes  No   
Proposals/Bids Received (Range): Lot 1: X (\$22,665.00 - \$34,915.80) / Lot 2: X (\$7,575.00 - \$7,863.75)  
Selection Basis: Highest Ranked Proposer, by Lot

Narrative:

### Operational Requirement and Alignment with Strategic Plan

As a public waters system, EWEB is required by the EPA Safe Drinking Water Act and the Oregon Administrative Rules to perform water quality monitoring for drinking water. The scope of work for these proposed contracts, is public water system analysis of pretreated, treated, finished and distribution system water samples. These analytical services allow EWEB to comply with various regulations required of a public water provider and to identify potential threats to the drinking water. If needed, the contracts will also cover preliminary monitoring at the proposed second source location.

### Contracted Goods or Services

This RFP included two "lots" that grouped similar classes of analysis allowing labs to bid on one or more of these lots. The two lots included Lot 1: Drinking Water Analytical Testing Services – Common List of Regulated Contaminants, and Lot 2: Drinking Water Analytical Testing Services – Advanced Analytical Procedures.

### Purchasing Process

In September 2022, Staff issued a formal request for proposals seeking responses from firms interested in providing water quality analytical testing services for the next five years. Staff anticipated one award, with one supplemental

award for Lot 1, based on the service models of analytical labs. Pricing and services for the solicitation was broken into two distinct lots – each organized into specific service needs and evaluated independently. Scoring was based on evaluation criteria that included reporting and detection limits, turnaround time, and price. Three responses were received, and the highest ranked responsive and responsible proposal was from Eurofins Eaton Analytical, LLC, with Neilson Research Corporation being the second highest ranked responsive and responsible proposal for Lot 1 – Common List of Regulated Contaminants. These are proposed five-year contracts with purchases made as needed.

**Bids Received (Lot 1 - Common List of Regulated Contaminants)**

Vendor Name	City, State	Offered Price	Ranking (for RFPs)
Eurofins Eaton Analytical, LLC	Monrovia, California	\$22,665	1
Neilson Research Corporation	Medford, Oregon	\$34,916	2

**Bids Received (Lot 2 - Advanced Analytical Procedures)**

Vendor Name	City, State	Offered Price	Ranking (for RFPs)
Eurofins Eaton Analytical, LLC	Monrovia, California	\$7,575	1
BSK Associates	Fresno, California	\$7,864	2

**Prior Contract Activities**

**Recent Eurofins Eaton Analytical, LLC Contracts for Similar Services**

EWEB Contract	Project Name (Description)	Board Approved Date	Project Duration (Start to Close)	Original Amount	Final Amount	Reason Code
002-2018	Water Quality Analytical Services	09/04/18	09/04/18-Present	\$316,024	\$391,024	
PO 11871	Water Quality Compliance Monitoring (for 2018)	NA	12/13/17-03/15/19	\$11,500	\$16,500	

Reason Code: AM = Additional Materials, AW = Additional Work, EW= Emergency Work, SD = Staff Directed, UC = Unforeseen Conditions, Other

**Recent Neilson Research Corporation Contracts for Similar Services**

EWEB Contract	Project Name (Description)	Board Approved Date	Project Duration (Start to Close)	Original Amount	Final Amount	Reason Code
PO 30386	Drinking Water Compliance Monitoring to Support the Public Water System	NA	08/24/22-Present	\$10,000	\$10,000	
PO 13091	Drinking Water Compliance Monitoring	NA	04/10/18-03/15/19	\$9,500	\$19,500	

Reason Code: AM = Additional Materials, AW = Additional Work, EW= Emergency Work, SD = Staff Directed, UC = Unforeseen Conditions, Other

**ACTION REQUESTED:**

Management requests the Board approve price agreements with Eurofins Eaton Analytical, LLC; and Neilson Research Corporation for Water Quality Analytical Testing Services. Approximately \$40,000 dollars is allocated annually from the Water Resources and Quality Assurance, Section 378, Operations and Maintenance Budget of \$11.5 million.