



**Eugene Water & Electric Board**  
**Board Calendar Report**  
**Updated June 1, 2022**

**Changes to meeting agenda since last publication:**

#	Change Type	Meeting Date	Type	Title/Description/Responsible Party
1	Postponed to 2023 due to meter delays	June 7, 2022 July 5, 2022	Agenda/Direction Agenda/Action	Customer Service Policy Update – AMI updates to support deployment and operations - McGaughey
2	Removed (no updates to report)	June 7, 2022	Correspondence	<b>Recurring</b> – State Legislative Update (Board Policy GP13 & Resolution 2117) - Heuser
3	Reschedule	From June to July	Correspondence	Annual (Existing) Integrated Resource Plan Update – Capper/Schroettig
4	Changed from Agenda to Consent Calendar	June 7, 2022	Consent Calendar	Resolution for Highest & Best Use of Cash/Reserves/Transfers
5	Postponed	From June to July	Correspondence	EWEB Environmental Products Annual Update (Greenpower, Cleanpower, etc.) – Wade/McGaughey
6	Addition	August 2, 2022	Correspondence	Strategic Plan Update (Guidance Requested) - Lawson
7	Addition	September 6, 2022	Agenda Item	Incorporated Board Meeting Location into discussion around Future In-Person Customer Services Options
8	Addition	May 16, 2023	Upriver Meeting	Reservations have been made for the 2023 annual meeting with the McKenzie Valley community
9	Addition	July date TBD	Work Session	Integrated Resource Planning Activity
10	Addition	August 2, 2022	Executive Session	For property matters – Krentz/Kelley
11	Reschedule	From August to Sept	Agenda Item	Net Metering Program and Solar Policies – Hart/Price/Lawson
12	Addition	August 2, 2022 September 6, 2022	Correspondence Agenda Item	Board Policy Review – <i>SD3 Customer Service Policy</i> – Lawson/Kah
13	Addition	July 5, 2022	Correspondence	Banking RFP - Hart

**Items that may be added to future meeting agendas or correspondence:**

#	Originated From/Date	Subject	Timing	Schedule	Status/Comments/Responsible Party
1	March 1, 2022	City of Eugene Liaison Update	To occur the month following meetings with COE Leadership	Quarterly	Recurring 15-minute agenda item to be added at the end of Items from Commissioners
2	May 3, 2022	Customer Service Policy Update – AMI updates to support deployment and operations	Present to Board in 2023; proposed implementation in 2024 upon completion of meter deployment	TBD	Meters delayed due to supply chain, expect to resume mass deployment mid-2023 McGaughey/Price/Hart/Khalsa

*\* Note: Scheduled presentations and dates may be subject to change.*

Status is “Pending”, “Approved”, or “Declined”





Timing refers to the criticality of scheduling, i.e., ASAP, or non-critical.

Regular session to begin at 5:30 p.m. on the first Tuesday of each month, unless that Tuesday falls on or generally conflicts with a national holiday. (EWEB Bylaws Article X., Section 1.)

Allow for a 10-minute break two hours after start time (5-minute break for virtual meetings)

160 minutes available for non-routine regular session and executive session agenda items

Key:

-  Standard Meeting Date
-  Special Meeting Date
-  Tentative/Hold date for possible 2<sup>nd</sup> Meeting
-  Event, Webinar, etc. that may be of interest

## Eugene Water & Electric Board Tentative Future Agendas

*EWEB Board of Commissioners reserves the right to add, delete or reschedule items as needed, change the order of presentations, and discuss any other business deemed necessary at the time of the regular meeting.*

*EWEB Calendar of Events: <http://www.eweb.org/events>*

### June 16, 2022 (Thursday)

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Wildfire Mitigation Plan/Compliance Revision(s) - Price/Nice/Parisi	30	Direction
Goal #3(a): Leaburg Canal TBL & Strategic Assessment Update – Krentz/Zinniker/Boyle/Somogye	60	Discussion/ Direction

### July 5, 2022

Executive Session 5:00 P.M. <i>30 minutes</i>		
EWEB Riverfront Property RFP Evaluation Instructions - Pursuant to ORS 192.660(2)(f) to consider information or records that are exempt by law from public inspection.		
Regular Board Meeting – 5:45 P.M. <i>(10 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Goal #2(c)(d): Resolution No. #####, Board Policy Update – EL4 Compensation & Benefits – Lawson/Hart/Kostopulos	30	Action
<b>Recurring</b> – Electric & Water Long-Term Financial Plan Update & Upcoming Year (2023) Budget and Capital Improvement Plan Assumptions - Kelley/Price/Hart	60	Direction
Goal #7: Rate Design Fundamentals/Background – Hart	30	Information
CONSENT CALENDAR		
Wildfire Mitigation Plan <i>Compliance Revision</i> – Price/Nice/Parisi		
Resolution No. #####, Board Policy Update – <i>GP7 Parliamentary Procedures</i> – Kah/Lawson		
CORRESPONDENCE		
<b>Recurring</b> – Annual Enterprise Risk Management (ERM) Update (Board Policy SD20) - Hart/Creighton		
<b>Recurring</b> – Annual (Existing) Integrated Resource Plan Update – Capper/Schroettnig		
<b>Recurring</b> – Lead & Copper Rule Revisions Compliance Plan – McCullough/Fricke		
DEI Board Policy Development Status - Lawson		
Banking RFP - Hart		
Board Policy Review/Recommended Update – <i>GP15 New Commissioner Orientation</i> – Kah/Lawson		
<b>Recurring</b> – EWEB Environmental Products Annual Update (Greenpower, Cleanpower, etc.) – Wade/McGaughey		

**July 27, 2022 (Wednesday)**

*(Vice President Carlson unavailable)*

Work Session – 5:30-7:00 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Integrated Resource Planning Activity	90	Information

**August 2, 2022**

Executive Session 5:30 P.M. <i>30 minutes</i>		
Regular Board Meeting – 5:45 P.M. <i>(-25 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<b>Recurring</b> – Quarterly Operational & Strategic Goals Report for Q2 – Lawson	30	Information
Goal #3(a): Leaburg Canal TBL & Strategic Assessment Update	30	Direction
Goal #5: Integrated Resource Planning “Resource Profiles & Performance” - Capper	45	Discussion
Goal #4: RFP for EWEB Enterprise Solutions (EES) Information System Provider – Provide “Intent to Award”	20	Information
DEI Board Policy – Lawson	30	Discussion/Action
CONSENT CALENDAR		
Resolution No. #####, Board Policy Update – <i>GP15 New Commissioner Orientation</i> – Kah/Lawson		
CORRESPONDENCE		
Board Policy Review – <i>SD3 Customer Service Policy</i> – Lawson/Kah		
HQ Vacate Update – Kelley/Marshall		
Strategic Plan Update (Guidance Requested) – Lawson		

**August 10, 2022 (Wednesday)**

Board Retreat Dinner – 5:30 P.M. <i>(120 minutes)</i> <i>Location TBD</i>		
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**August 16, 2022** - *Tentative Recurring if needed*

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
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## September 6, 2022

<b>Tentative: Executive Session – 4:45 P.M.</b> <i>(45 minutes)</i>		
EWEB Riverfront Property RFP – Competitive Range Provided to Board Pursuant to ORS 192.355(4) and ORS 192.660(2)(f)		
<b>Regular Board Meeting – 5:45 P.M.</b> <i>(-25 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<b>Recurring</b> - Legislative and Regional Policy Update - Heuser	20	Update
Goal #8: EWEB Riverfront Property “Competitive Range Proposals” or “Intent to Award” – Lawson/Kah	30	Discussion/Potential Action
Future In-Person Customer Services Options – McGaughey/Hart/Price -and- Board Meeting Location – Lawson	30	Direction
Board Policy Review – SD3 Customer Service Policy – Lawson/Kah	30	Direction
Net Metering Program and Solar Policies – Hart/Price/Lawson	30	Discussion
CONSENT CALENDAR		
Goal #4 – Approve contract for Enterprise Resource Planning (ERP) Information System Software and Solutions Integrator		
CORRESPONDENCE		
<b>Recurring</b> – Annual Audit Management Letter Update – CFO/Hart		

## October 4, 2022

<b>Tentative: Executive Session – 4:45-5:30 P.M.</b> <i>(45 minutes)</i>		
EWEB Riverfront Property – Discussion of Competitive Range Proposals Pursuant to ORS 192.355(4) and ORS 192.660(2)(f)		
<b>Regular Board Meeting – 5:30 P.M.</b> <i>(-5 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<b>Recurring</b> – Draft Upcoming-Year (2023) Electric & Water Budgets and Long-Term Financial Plans Update – CFO/Hart	15+15	Update/Direction
<b>Recurring</b> – Public Hearing on Upcoming-Year (2023) Budget Assumptions and LTFP – Board President	10	Public Hearing
<b>Recurring</b> – Annual Dam Safety Update	20	Update/Direction
Goal #6(a): Willamette River Treatment Plant	30	Update/Direction
Goal #8: EWEB Riverfront Property “Competitive Range Proposals” or “Intent to Award” – Lawson/Kah	30	Action
CONSENT CALENDAR		
Hilyard Street Transmission Main – Kelley/McCullough		
<b>Recurring</b> – Resolution No. #####, Annual Investment Policy Review – Hart		

CORRESPONDENCE
Goal #3(a): Leaburg Canal TBL & Strategic Assessment Draft Report

**October 18, 2022**

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Tentative – Goal #8: EWEB Headquarters Property “Presentations from Top Proposers”	90	Information
Tentative – Goal #8: EWEB Headquarters Property “Evaluation and Scoring of Presentations”	30	Discussion/Potential Action

**November 1, 2022**

Executive Session – 4:45-5:30 P.M. (45 minutes)		
Tentative – Board Review of HQ Proposals (if needed)/Deliberate with GM Regarding Negotiation of Real Property Transactions		
Regular Board Meeting – 5:45 P.M. (0 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Upcoming-Year (2023) Proposed Budgets and Prices – CFO/Hart	15+15	Update/Direction
Recurring – Public Hearing on Upcoming-Year (2023) Proposed Budgets and Prices – Board President	10	Public Hearing
Recurring – Quarterly Operational & Strategic Goals Report for Q3 – Lawson	30	Information
Goal #8: EWEB Headquarters Property “RFP Intent to Award and Authorize GM to Negotiate and execute a Purchase & Sale Agreement”	45	Potential Action
CONSENT CALENDAR		
Recurring – Resolution No. #####, Trojan Annual Operating Budget – CFO/Hart		
CORRESPONDENCE		
Recurring – Process for Annual Board Self-Assessment (Board Policy GP1) – Lawson/Commissioners		
Goal #6(b): Electric Master Plan Revision/Update – Kelley/Nice		

**November 15, 2022**

Work Session – 6:00 P.M.		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Goal #5: Integrated Resource Planning “Modeling Results” – Capper	60	Discussion

## December 6, 2022

Regular Board Meeting – 5:30 P.M. (-35 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<b>Recurring</b> – Upcoming-Year (2023) Proposed Budgets and Prices – CFO/Hart	15+15	Update/ Action
<b>Recurring</b> – Public Hearing on Upcoming-Year (2023) Proposed Budgets and Prices – Board President	10	Public Hearing
<b>Recurring</b> – Resolution No.####, Upcoming Year State Legislative Agenda (Board Policy GP13) - Lawson/Heuser	20	Action
<b>Recurring</b> – Upcoming-Year (2023) Organizational Goals Development – Lawson/Price	30	Direction
<b>Recurring</b> – Annual Board Policy Review (policies changed within one year) – Lawson 2022 Roster: SD15 Climate Change Policy, GP7 Parliamentary Procedures	30	Direction
Goal #3(a): Leaburg Canal TBL & Strategic Assessment Final Findings/Direction	45	Action
Goal #8: EWEB Headquarters Property “RFP Intent to Award and Resolution Authorizing GM to Negotiate a PSA”	30	Action
CONSENT CALENDAR		
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CORRESPONDENCE		
<b>Recurring</b> – Annual Greenhouse Gas Inventory/Report (Board Policy SD15) – Price/Support Services Manager/Rubin		
<b>Recurring</b> – Present Year-End (2022) Audit Planning - CFO/Moss Adams Auditors		
<b>Recurring</b> – Board Officer and Liaison Positions – Lawson/Kah		
Goal #5: Integrated Resource Plan – Public Draft (Initiates Public Comment Period)		

## December 20, 2022 - Tentative Placeholder if needed

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
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## January 3, 2023

Regular Board Meeting – 5:30 P.M. (110 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<b>Recurring</b> – 2023 Election of Officers – EWEB Board of Commissioners	10	Action
<b>Recurring</b> – 2023 Appointment of Board Liaison Assignments & Committees – EWEB Board of Commissioners	10	Action
<b>Recurring</b> – Proposed 2023 Strategic Goals/Organizational Performance Measures – Lawson	30	Discussion/Action
CONSENT CALENDAR		
<b>Recurring</b> – Ratification of Board Appointed Consultants (EL2) – Hart/Gorsegner		

Placeholder - Resolution No. ####, Annual Appointment of Supplemental Retirement Plan Committee - Hart

CORRESPONDENCE

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## February 7, 2023

### Regular Board Meeting – 5:30 P.M.

(130 min. remaining)

ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<b>Recurring</b> – EWEB/City of Eugene Joint Initiatives Agenda – Board of Commissioners	30	Action
CONSENT CALENDAR		
<b>Recurring</b> – Resolution No. ####, Board Appointments, Committees, Outside Liaisons - Lawson		
CORRESPONDENCE		
<b>Placeholder</b> – State Legislative Update - Heuser		

## March 7, 2023

### Regular Board Meeting – 5:30 P.M.

(115 min. remaining)

ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<b>Recurring</b> – State of the Utility Address & Prior Year-end Operational & Strategic Goals Report – Lawson	45	Information/Discussion
CONSENT CALENDAR		
Resolution No. ####, EWEB/City of Eugene Joint Initiatives Agenda – Lawson/Kah		
CORRESPONDENCE		
<b>Recurring</b> – State of the Watershed Annual Report (pentachlorophenol plume, illegal camping, watershed monitoring and management topics)		
<b>Placeholder</b> – Second Water Treatment Plant – Annual Situational Update		
<b>Recurring</b> – State Legislative Update (Board Policy GP13 & Resolution ####) - Heuser		

## March 21, 2023 (3<sup>rd</sup> Tuesday)

### Executive Session – TBA

(45-60 minutes)

**Recurring** – Pursuant to ORS 192.660(2)(i) - to review and evaluate the employment performance of the General Manager

## April 4, 2023

### Regular Board Meeting – 5:30 P.M.

(105 min. remaining)

ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<b>Recurring</b> – Prior Year-End (2022) Audited Financial Statements and Management Letter - CFO/Moss Adams	35	Information
<b>Recurring</b> – General Manager's Annual Performance Evaluation and Merit Discussion for prior year – EWEB Board of Commissioners	20	Discussion (Potential)



**CONSENT CALENDAR**

Annual Price Adjustment for Dark Fiber Lease Pricing – Price/Atkinson/Lowen

**CORRESPONDENCE**

**Recurring** – Annual Power Market & Trading Operations Update - Capper

**Recurring** – Annual Report on Power Trading Compliance (Board Policy SD8) - Hart/Rue

**Recurring** – State Legislative Update (Board Policy GP13 & Resolution #####) – Heuser

**April ##, 2023**

**Reminder: Annual Statement of Economic Interest Filing due April ##**

For more information see the Oregon Government Ethics Commission webpage at [www.oregon.gov/ogec](http://www.oregon.gov/ogec).

**May 2, 2023**

**Regular Board Meeting – 5:30 P.M.**

*(10 min. remaining)*

**ACTION AND GENERAL BUSINESS ITEMS**

	TIME	OBJECTIVE
<b>Recurring</b> - Wildfire Mitigation Compliance Plan – Parisi/Nice/Price	30	Action
<b>Recurring</b> – Annual Capital Project Update - Kelley	30	Information
<b>Recurring</b> – Annual Reserve Fund Status and Transfers/Use of Reserves – Hart	30	Direction
<b>Recurring</b> – Quarterly Strategic & Operational Report for Q1 – Lawson	30	Information
<b>Recurring</b> – Annual Strategic Plan Review – Lawson	30	Discussion
<b>Recurring</b> – Upriver Meeting Follow-Up Discussion – Commissioners	20	Discussion

**CONSENT CALENDAR**

**Recurring** – Annual Price Adjustment for Joint Use Fees (Effective June 1<sup>st</sup>) – Kelley/Breckenridge

**CORRESPONDENCE**

**Recurring** – Annual Update Walterville Project Operating Regime & River Flow Forecast for Upcoming Summer (per Record of Decision, Signed January 10, 2018, by GM Lawson)

**Placeholder** – State Legislative Update - Heuser

**May 16, 2023**

**Special Upriver Meeting – 6:00 P.M.**

*McKenzie Fire & Rescue Training Center - 42870 McKenzie Hwy, Springfield, OR.*

**TOPICS**

TBD

**TIME**