



**Eugene Water & Electric Board  
Board Calendar Report  
Updated June 29, 2022**

**Changes to meeting agenda since last publication:**

#	Change Type	Meeting Date	Type	Title/Description/Responsible Party
1	Addition	July 5, 2022	Executive Session	ORS 192.345(6) for information relating to the appraisal of real property prior to its acquisition.
2	Addition	July 5, 2022	Consent Calendar	Finn Rock Phase II Property Acquisition
3	Addition	July 5, 2022	Agenda Item	Watershed Restoration – Morgenstern
4	Addition	July 5, 2022	Correspondence	EWEB’s Role in CAP 2.0 - Hoell
5	Addition	July 5, 2022	Agenda Item	City of Eugene Electrification Response – Lawson/Hoell
6	Changed from Agenda to CC	July 5, 2022	Consent Calendar	Resolution No. ####, Board Policy Update – EL4 Compensation & Benefits – Lawson/Hart/Kostopoulos
7	Rescheduled	August 2, 2022	Agenda Item	Future In-Person Customer Services Options, and Board Meeting Location
8	Rescheduled	October 6, 2022	Regular Meeting	Special meeting date - Thursday
9	Addition	October 6, 2022	Agenda Item	City of Eugene Liaison Update – Board President/Vice President/General Manager

**Items that may be added to future meeting agendas or correspondence:**

#	Originated From/Date	Subject	Timing	Schedule	Status/Comments/Responsible Party
1	March 1, 2022	City of Eugene Liaison Update	To occur the month following meetings with COE Leadership	Quarterly; next occurrence in Oct.	Recurring 15-minute agenda item to be added at the end of Items from Commissioners.
2	June 6, 2022	Work Session: Extended Board dialog around Leaburg Project; schedule ~4 hours with no time constraints.	Suggested timeframe: After Oct. 6 when draft report, customer survey, and listening sessions complete.	TBD	Krentz/Kelley/Zinniker/Somogye
3	May 3, 2022	Customer Service Policy Update – AMI updates to support deployment and operations	Present to Board in 2023; proposed implementation in 2024 upon completion of meter deployment	TBD	Meters delayed due to supply chain, expect to resume mass deployment mid-2023 McGaughey/Price/Hart/Khalsa

*\* Note: Scheduled presentations and dates may be subject to change.*





Status is “Pending”, “Approved”, or “Declined”

Timing refers to the criticality of scheduling, i.e., ASAP, or non-critical.

Regular session to begin at 5:30 p.m. on the first Tuesday of each month, unless that Tuesday falls on or generally conflicts with a national holiday. (EWEB Bylaws Article X., Section 1.)

Allow for a 10-minute break two hours after start time (5-minute break for virtual meetings)  
160 minutes available for non-routine regular session and executive session agenda items

Key:

-  Standard Meeting Date
-  Special Meeting Date
-  Tentative/Hold date for possible 2<sup>nd</sup> Meeting
-  Event, Webinar, etc. that may be of interest

## Eugene Water & Electric Board Tentative Future Agendas

*EWEB Board of Commissioners reserves the right to add, delete or reschedule items as needed, change the order of presentations, and discuss any other business deemed necessary at the time of the regular meeting.*

*EWEB Calendar of Events: <http://www.eweb.org/events>*

### July 27, 2022 (Wednesday)

*(Vice President Carlson unavailable)*

Work Session – 5:30-7:00 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Integrated Resource Planning Activity	90	Information

### August 2, 2022

Executive Session 5:30 P.M. <i>30 minutes</i>		
Regular Board Meeting – 5:45 P.M. <i>(-55 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Goal #3(a): Leaburg Canal TBL & Strategic Assessment Update	30	Direction
Goal #5: Integrated Resource Planning “Resource Profiles & Performance” - Capper	45	Discussion
DEI Board Policy Foundation – Lawson	30	Direction
Future In-Person Customer Services Options – McGaughey/Hart/Price -and- Board Meeting Location – Lawson	30	Direction
Goal #4: RFP for EWEB Enterprise Solutions (EES) Information System Provider – Provide “Intent to Award”	20	Information
<b>Recurring</b> – Quarterly Operational & Strategic Goals Report for Q2 – Lawson	30	Information
CONSENT CALENDAR		
Resolution No. #####, Board Policy Update – GP15 New Commissioner Orientation – Kah/Lawson		
CORRESPONDENCE		
Board Policy Review – SD3 Customer Service Policy – Lawson/Kah		
HQ Vacate Update – Kelley/Marshall		
Strategic Plan Update (Guidance Requested) – Lawson		

### August 10, 2022 (Wednesday)

Board Retreat Dinner – 5:30 P.M. <i>(120 minutes)</i> <i>Location TBD</i>		
---------------------------------------------------------------------------------	--	--

**August 16, 2022** - Tentative Recurring if needed

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
-		

**September 6, 2022**

Tentative: Executive Session – 4:45 P.M. (45 minutes)		
EWEB Riverfront Property RFP – Competitive Range Provided to Board Pursuant to ORS 192.355(4) and ORS 192.660(2)(f)		
Regular Board Meeting – 5:45 P.M. (5 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<b>Recurring</b> - Legislative and Regional Policy Update - Heuser	20	Update
Goal #8: EWEB Riverfront Property “Competitive Range Proposals” or “Intent to Award” – Lawson/Kah	30	Discussion/Potential Action
Board Policy Review – SD3 Customer Service Policy – Lawson/Kah	30	Direction
Net Metering Program and Solar Policies – Hart/Price/Lawson	30	Discussion
CONSENT CALENDAR		
Goal #4 – Approve contract for Enterprise Resource Planning (ERP) Information System Software and Solutions Integrator		
CORRESPONDENCE		
<b>Recurring</b> – Annual Audit Management Letter Update – CFO/Hart		
<b>Recurring</b> – EWEB Environmental Products Annual Update (Greenpower, Cleanpower, etc.) – Wade/McGaughey		

**Thursday, October 6, 2022** \*special meeting date

Tentative: Executive Session – 4:45-5:30 P.M. (45 minutes)		
EWEB Riverfront Property – Discussion of Competitive Range Proposals Pursuant to ORS 192.355(4) and ORS 192.660(2)(f)		
Regular Board Meeting – 5:30 P.M. (-20 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
City of Eugene Liaison Update – Board President/Vice President/General Manager	15	Information
<b>Recurring</b> – Draft Upcoming-Year (2023) Electric & Water Budgets and Long-Term Financial Plans Update – CFO/Hart	15+15	Update/Direction
<b>Recurring</b> – Public Hearing on Upcoming-Year (2023) Budget Assumptions and LTFP – Board President	10	Public Hearing
<b>Recurring</b> – Annual Dam Safety Update	20	Update/Direction
Goal #6(a): Willamette River Treatment Plant	30	Update/Direction

Goal #8: EWEB Riverfront Property “Competitive Range Proposals” or “Intent to Award” – Lawson/Kah	30	Action
<b>CONSENT CALENDAR</b>		
Hilyard Street Transmission Main – Kelley/McCullough		
<b>Recurring</b> – Resolution No. ####, Annual Investment Policy Review – Hart		
<b>CORRESPONDENCE</b>		
Goal #3(a): Leaburg Canal TBL & Strategic Assessment Draft Report		

## October 18, 2022

<b>Work Session – 5:30 P.M.</b>		
<b>GENERAL BUSINESS ITEMS</b>	<b>TIME</b>	<b>OBJECTIVE</b>
<i>Tentative</i> – Goal #8: EWEB Headquarters Property “Presentations from Top Proposers”	90	Information
<i>Tentative</i> – Goal #8: EWEB Headquarters Property “Evaluation and Scoring of Presentations”	30	Discussion/Potential Action

## November 1, 2022

<b>Executive Session – 4:45-5:30 P.M.</b> <i>(45 minutes)</i>		
<i>Tentative</i> – Board Review of HQ Proposals (if needed)/Deliberate with GM Regarding Negotiation of Real Property Transactions		
<b>Regular Board Meeting – 5:45 P.M.</b> <i>(0 min. remaining)</i>		
<b>ACTION AND GENERAL BUSINESS ITEMS</b>	<b>TIME</b>	<b>OBJECTIVE</b>
<b>Recurring</b> – Upcoming-Year (2023) Proposed Budgets and Prices – CFO/Hart	15+15	Update/Direction
<b>Recurring</b> – Public Hearing on Upcoming-Year (2023) Proposed Budgets and Prices – Board President	10	Public Hearing
<b>Recurring</b> – Quarterly Operational & Strategic Goals Report for Q3 – Lawson	30	Information
Goal #8: EWEB Headquarters Property “RFP Intent to Award and Authorize GM to Negotiate and execute a Purchase & Sale Agreement”	45	Potential Action
<b>CONSENT CALENDAR</b>		
<b>Recurring</b> – Resolution No. ####, Trojan Annual Operating Budget – CFO/Hart		
<b>CORRESPONDENCE</b>		
<b>Recurring</b> – Process for Annual Board Self-Assessment (Board Policy GP1) – Lawson/Commissioners		
Goal #6(b): Electric Master Plan Revision/Update – Kelley/Nice		

## November 15, 2022

Work Session – 6:00 P.M.		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Goal #5: Integrated Resource Planning “Modeling Results” – Capper	60	Discussion

## December 6, 2022

Regular Board Meeting – 5:30 P.M. (-35 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<b>Recurring</b> – Upcoming-Year (2023) Proposed Budgets and Prices – CFO/Hart	15+15	Update/ Action
<b>Recurring</b> – Public Hearing on Upcoming-Year (2023) Proposed Budgets and Prices – Board President	10	Public Hearing
<b>Recurring</b> – Resolution No.####, Upcoming Year State Legislative Agenda (Board Policy GP13) - Lawson/Heuser	20	Action
<b>Recurring</b> – Upcoming-Year (2023) Organizational Goals Development – Lawson/Price	30	Direction
<b>Recurring</b> – Annual Board Policy Review (policies changed within one year) – Lawson 2022 Roster: SD15 Climate Change Policy, GP7 Parliamentary Procedures, EL4 Compensation & Benefits, GP15 New Commissioner Orientation	30	Direction
Goal #3(a): Leaburg Canal TBL & Strategic Assessment Final Findings	45	Direction/Potential Action
Goal #8: EWEB Headquarters Property “RFP Intent to Award and Resolution Authorizing GM to Negotiate a PSA”	30	Action
<b>CONSENT CALENDAR</b>		
—		
<b>CORRESPONDENCE</b>		
<b>Recurring</b> – Annual Greenhouse Gas Inventory/Report (Board Policy SD15) – Price/Support Services Manager/Rubin		
<b>Recurring</b> – Present Year-End (2022) Audit Planning - CFO/Moss Adams Auditors		
<b>Recurring</b> – Board Officer and Liaison Positions – Lawson/Kah		
Goal #5: Integrated Resource Plan – Public Draft (Initiates Public Comment Period)		

## December 20, 2022 - Tentative Placeholder if needed

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
-		

## January 3, 2023

Regular Board Meeting – 5:30 P.M. (110 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<b>Recurring</b> – 2023 Election of Officers – EWEB Board of Commissioners	10	Action
<b>Recurring</b> – 2023 Appointment of Board Liaison Assignments & Committees – EWEB Board of Commissioners	10	Action
<b>Recurring</b> – Proposed 2023 Strategic Goals/Organizational Performance Measures – Lawson	30	Discussion/Action
CONSENT CALENDAR		
<b>Recurring</b> – Ratification of Board Appointed Consultants (EL2) – Hart/Gorsegner		
<b>Placeholder</b> - Resolution No. #####, Annual Appointment of Supplemental Retirement Plan Committee - Hart		
CORRESPONDENCE		
—		

## February 7, 2023

Regular Board Meeting – 5:30 P.M. (130 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<b>Recurring</b> – EWEB/City of Eugene Joint Initiatives Agenda – Board of Commissioners	30	Action
CONSENT CALENDAR		
<b>Recurring</b> – Resolution No. #####, Board Appointments, Committees, Outside Liaisons - Lawson		
CORRESPONDENCE		
<b>Placeholder</b> – State Legislative Update - Heuser		

## March 7, 2023

Regular Board Meeting – 5:30 P.M. (115 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<b>Recurring</b> – State of the Utility Address & Prior Year-end Operational & Strategic Goals Report – Lawson	45	Information/Discussion
CONSENT CALENDAR		
Resolution No. #####, EWEB/City of Eugene Joint Initiatives Agenda – Lawson/Kah		
CORRESPONDENCE		
<b>Recurring</b> – State of the Watershed Annual Report (pentachlorophenol plume, illegal camping, watershed monitoring and management topics)		
<b>Placeholder</b> – Second Water Treatment Plant – Annual Situational Update		
<b>Recurring</b> – State Legislative Update (Board Policy GP13 & Resolution #####) - Heuser		

## March 21, 2023 (3<sup>rd</sup> Tuesday)

### Executive Session – TBA

(45-60 minutes)

**Recurring** – Pursuant to ORS 192.660(2)(i) - to review and evaluate the employment performance of the General Manager

## April 4, 2023

### Regular Board Meeting – 5:30 P.M.

(105 min. remaining)

ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<b>Recurring</b> – Prior Year-End (2022) Audited Financial Statements and Management Letter - CFO/Moss Adams	35	Information
<b>Recurring</b> – General Manager's Annual Performance Evaluation and Merit Discussion for prior year – EWEB Board of Commissioners	20	Discussion (Potential Compensation Action)
<b>CONSENT CALENDAR</b>		
Annual Price Adjustment for Dark Fiber Lease Pricing – Price/Atkinson/Lowen		
<b>CORRESPONDENCE</b>		
<b>Recurring</b> – Annual Power Market & Trading Operations Update - Capper		
<b>Recurring</b> – Annual Report on Power Trading Compliance (Board Policy SD8) - Hart/Rue		
<b>Recurring</b> – State Legislative Update (Board Policy GP13 & Resolution #####) – Heuser		

## April ##, 2023

### Reminder: Annual Statement of Economic Interest Filing due April ##

For more information see the Oregon Government Ethics Commission webpage at [www.oregon.gov/ogec](http://www.oregon.gov/ogec).

## May 2, 2023

### Regular Board Meeting – 5:30 P.M.

(10 min. remaining)

ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<b>Recurring</b> - Wildfire Mitigation Compliance Plan – Parisi/Nice/Price	30	Action
<b>Recurring</b> – Annual Capital Project Update - Kelley	30	Information
<b>Recurring</b> – Annual Reserve Fund Status and Transfers/Use of Reserves – Hart	30	Direction
<b>Recurring</b> – Quarterly Strategic & Operational Report for Q1 – Lawson	30	Information
<b>Recurring</b> – Annual Strategic Plan Review – Lawson	30	Discussion
<b>Recurring</b> – Upriver Meeting Follow-Up Discussion – Commissioners	20	Discussion
<b>CONSENT CALENDAR</b>		
<b>Recurring</b> – Annual Price Adjustment for Joint Use Fees (Effective June 1 <sup>st</sup> ) – Kelley/Breckenridge		
<b>CORRESPONDENCE</b>		
<b>Recurring</b> – Annual Update Walterville Project Operating Regime & River Flow Forecast for Upcoming Summer (per Record of Decision, Signed January 10, 2018, by GM Lawson)		



## May 16, 2023

### Special Upriver Meeting – 6:00 P.M.

*McKenzie Fire & Rescue Training Center - 42870 McKenzie Hwy, Springfield, OR.*

TOPICS

TIME

TBD