



**Eugene Water & Electric Board
Board Calendar Report
Updated June 21, 2022**

Changes to meeting agenda since last publication:

#	Change Type	Meeting Date	Type	Title/Description/Responsible Party
1	Tentative Addition	July 5, 2022	Agenda Item	Tentative: Leaburg Canal Alternatives, Clarification of Intent to Narrow Alternatives – EWEB Board of Commissioners
2	Addition	July 5, 2022	Executive Session	ORS 192.345(6) for information relating to the appraisal of real property prior to its acquisition.
3	Addition	July 5, 2022	Consent Calendar	Finn Rock Phase II Property Acquisition
4	Addition	July 5, 2022	Agenda Item	Watershed Restoration – Morgenstern
5	Addition	July 5, 2022	Correspondence	EWEB’s Role in CAP 2.0 - Hoell
6	Addition	July 5, 2022	Agenda Item	City of Eugene Electrification Response – Lawson/Hoell
7	Changed from Agenda to CC	July 5, 2022	Consent Calendar	Resolution No. #####, Board Policy Update – EL4 Compensation & Benefits – Lawson/Hart/Kostopulos
8	Rescheduled	August 2, 2022	Agenda Item	Future In-Person Customer Services Options, and Board Meeting Location
9	Addition	September 6, 2022	Agenda Item	City of Eugene Liaison Update – Board President/Vice President/General Manager
10	Rescheduled	Thursday, October 6, 2022	Regular Meeting	

Items that may be added to future meeting agendas or correspondence:

#	Originated From/Date	Subject	Timing	Schedule	Status/Comments/Responsible Party
1	March 1, 2022	City of Eugene Liaison Update	To occur the month following meetings with COE Leadership	Quarterly	Recurring 15-minute agenda item to be added at the end of Items from Commissioners
2	May 3, 2022	Customer Service Policy Update – AMI updates to support deployment and operations	Present to Board in 2023; proposed implementation in 2024 upon completion of meter deployment	TBD	Meters delayed due to supply chain, expect to resume mass deployment mid-2023 McGaughey/Price/Hart/Kha Isa

* Note: Scheduled presentations and dates may be subject to change.

Status is “Pending”, “Approved”, or “Declined”

Timing refers to the criticality of scheduling, i.e., ASAP, or non-critical.

Regular session to begin at 5:30 p.m. on the first Tuesday of each month, unless that Tuesday falls on or generally conflicts with a national holiday. (EWEB Bylaws Article X., Section 1.)

Allow for a 10-minute break two hours after start time (5-minute break for virtual meetings)
 160 minutes available for non-routine regular session and executive session agenda items

Key:

- Standard Meeting Date
- Special Meeting Date
- Tentative/Hold date for possible 2nd Meeting
- Event, Webinar, etc. that may be of interest

Eugene Water & Electric Board Tentative Future Agendas

EWEB Board of Commissioners reserves the right to add, delete or reschedule items as needed, change the order of presentations, and discuss any other business deemed necessary at the time of the regular meeting.

EWEB Calendar of Events: <http://www.eweb.org/events>

July 5, 2022

Executive Session 4:45 P.M. <i>30 minutes</i>		
EWEB Riverfront Property RFP Evaluation Instructions - Pursuant to ORS 192.660(2)(f) to consider information or records that are exempt by law from public inspection; ORS 192.345(2) Trade Secrets for information of potential commercial value to give the user an opportunity for business advantage; and ORS 192.355(1) internal advisory communications.		
Executive Session 5:15 P.M. <i>30 minutes</i>		
Finn Rock Phase II Property Acquisition – Pursuant to ORS 192.660(2)(f) to consider information or records that are exempt by law from public inspection; Pursuant to ORS 192.345(6) information relating to the appraisal of real property prior to its acquisition.		
Regular Board Meeting – 6:00 P.M. <i>(-35 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Tentative: Leaburg Canal Alternatives, Clarification of Intent to Narrow Alternatives – EWEB Board of Commissioners	15	Direction
City of Eugene Electrification Response – Lawson/Hoell/Heuser	30	Guidance
Recurring – Electric & Water Long-Term Financial Plan Update & Upcoming Year (2023) Budget and Capital Improvement Plan Assumptions - Kelley/Price/Hart	45	Direction
Goal #7: Rate Design Fundamentals/Background – Hart	30	Information
Watershed Restoration Program Update – Morgenstern	30	Information
CONSENT CALENDAR		
McKenzie River Trust for Finn Rock Phase II Property Acquisition – Kelley/Morgenstern		

Wildfire Mitigation Plan <i>Compliance Revision</i> – Price/Nice/Parisi
Resolution No. 2215, Board Policy Update – EL4 Compensation & Benefits – Lawson/Hart/Kostopulos
Resolution No. 2214, Board Policy Update – <i>GP7 Parliamentary Procedures</i> – Kah/Lawson
CORRESPONDENCE
Recurring – Annual Enterprise Risk Management (ERM) Update (Board Policy SD20) - Hart/Creighton
Recurring – Annual (Existing) Integrated Resource Plan Update – Capper/Schroettgnig
Banking RFP - Hart
Recurring – Lead & Copper Rule Revisions Compliance Plan – McCullough/Fricke
DEI Board Policy Development Status - Lawson
EWEB’s Role in CAP 2.0 - Hoell
Board Policy Review/Recommended Update – <i>GP15 New Commissioner Orientation</i> – Kah/Lawson
Recurring – EWEB Environmental Products Annual Update (Greenpower, Cleanpower, etc.) – Wade/McGaughey

July 27, 2022 (Wednesday)

(Vice President Carlson unavailable)

Work Session – 5:30-7:00 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Integrated Resource Planning Activity	90	Information

August 2, 2022

Executive Session 5:30 P.M. <i>30 minutes</i>		
Regular Board Meeting – 5:45 P.M. <i>(-55 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Goal #3(a): Leaburg Canal TBL & Strategic Assessment Update	30	Direction
Goal #5: Integrated Resource Planning “Resource Profiles & Performance” - Capper	45	Discussion
DEI Board Policy – Lawson	30	Direction
Future In-Person Customer Services Options – McGaughey/Hart/Price -and- Board Meeting Location – Lawson	30	Direction
Goal #4: RFP for EWEB Enterprise Solutions (EES) Information System Provider – Provide “Intent to Award”	20	Information
Recurring – Quarterly Operational & Strategic Goals Report for Q2 – Lawson	30	Information
CONSENT CALENDAR		
Resolution No. #####, Board Policy Update – <i>GP15 New Commissioner Orientation</i> – Kah/Lawson		
CORRESPONDENCE		
Board Policy Review – <i>SD3 Customer Service Policy</i> – Lawson/Kah		
HQ Vacate Update – Kelley/Marshall		

August 10, 2022 (Wednesday)

Board Retreat Dinner – 5:30 P.M.

(120 minutes)

Location TBD

August 16, 2022 - Tentative Recurring if needed

Work Session – 5:30 P.M.

GENERAL BUSINESS ITEMS

TIME

OBJECTIVE

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September 6, 2022

Tentative: Executive Session – 4:45 P.M.

(45 minutes)

EWEB Riverfront Property RFP – Competitive Range Provided to Board Pursuant to ORS 192.355(4) and ORS 192.660(2)(f)

Regular Board Meeting – 5:45 P.M.

(-10 min. remaining)

ACTION AND GENERAL BUSINESS ITEMS

TIME

OBJECTIVE

City of Eugene Liaison Update – Board President/Vice President/General Manager

15

Information

Recurring - Legislative and Regional Policy Update - Heuser

20

Update

Goal #8: EWEB Riverfront Property “Competitive Range Proposals” or “Intent to Award” – Lawson/Kah

30

Discussion/Potential
Action

Board Policy Review – SD3 Customer Service Policy – Lawson/Kah

30

Direction

Net Metering Program and Solar Policies – Hart/Price/Lawson

30

Discussion

CONSENT CALENDAR

Goal #4 – Approve contract for Enterprise Resource Planning (ERP) Information System Software and Solutions Integrator

CORRESPONDENCE

Recurring – Annual Audit Management Letter Update – CFO/Hart

Thursday, October 6, 2022

Tentative: Executive Session – 4:45-5:30 P.M.

(45 minutes)

EWEB Riverfront Property – Discussion of Competitive Range Proposals Pursuant to ORS 192.355(4) and ORS 192.660(2)(f)

Regular Board Meeting – 5:30 P.M. (-5 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Draft Upcoming-Year (2023) Electric & Water Budgets and Long-Term Financial Plans Update – CFO/Hart	15+15	Update/Direction
Recurring – Public Hearing on Upcoming-Year (2023) Budget Assumptions and LTFP – Board President	10	Public Hearing
Recurring – Annual Dam Safety Update	20	Update/Direction
Goal #6(a): Willamette River Treatment Plant	30	Update/Direction
Goal #8: EWEB Riverfront Property “Competitive Range Proposals” or “Intent to Award” – Lawson/Kah	30	Action
CONSENT CALENDAR		
Hilyard Street Transmission Main – Kelley/McCullough		
Recurring – Resolution No. #####, Annual Investment Policy Review – Hart		
CORRESPONDENCE		
Goal #3(a): Leaburg Canal TBL & Strategic Assessment Draft Report		

October 18, 2022

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<i>Tentative</i> – Goal #8: EWEB Headquarters Property “Presentations from Top Proposers”	90	Information
<i>Tentative</i> – Goal #8: EWEB Headquarters Property “Evaluation and Scoring of Presentations”	30	Discussion/Potential Action

November 1, 2022

Executive Session – 4:45-5:30 P.M. (45 minutes)		
<i>Tentative</i> – Board Review of HQ Proposals (if needed)/Deliberate with GM Regarding Negotiation of Real Property Transactions		
Regular Board Meeting – 5:45 P.M. (0 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Upcoming-Year (2023) Proposed Budgets and Prices – CFO/Hart	15+15	Update/Direction
Recurring – Public Hearing on Upcoming-Year (2023) Proposed Budgets and Prices – Board President	10	Public Hearing
Recurring – Quarterly Operational & Strategic Goals Report for Q3 – Lawson	30	Information
Goal #8: EWEB Headquarters Property “RFP Intent to Award and Authorize GM to Negotiate and execute a Purchase & Sale Agreement”	45	Potential Action
CONSENT CALENDAR		

Recurring – Resolution No. #####, Trojan Annual Operating Budget – CFO/Hart
CORRESPONDENCE
Recurring – Process for Annual Board Self-Assessment (Board Policy GP1) – Lawson/Commissioners
Goal #6(b): Electric Master Plan Revision/Update – Kelley/Nice

November 15, 2022

Work Session – 6:00 P.M.		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Goal #5: Integrated Resource Planning “Modeling Results” – Capper	60	Discussion

December 6, 2022

Regular Board Meeting – 5:30 P.M. <i>(-35 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Upcoming-Year (2023) Proposed Budgets and Prices – CFO/Hart	15+15	Update/ Action
Recurring – Public Hearing on Upcoming-Year (2023) Proposed Budgets and Prices – Board President	10	Public Hearing
Recurring – Resolution No. #####, Upcoming Year State Legislative Agenda (Board Policy GP13) - Lawson/Heuser	20	Action
Recurring – Upcoming-Year (2023) Organizational Goals Development – Lawson/Price	30	Direction
Recurring – Annual Board Policy Review (policies changed within one year) – Lawson 2022 Roster: SD15 Climate Change Policy, GP7 Parliamentary Procedures, EL4 Compensation & Benefits, GP15 New Commissioner Orientation	30	Direction
Goal #3(a): Leaburg Canal TBL & Strategic Assessment Final Findings	45	Direction/Potential Action
Goal #8: EWEB Headquarters Property “RFP Intent to Award and Resolution Authorizing GM to Negotiate a PSA”	30	Action
CONSENT CALENDAR		
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CORRESPONDENCE		
Recurring – Annual Greenhouse Gas Inventory/Report (Board Policy SD15) – Price/Support Services Manager/Rubin		
Recurring – Present Year-End (2022) Audit Planning - CFO/Moss Adams Auditors		
Recurring – Board Officer and Liaison Positions – Lawson/Kah		
Goal #5: Integrated Resource Plan – Public Draft (Initiates Public Comment Period)		

December 20, 2022 - Tentative Placeholder if needed

Work Session – 5:30 P.M.

GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
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January 3, 2023

Regular Board Meeting – 5:30 P.M. (110 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – 2023 Election of Officers – EWEB Board of Commissioners	10	Action
Recurring – 2023 Appointment of Board Liaison Assignments & Committees – EWEB Board of Commissioners	10	Action
Recurring – Proposed 2023 Strategic Goals/Organizational Performance Measures – Lawson	30	Discussion/Action
CONSENT CALENDAR		
Recurring – Ratification of Board Appointed Consultants (EL2) – Hart/Gorsegrer		
Placeholder - Resolution No. #####, Annual Appointment of Supplemental Retirement Plan Committee - Hart		
CORRESPONDENCE		
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February 7, 2023

Regular Board Meeting – 5:30 P.M. (130 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – EWEB/City of Eugene Joint Initiatives Agenda – Board of Commissioners	30	Action
CONSENT CALENDAR		
Recurring – Resolution No. #####, Board Appointments, Committees, Outside Liaisons - Lawson		
CORRESPONDENCE		
Placeholder – State Legislative Update - Heuser		

March 7, 2023

Regular Board Meeting – 5:30 P.M. (115 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – State of the Utility Address & Prior Year-end Operational & Strategic Goals Report – Lawson	45	Information/Discussion
CONSENT CALENDAR		
Resolution No. #####, EWEB/City of Eugene Joint Initiatives Agenda – Lawson/Kah		
CORRESPONDENCE		
Recurring – State of the Watershed Annual Report (pentachlorophenol plume, illegal camping, watershed monitoring and management topics)		
Placeholder – Second Water Treatment Plant – Annual Situational Update		
Recurring – State Legislative Update (Board Policy GP13 & Resolution #####) - Heuser		

March 21, 2023 (3rd Tuesday)

Executive Session – TBA

(45-60 minutes)

Recurring – Pursuant to ORS 192.660(2)(i) - to review and evaluate the employment performance of the General Manager

April 4, 2023

Regular Board Meeting – 5:30 P.M.

(105 min. remaining)

ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Prior Year-End (2022) Audited Financial Statements and Management Letter - CFO/Moss Adams	35	Information
Recurring – General Manager's Annual Performance Evaluation and Merit Discussion for prior year – EWEB Board of Commissioners	20	Discussion (Potential Compensation Action)
CONSENT CALENDAR		
Annual Price Adjustment for Dark Fiber Lease Pricing – Price/Atkinson/Lowen		
CORRESPONDENCE		
Recurring – Annual Power Market & Trading Operations Update - Capper		
Recurring – Annual Report on Power Trading Compliance (Board Policy SD8) - Hart/Rue		
Recurring – State Legislative Update (Board Policy GP13 & Resolution #####) – Heuser		

April ##, 2023

Reminder: Annual Statement of Economic Interest Filing due April

For more information see the Oregon Government Ethics Commission webpage at www.oregon.gov/ogec.

May 2, 2023

Regular Board Meeting – 5:30 P.M.

(10 min. remaining)

ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring - Wildfire Mitigation Compliance Plan – Parisi/Nice/Price	30	Action
Recurring – Annual Capital Project Update - Kelley	30	Information
Recurring – Annual Reserve Fund Status and Transfers/Use of Reserves – Hart	30	Direction
Recurring – Quarterly Strategic & Operational Report for Q1 – Lawson	30	Information
Recurring – Annual Strategic Plan Review – Lawson	30	Discussion
Recurring – Upriver Meeting Follow-Up Discussion – Commissioners	20	Discussion
CONSENT CALENDAR		
Recurring – Annual Price Adjustment for Joint Use Fees (Effective June 1 st) – Kelley/Breckenridge		
CORRESPONDENCE		
Recurring – Annual Update Walterville Project Operating Regime & River Flow Forecast for Upcoming Summer (per Record of Decision, Signed January 10, 2018, by GM Lawson)		

May 16, 2023

Special Upriver Meeting – 6:00 P.M.

McKenzie Fire & Rescue Training Center - 42870 McKenzie Hwy, Springfield, OR.

TOPICS

TIME

TBD