



**Eugene Water & Electric Board
Board Calendar Report
Updated November 8, 2022**

Changes to meeting agenda since last publication:

#	Change Type	Meeting Date	Type	Title/Description/Responsible Party
1	Addition	January 3, 2023	Agenda	Climate Guidebook (Annual GHG Report was removed from December correspondence; going forward it will be included in the new Climate Guidebook)

Items that may be added to future meeting agendas or correspondence:

#	Originated From/Date	Subject	Timing	Schedule	Status/Comments/Responsible Party
1	March 1, 2022	City of Eugene Liaison Update	To occur the month following meetings with COE Leadership	Quarterly; next occurrence Jan. 2023	Recurring 15-minute agenda item to be added at the end of Items from Commissioners.
2	May 3, 2022	Customer Service Policy Update – AMI updates to support deployment and operations	Present to Board in 2023; proposed implementation in 2024 upon completion of meter deployment	TBD	Meters delayed due to supply chain, expect to resume mass deployment mid-2023 McGaughey/Price/Hart/Khalsa
3	July 5, 2022	DEI Board Policy	Quarterly	Q2-Q4 2023 TBD	Lawson/Kah

** Note: Scheduled presentations and dates may be subject to change.*

Status is “Pending”, “Approved”, or “Declined”

Timing refers to the criticality of scheduling, i.e., ASAP, or non-critical.

Regular session to begin at 5:30 p.m. on the first Tuesday of each month, unless that Tuesday falls on or generally conflicts with a national holiday. (EWEB Bylaws Article X., Section 1.)

Allow for a 10-minute break two hours after start time (5-minute break for virtual meetings)

160 minutes available for non-routine regular session and executive session agenda items

Key:

- Standard Meeting Date
- Special Meeting Date
- Tentative/Hold date for possible 2nd Meeting
- Event, Webinar, etc. that may be of interest

Eugene Water & Electric Board Tentative Future Agendas

EWEB Board of Commissioners reserves the right to add, delete or reschedule items as needed, change the order of presentations, and discuss any other business deemed necessary at the time of the regular meeting.

EWEB Calendar of Events: <http://www.eweb.org/events>

December 6, 2022

Executive Session - 5:00 P.M. (30 minutes)		
Pursuant to ORS 192.660(2)(d) - To conduct deliberations with persons designated by the governing body to carry on labor negotiations		
Regular Board Meeting – 5:45 P.M. (-25 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Upcoming-Year (2023) Proposed Budgets and Prices – CFO/Hart Resolution No. 2227, 2023 Budgets; Resolution No. 2228, Electric Prices; Resolution No. 2229, Water Prices	15+15	Update/ Action
Recurring – Public Hearing on Upcoming-Year (2023) Proposed Budgets and Prices – Board President	10	Public Hearing
Recurring – Resolution No.####, Upcoming Year State Legislative Agenda (Board Policy GP13) - Lawson/Heuser	20	Action
Recurring – Upcoming-Year (2023) Organizational Goals Development – Lawson/Price	30	Direction
Recurring – Annual Board Policy Review (policies changed within one year) – Lawson 2022 Roster: SD15 Climate Change Policy, GP7 Parliamentary Procedures, EL4 Compensation & Benefits, GP15 New Commissioner Orientation, SD1 MVV	20	Direction
Goal #3(a): Leaburg Canal TBL & Strategic Assessment Final Findings	45	Discussion/Guidance
CONSENT CALENDAR		
Resolution No. ####, Avoided Cost Filing for Upcoming Year – Capper/Hart		
CORRESPONDENCE		
Recurring – EWEB Environmental Products Annual Update (Greenpower, Cleanpower, etc.) – Wade/McGaughey (Information)		
Recurring – Present Year-End (2022) Audit Planning - CFO/Moss Adams Auditors (Information)		
Recurring – Board Officer and Liaison Positions – Lawson/Kah (Information)		
2022 Wildfire Season Review and 2023 Wildfire Mitigation Planning (Price/Kelley/Parisi/Nice – Information/Guidance)		
Goal #5: Integrated Resource Plan – Public Draft (Initiates Public Comment Period) (Guidance)		

December 20, 2022 - Tentative Placeholder if needed

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
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January 3, 2023

Regular Board Meeting – 5:30 P.M. (35 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – 2023 Election of Officers – EWEB Board of Commissioners	10	Action
Recurring – 2023 Appointment of Board Liaison Assignments & Committees – EWEB Board of Commissioners	10	Action
Tentative - Goal #3(a): Leaburg Hydro Electric Project	45	TBD
Climate Guidebook – Hoell	30	Information
Recurring – Proposed 2023 Strategic Goals/Organizational Performance Measures – Lawson	30	Discussion/Action
CONSENT CALENDAR		
Recurring – Ratification of Board Appointed Consultants (EL2) – Hart/Gorsegner		
Placeholder - Resolution No. #####, Annual Appointment of Supplemental Retirement Plan Committee - Hart		
CORRESPONDENCE		
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February 7, 2023

Regular Board Meeting – 5:30 P.M. (130 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – EWEB/City of Eugene Joint Initiatives Agenda – Board of Commissioners	30	Action
CONSENT CALENDAR		
Recurring – Resolution No. #####, Board Appointments, Committees, Outside Liaisons - Lawson		
CORRESPONDENCE		
Placeholder – State Legislative Update – Heuser (Information)		

February 21, 2023

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Diversity Equity & Inclusion	120	Discussion

March 7, 2023

Regular Board Meeting – 5:30 P.M. (70 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
IRP Sensitivity Analysis and Stakeholder Engagement Update – Capper/Hart/Ulrich	45	Information
Recurring – State of the Utility Address & Prior Year-end Operational & Strategic Goals Report – Lawson	45	Information/Discussion
CONSENT CALENDAR		
Resolution No. #####, EWEB/City of Eugene Joint Initiatives Agenda – Lawson/Kah		

CORRESPONDENCE

Recurring – State of the Watershed Annual Report (pentachlorophenol plume, illegal camping, watershed monitoring and management topics) (Information)

Placeholder – Second Water Treatment Plant – Annual Situational Update (Information)

Recurring – State Legislative Update (Board Policy GP13 & Resolution #####) – Heuser (Information)

March 21, 2023 (3rd Tuesday)

Executive Session – TBA

(45-60 minutes)

Recurring – Pursuant to ORS 192.660(2)(i) - to review and evaluate the employment performance of the General Manager

April 4, 2023

Regular Board Meeting – 5:30 P.M.

(85 min. remaining)

ACTION AND GENERAL BUSINESS ITEMS

TIME

OBJECTIVE

New PURPA Standards – Capper/J. Hart/Ulrich

5+5

Information/Action

Public Hearing on New PURPA Standards – Board President

10

Public Hearing

Recurring – Prior Year-End (2022) Audited Financial Statements and Management Letter - CFO/Moss Adams

35

Information

Recurring – General Manager's Annual Performance Evaluation and Merit Discussion for prior year – EWEB Board of Commissioners

20

Discussion
(Potential
Compensation Action)

CONSENT CALENDAR

Annual Price Adjustment for Dark Fiber Lease Pricing – Price/Atkinson/Lowen

CORRESPONDENCE

Recurring – Annual Power Market, Budget Hedging, and Generation Update – Capper/J. Hart/Ulrich (Information)

Recurring – Annual Report on Power Trading Compliance (Board Policy SD8) - Hart/Harwood/Capper (Information)

Recurring – State Legislative Update (Board Policy GP13 & Resolution #####) – Heuser (Information)

April ##, 2023

Reminder: Annual Statement of Economic Interest Filing due April ##

For more information see the Oregon Government Ethics Commission webpage at www.oregon.gov/ogec.

April 18, 2023 - Tentative Placeholder if needed

Work Session – 5:30 P.M.

GENERAL BUSINESS ITEMS

TIME

OBJECTIVE

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May 2, 2023

Regular Board Meeting – 5:30 P.M. (-10 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring - Wildfire Mitigation Compliance Plan – Parisi/Nice/Price	30	Action
Recurring – Annual Capital Project Update - Kelley	30	Information
Recurring – Annual Reserve Fund Status and Transfers/Use of Reserves – Hart	30	Direction
Recurring – Quarterly Strategic & Operational Report for Q1 – Lawson	30	Information
Recurring – Annual Strategic Plan Review – Lawson	30	Discussion
Recurring – Upriver Meeting Follow-Up Discussion – Commissioners	20	Discussion
CONSENT CALENDAR		
Recurring – Annual Price Adjustment for Joint Use Fees (Effective June 1 st) – Kelley/Breckenridge		
CORRESPONDENCE		
Recurring – Annual Update Walterville Project Operating Regime & River Flow Forecast for Upcoming Summer (<i>per Record of Decision, Signed January 10, 2018, by GM Lawson</i>) (Information)		
Recurring – EWEB’s Prior-Year (2022) Oregon Renewable Portfolio Standard (RPS) Compliance Report – Capper/J. Hart/Ulrich (Information)		
Placeholder – State Legislative Update – Heuser (Information)		
Recurring – Wildfire Mitigation Plan Update – Price/Kelley/Parisi/Nice (Information)		

May 16, 2023

Special Upriver Meeting – 6:00 P.M. McKenzie Fire & Rescue Training Center - 42870 McKenzie Hwy, Springfield, OR.	
TOPICS	TIME
TBD	

June 6, 2023

Regular Board Meeting – 5:30 P.M. (40 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring - Resolution No. #####, Highest & Best Use of Cash/Reserves/Transfers - CFO	20	Action
IRP Final Publication – Capper/J. Hart/Ulrich	30	Action
Recurring – Annual Capital Improvement Plan Assumptions and Priorities – Lawson/Price	40	Direction
Recurring – 2023 Annual Integrated Electric Resource Plan (IRP) Update - Capper	30	Information
CONSENT CALENDAR		
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CORRESPONDENCE		
Recurring – EWEB Environmental Products Annual Update (Greenpower, Cleanpower, etc.) – Wade/McGaughey (Information)		
Recurring – State Legislative Update (Board Policy GP13 & Resolution #####) – Heuser (Information)		

June 20, 2023 - *Tentative Placeholder if needed*

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
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July 5, 2023 **tentative special date due to Holiday*

Regular Board Meeting – 5:30 P.M. <i>(100 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Electric & Water Long-Term Financial Plan Update & Upcoming Year (2024) Budget and Capital Improvement Plan Assumptions - Kelley/Price/Hart	60	Direction
CONSENT CALENDAR		
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CORRESPONDENCE		
Recurring – Annual Enterprise Risk Management (ERM) Update (Board Policy SD20) - Hart/Gorsegner (Information)		
Recurring – Lead & Copper Rule Revisions Compliance Plan – McCullough/Fricke (Information)		
Recurring – State Legislative Update – Heuser (Information)		

August 1, 2023

Regular Board Meeting – 5:30 P.M. <i>(130 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring - Quarterly Strategic & Operational Report for Q2 – Lawson	30	Information
CONSENT CALENDAR		
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CORRESPONDENCE		
—		

August 15, 2023 - *Tentative Placeholder if needed*

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
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September 5, 2023

Regular Board Meeting – 5:30 P.M. (140 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Current Year Legislative and Regional Policy Update & Upcoming Year Legislative Session Preview - Heuser —	20	Update
CONSENT CALENDAR —		
CORRESPONDENCE Recurring – Annual Audit Management Letter Update – Hart (Information)		

October 3, 2023

Regular Board Meeting – 5:30 P.M. (100 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Draft Upcoming-Year (2024) Electric & Water Budgets and Long-Term Financial Plans Update – CFO/Hart	15+15	Update/Direction
Recurring – Public Hearing on Upcoming Year 2024 Budget Assumptions and LTFP – Board President	10	Public Hearing
Recurring – Annual Dam Safety Update	20	Update/Direction
CONSENT CALENDAR Recurring – Resolution No. #####, Annual Investment Policy Review – Hart		
CORRESPONDENCE —		

October 17, 2023 - Tentative Placeholder if needed

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
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November 7, 2023

Regular Board Meeting – 5:30 P.M. (90 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Upcoming-Year (2024) Proposed Budgets and Prices – Hart	15+15	Update/Direction
Recurring – Public Hearing on Upcoming-Year (2024) Proposed Budgets and Prices – Board President	10	Public Hearing
Recurring – Quarterly Operational & Strategic Goals Report for Q3 – Lawson	30	Information

CONSENT CALENDAR

Recurring – Resolution No. #####, Trojan Annual Operating Budget – CFO/Hart

CORRESPONDENCE

Recurring – Legislative Position Proposals – Heuser (Guidance)

Recurring – Process for Annual Board Self-Assessment (Board Policy GP1) – Lawson/Commissioners (Guidance)

December 5, 2023

Regular Board Meeting – 5:30 P.M.

(25 min. remaining)

ACTION AND GENERAL BUSINESS ITEMS

TIME

OBJECTIVE

Recurring – Upcoming-Year (2024) Proposed Budgets and Prices – Hart

15+15

Update/
Action

Recurring – Public Hearing on Upcoming-Year (2024) Proposed Budgets and Prices – Board President

10

Public Hearing

Recurring – Resolution No. #####, Upcoming Year State Legislative Agenda (Board Policy GP13) - Lawson/Heuser

20

Action

Recurring – Annual Board Policy Review (policies changed within one year) – Lawson

30

Direction

Work Session

2024 Organizational Goal Development – Lawson/Price

45

Direction

CONSENT CALENDAR

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CORRESPONDENCE

Recurring – Climate Guidebook – Hoell (Information)

(Includes Annual Greenhouse Gas Inventory/Report for prior year (Board Policy SD15) – Price/Milovich/Rubin)

Recurring – Present Year-End (2023) Audit Planning - CFO/Moss Adams Auditors (Information)

Recurring – Board Officer and Liaison Positions – Lawson/Kah (Information)

December 19, 2023 - Tentative Placeholder if needed

Work Session – 5:30 P.M.

GENERAL BUSINESS ITEMS

TIME

OBJECTIVE

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