



Eugene Water & Electric Board Board Calendar Report Updated August 31, 2022

Changes to meeting agenda since last publication:

#	Change Type	Meeting Date	Type	Title/Description/Responsible Party
1	Addition	09/06/22	Executive Session and Agenda	EWEB Riverfront Property RFP Next Steps
2	Removed	09/06/22	Correspondence	As a result of the successful 2021 audit with no findings to update, there is no need for the Annual Audit Management Letter Update this year!
3	Addition	09/06/22	Agenda	2022 Legislative and Regional Policy Update has been updated to also include 2023 Legislative Session Preview
4	Addition	10/06/22	Special Event	Leaburg Listening Session (held in Eugene/ROC prior to regular board meeting)
5	Addition	10/06/22	Executive Session	Active Litigation
6	Postponed from Sept.	10/06/22	Correspondence	HQ Vacate Update
7	Changed from agenda item	10/06/22	Correspondence	Recurring – Annual Dam Safety Update
8	Addition	11/01/22	Correspondence	Legislative Position Proposals
9	Postponed from Sept.	12/06/22	Correspondence	EWEB Environmental Products Annual Update (Greenpower, Cleanpower, etc.)

Items that may be added to future meeting agendas or correspondence:

#	Originated From/Date	Subject	Timing	Schedule	Status/Comments/Responsible Party
1	March 1, 2022	City of Eugene Liaison Update	To occur the month following meetings with COE Leadership	Quarterly; next occurrence Jan. 2023	Recurring 15-minute agenda item to be added at the end of Items from Commissioners.
2	May 3, 2022	Customer Service Policy Update – AMI updates to support deployment and operations	Present to Board in 2023; proposed implementation in 2024 upon completion of meter deployment	TBD	Meters delayed due to supply chain, expect to resume mass deployment mid-2023 McGaughey/Price/Hart/Khalsa
3	July 5, 2022	DEI Board Policy		TBD	Lawson/Kah

* Note: Scheduled presentations and dates may be subject to change.

Status is “Pending”, “Approved”, or “Declined”

Timing refers to the criticality of scheduling, i.e., ASAP, or non-critical.

Regular session to begin at 5:30 p.m. on the first Tuesday of each month, unless that Tuesday falls on or generally conflicts with a national holiday. (EWEB Bylaws Article X., Section 1.)

Allow for a 10-minute break two hours after start time (5-minute break for virtual meetings)
 160 minutes available for non-routine regular session and executive session agenda items

Key:

- Standard Meeting Date
- Special Meeting Date
- Tentative/Hold date for possible 2nd Meeting
- Event, Webinar, etc. that may be of interest

Eugene Water & Electric Board Tentative Future Agendas

EWEB Board of Commissioners reserves the right to add, delete or reschedule items as needed, change the order of presentations, and discuss any other business deemed necessary at the time of the regular meeting.

EWEB Calendar of Events: <http://www.eweb.org/events>

September 8, 2022

EWEB Safety, Health, & Well-being Conference 8:30 a.m. - 3:30 p.m.
For EWEB Employees and Commissioners
Roosevelt Operations Center, 4200 Roosevelt Boulevard

Thursday, October 6, 2022 *special meeting date

Leaburg Project Eugene Listening Session 4:00-6:00 P.M. <i>Roosevelt Operations Center, 4200 Roosevelt Boulevard, Electric EOC Conference Room</i>		
Executive Session to follow public meeting <i>(30 minutes)</i>		
Pursuant to ORS 192.660(2)(h) consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.		
Tentative: Executive Session to follow public meeting <i>(45 minutes)</i>		
EWEB Riverfront Property – Discuss RFP Responses Pursuant to ORS 192.355(4) and ORS 192.660(2)(f)		
Regular Board Meeting – 6:00 P.M. <i>(0 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
City of Eugene Liaison Update – Board President/Vice President/General Manager	15	Information
Recurring – Draft Upcoming-Year (2023) Electric & Water Budgets and Long-Term Financial Plans Update – CFO/Hart	15+15	Update/Direction
Recurring – Public Hearing on Upcoming-Year (2023) Budget Assumptions and LTFP – Board President	10	Public Hearing
Goal #6(a): Willamette River Treatment Plant	30	Update/Direction

Goal #8: EWEB Riverfront Property “Competitive Range Proposals” or “Intent to Award” – Lawson/Kah	30	Discussion/Potential Action
CONSENT CALENDAR		
Goal #4 – Approve contract for EWEB Enterprise Solutions (EES) Information System Software and Solutions Integrator - Knabe		
Hilyard Street Transmission Main – Kelley/McCullough		
Resolution No. #####, Potential Updates to Board Policy SD3 Customer Service Policy – Lawson/Kah		
Resolution No. 2223, Proposed Updates to Board Policy SD1, Mission, Vision, Values, and Legacy		
Recurring – Resolution No. #####, Annual Investment Policy Review – Hart		
CORRESPONDENCE		
Recurring – Annual Dam Safety Update – Kelley/Krentz/Huang		
Goal #3(a): Leaburg Canal TBL & Strategic Assessment Draft Report		
HQ Vacate Update – Kelley/Marshall		

October 18, 2022

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<i>Tentative</i> – Goal #8: EWEB Headquarters Property “Presentations from Top Proposers”	90	Information
<i>Tentative</i> – Goal #8: EWEB Headquarters Property “Evaluation and Scoring of Presentations”	30	Discussion/Potential Action

October 25, 2022

Work Session – 4:00 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Goal #3(a): Extended Board dialog around Leaburg Project; schedule ~4 hours with no time constraints.	NA	Discussion

November 1, 2022

Executive Session – 4:45-5:30 P.M. (45 minutes)		
<i>Tentative</i> – Board Review of HQ Proposals (if needed)/Deliberate with GM Regarding Negotiation of Real Property Transactions		
Regular Board Meeting – 5:45 P.M. (0 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Upcoming-Year (2023) Proposed Budgets and Prices – CFO/Hart	15+15	Update/Direction
Recurring – Public Hearing on Upcoming-Year (2023) Proposed Budgets and Prices – Board President	10	Public Hearing

Recurring – Quarterly Operational & Strategic Goals Report for Q3 – Lawson	30	Information
Goal #8: EWEB Headquarters Property “RFP Intent to Award and Authorize GM to Negotiate and execute a Purchase & Sale Agreement”	45	Potential Action
CONSENT CALENDAR		
Recurring – Resolution No. #####, Trojan Annual Operating Budget – CFO/Hart		
CORRESPONDENCE		
Recurring – Process for Annual Board Self-Assessment (Board Policy GP1) – Lawson/Commissioners		
Recurring – Legislative Position Proposals - Heuser		
Goal #6(b): Electric Master Plan Revision/Update – Kelley/Nice		

November 15, 2022

Work Session – 6:00 P.M.		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Goal #5: Integrated Resource Planning “Modeling Results” – Capper	60	Discussion

December 6, 2022

Regular Board Meeting – 5:30 P.M. <i>(-35 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Upcoming-Year (2023) Proposed Budgets and Prices – CFO/Hart	15+15	Update/ Action
Recurring – Public Hearing on Upcoming-Year (2023) Proposed Budgets and Prices – Board President	10	Public Hearing
Recurring – Resolution No.#####, Upcoming Year State Legislative Agenda (Board Policy GP13) - Lawson/Heuser	20	Action
Recurring – Upcoming-Year (2023) Organizational Goals Development – Lawson/Price	30	Direction
Recurring – Annual Board Policy Review (policies changed within one year) – Lawson 2022 Roster: SD15 Climate Change Policy, GP7 Parliamentary Procedures, EL4 Compensation & Benefits, GP15 New Commissioner Orientation	30	Direction
Goal #3(a): Leaburg Canal TBL & Strategic Assessment Final Findings	45	Direction/Potential Action
Goal #8: EWEB Headquarters Property “RFP Intent to Award and Resolution Authorizing GM to Negotiate a PSA”	30	Action
CONSENT CALENDAR		
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CORRESPONDENCE		
Recurring – Annual Greenhouse Gas Inventory/Report (Board Policy SD15) – Price/Support Services Manager/Rubin		
Recurring – EWEB Environmental Products Annual Update (Greenpower, Cleanpower, etc.) – Wade/McGaughey		
Recurring – Present Year-End (2022) Audit Planning - CFO/Moss Adams Auditors		

Recurring – Board Officer and Liaison Positions – Lawson/Kah
 Potential Program to Incentivize Undergrounding and Generators for Customers in High-Risk Areas
 (Price/Kelley/Parisi/Nice – Guidance)
 Goal #5: Integrated Resource Plan – Public Draft (Initiates Public Comment Period)

December 20, 2022 - Tentative Placeholder if needed

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
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January 3, 2023

Regular Board Meeting – 5:30 P.M. (110 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – 2023 Election of Officers – EWEB Board of Commissioners	10	Action
Recurring – 2023 Appointment of Board Liaison Assignments & Committees – EWEB Board of Commissioners	10	Action
Recurring – Proposed 2023 Strategic Goals/Organizational Performance Measures – Lawson	30	Discussion/Action
CONSENT CALENDAR		
Recurring – Ratification of Board Appointed Consultants (EL2) – Hart/Gorsegner		
Placeholder - Resolution No. #####, Annual Appointment of Supplemental Retirement Plan Committee - Hart		
CORRESPONDENCE		
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February 7, 2023

Regular Board Meeting – 5:30 P.M. (130 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – EWEB/City of Eugene Joint Initiatives Agenda – Board of Commissioners	30	Action
CONSENT CALENDAR		
Recurring – Resolution No. #####, Board Appointments, Committees, Outside Liaisons - Lawson		
CORRESPONDENCE		
Placeholder – State Legislative Update - Heuser		

March 7, 2023

Regular Board Meeting – 5:30 P.M. (115 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – State of the Utility Address & Prior Year-end Operational & Strategic Goals Report – Lawson	45	Information/Discussion

CONSENT CALENDAR

Resolution No. ####, EWEB/City of Eugene Joint Initiatives Agenda – Lawson/Kah

CORRESPONDENCE**Recurring** – State of the Watershed Annual Report (pentachlorophenol plume, illegal camping, watershed monitoring and management topics)**Placeholder** – Second Water Treatment Plant – Annual Situational Update**Recurring** – State Legislative Update (Board Policy GP13 & Resolution ####) - Heuser**March 21, 2023 (3rd Tuesday)****Executive Session – TBA***(45-60 minutes)***Recurring** – Pursuant to ORS 192.660(2)(i) - to review and evaluate the employment performance of the General Manager**April 4, 2023****Regular Board Meeting – 5:30 P.M.***(105 min. remaining)***ACTION AND GENERAL BUSINESS ITEMS****TIME****OBJECTIVE****Recurring** – Prior Year-End (2022) Audited Financial Statements and Management Letter - CFO/Moss Adams

35

Information

Recurring – General Manager's Annual Performance Evaluation and Merit Discussion for prior year – EWEB Board of Commissioners

20

Discussion
(Potential
Compensation Action)**CONSENT CALENDAR**

Annual Price Adjustment for Dark Fiber Lease Pricing – Price/Atkinson/Lowen

CORRESPONDENCE**Recurring** – Annual Power Market & Trading Operations Update - Capper**Recurring** – Annual Report on Power Trading Compliance (Board Policy SD8) - Hart/Rue**Recurring** – State Legislative Update (Board Policy GP13 & Resolution ####) – Heuser**April ##, 2023****Reminder: Annual Statement of Economic Interest Filing due April ##**For more information see the Oregon Government Ethics Commission webpage at www.oregon.gov/ogec.**May 2, 2023****Regular Board Meeting – 5:30 P.M.***(10 min. remaining)***ACTION AND GENERAL BUSINESS ITEMS****TIME****OBJECTIVE****Recurring** - Wildfire Mitigation Compliance Plan – Parisi/Nice/Price

30

Action

Recurring – Annual Capital Project Update - Kelley

30

Information

Recurring – Annual Reserve Fund Status and Transfers/Use of Reserves – Hart

30

Direction

Recurring – Quarterly Strategic & Operational Report for Q1 – Lawson	30	Information
Recurring – Annual Strategic Plan Review – Lawson	30	Discussion
Recurring – Upriver Meeting Follow-Up Discussion – Commissioners	20	Discussion
CONSENT CALENDAR		
Recurring – Annual Price Adjustment for Joint Use Fees (Effective June 1 st) – Kelley/Breckenridge		
CORRESPONDENCE		
Recurring – Annual Update Waltherville Project Operating Regime & River Flow Forecast for Upcoming Summer (per Record of Decision, Signed January 10, 2018, by GM Lawson)		
Placeholder – State Legislative Update - Heuser		

May 16, 2023

Special Upriver Meeting – 6:00 P.M.	
<i>McKenzie Fire & Rescue Training Center - 42870 McKenzie Hwy, Springfield, OR.</i>	
TOPICS	TIME
TBD	