

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve additional funds for professional forestry consulting services for the **Long-Term Management of the 965-acre Leaburg Forest and High Banks Carbon Forest Planting Project with Trout Mountain Forestry.**

Board Meeting Date: July 5, 2022
Project Name/Contract #: Forest Management Services / 19-137-GS
Primary Contact: Karen Kelley Ext. 7153

Contract Amount:

Original Contract Amount: \$145,000 (not previously approved by Board)
Additional \$ Previously Approved: NA
Invoices over last approval: NA
Amount this Request: \$290,000
Percentage over last approval: NA
Resulting Cumulative Total: **\$290,000 (Over 5 years)**

Contracting Method:

Method of Solicitation: Formal Request for Proposal
If applicable, basis for exemption: NA
Term of Agreement: 1 year
Option to Renew? Yes, annually up to 5 years total
Approval for purchases "*as needed*"
for the life of the Contract: Yes No
Proposals/Bids Received (Range): 3 proposals received ranging from \$145,000 - \$268,500
Selection Basis: Highest Ranked Proposer

Narrative:

Operational Requirement and Alignment with Strategic Plan

The McKenzie River is the sole source of drinking water for more than 200,000 people in Eugene and surrounding communities. In 2001, EWEB implemented a comprehensive drinking water source protection program to safeguard this critical water resource for current and future generations. The overall concept of drinking water source protection is to have the ability to measure the balance between watershed health and human use over time and implement actions that maintain a healthy balance for production of exceptional water quality. The McKenzie watershed consists of over 88% forested land, with 68% managed by the U.S. Forest Service and Bureau of Land Management and over 20% as private forests. It is a well-known fact that watersheds predominately covered with healthy forests have exceptional water quality.

The original contract included forestry management of the Leaburg Forest and cooperative work with University of Oregon to conduct carbon sequestration research at EWEB's High Banks property. The original contract amount of \$145,000, which was not previously approved by the Board, included design meetings, a Carbon Forest Planting Plan, planting implementation and monitoring and maintenance for Phase 1&2 of High Banks. Following the HFF, the restoration budget included funding to support carbon sequestration research that will be scaled up

to support watershed restoration. The proposed amendment, which adds \$145,000 if the Board approves, would provide for competing vegetation and weed removal for Phase 1&2 and site prep on an additional 48 acres for Phase 3 at the EWEB High Banks Property.

Contracted Goods or Services

Leaburg Forest:

- Update Leaburg Forest Stewardship Plan, including updated forest inventory
- Pre-Operational and Post-Operational Reports for documenting timber harvest activities
- Wildlife Habitat Enhancement Plan and Post-Operational Report documenting wildlife habitat enhancement activities
- Forest Pest and Invasive Species Management Plan and Post-Operational Report documenting actions taken and effectiveness of actions on managing pests/invasives
- Periodic Effectiveness Monitoring Report to document forest health, effectiveness of operational activities and changing conditions; and,
- Updated GIS data layers associated with forest management activities

High Banks Carbon Forest Planting Project:

- Attend Design meetings with EWEB and the University of Oregon
- Create a carbon forest planting plan
- Implement planting plan
- Monitor and maintain

Purchasing Process

Purchasing staff issued a formal request for proposal in October of 2019. The RFP was evaluated by an EWEB team with the total number of points being 100. The points were based on project understanding and technical approach (25 points), firm and key staff experience and references (35 points), and proposal pricing (40 points). Trout Mountain Forestry was deemed the highest ranked proposer.

Proposals Received

Vendor Name	City, State	Offered Price	Ranking (for RFPs)
Trout Mountain Forestry	Corvallis, OR	\$145,000	1
Integrated Resource Management	Philomath, OR	\$181,120	2
Mason Bruce Girard	Eugene, ID	\$141,400	3

Prior Contract Activities

EWEB Contract	Project Name (Description)	Board Approved Date	Project Duration (Start to Close)	Original Amount	Final Amount	Reason Code
016-2015	Forest Management Plan	NA	June 2016-Dec 2017	\$29,082.50	\$29,082.50	NA
19-137-GS	Forest Management Services	NA	Nov 2019-Current	\$146,000	\$146,000	NA
Reason Code: AM = Additional Materials, AW = Additional Work, EW= Emergency Work, SD = Staff Directed, UC = Unforeseen Conditions, Other						

ACTION REQUESTED:

Management requests the Board approve an increase to the Contract with Trout Mountain Forestry for Forest Management Services. \$145,000 was planned for these goods and services in the Source Protection/Department 378 2022 budget of \$1.85 million. Variances will be managed within the budget process and Board policy.