



**Eugene Water & Electric Board
Board Calendar Report
Updated March 28, 2022**

Changes to meeting agenda since last publication:

#	Change Type	Meeting Date	Type	Title/Description/Responsible Party
1	Update	April 19, 2022	Upriver Meeting	Agenda update
2	Add	May 3, 2022	Correspondence	Education Funding for Private Schools McGaughey/Hart/Price/Serpa Munoz/Wade/Parisi
3	Add	May 3, 2022	Correspondence	2022 Fire Season Readiness Status - Parisi/Nice
	Add	May 3, 2022	Discussion	Upriver Meeting Follow-Up Discussion – Commissioners
4	Reschedule (orig. May 3)	June 16, 2022	Agenda Item	Wildfire Mitigation Plan/Compliance Revision(s) - Price/Nice/Parisi
5	Add	July 5, 2022	Executive Session	EWEB Riverfront Property RFP Evaluation Instructions (30 min) – Lawson/Kah
6	Reschedule (orig. July 5)	August 2, 2022	Discussion	Net Metering and Solar Policies – Hart/Price/Lawson
7	Add	August 10, 2022	Retreat	Board Retreat Dinner - Commissioners
8	Add	September 6, 2022	Direction	Future In-Person Customer Services Options

Items that may be added to future meeting agendas or correspondence:

#	Originated From/Date	Subject	Timing	Schedule	Status/Comments/Responsible Party
1	March 1, 2022	City of Eugene Liaison Update	To occur the month following meetings with COE Leadership	Quarterly	Recurring 15-minute agenda item to be added at the end of Items from Commissioners

** Note: Scheduled presentations and dates may be subject to change.*

Status is “Pending”, “Approved”, or “Declined”

Timing refers to the criticality of scheduling, i.e., ASAP, or non-critical.

Regular session to begin at 5:30 p.m. on the first Tuesday of each month, unless that Tuesday falls on or generally conflicts with a national holiday. (EWEB Bylaws Article X., Section 1.)

Allow for a 10-minute break two hours after start time (5-minute break for virtual meetings)

160 minutes available for non-routine regular session and executive session agenda items

Key:

- Standard Meeting Date
- Special Meeting Date
- Tentative/Hold date for possible 2nd Meeting
- Event, Webinar, etc. that may be of interest

Eugene Water & Electric Board Tentative Future Agendas

EWEB Board of Commissioners reserves the right to add, delete or reschedule items as needed, change the order of presentations, and discuss any other business deemed necessary at the time of the regular meeting.

EWEB Calendar of Events: <http://www.eweb.org/events>

April 15, 2022

Reminder: Annual Statement of Economic Interest Filing due April 15

For more information see the Oregon Government Ethics Commission webpage at www.oregon.gov/ogec.

April 19, 2022

Special Upriver Meeting – 6:00 P.M.

McKenzie Fire & Rescue Training Center - 42870 McKenzie Hwy, Springfield, OR.

Watershed Recovery Status and Investments - Morgenstern
 EWEB and Pure Water Partners Programs for McKenzie Valley Customers
 Holiday Farm Fire Recovery/Wildfire Mitigation Plan - Nice/Parisi
 Leaburg Canal Update - Krentz
 Listening Session, Q&A
 Pre and Post-meeting Tabletop Presentations

May 3, 2022

Regular Board Meeting – 5:30 P.M.

(35 min. remaining)

ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Annual Capital Project Update - Kelley	30	Information
Recurring – Annual Reserve Fund Status and Transfers/Use of Reserves – Hart	15	Direction
Recurring – Quarterly Operational & Strategic Goals Report for Q1 – Lawson	30	Information
Recurring – Annual Strategic Plan Review – Lawson	30	Discussion
Recurring – Upriver Meeting Follow-Up Discussion – Commissioners	20	Discussion
CONSENT CALENDAR		
Recurring – Annual Price Adjustment for Joint Use Fees (Effective June 1 st) – Kelley/Breckenridge		
SurePower, Milestone, & Make It Happen – BA/PM Support - Knabe		
Water SCADA Replacement Integration Services – Kelley/McCullough		
Replacement of JMUX equipment – Lowen/Atkinson/Gorsegner/Kelley		
CORRESPONDENCE		
2022 Fire Season Readiness Status - Parisi/Nice		
Recurring – Annual Update Walterville Project Operating Regime & River Flow Forecast for Upcoming Summer (per Record of Decision, Signed January 10, 2018, by GM Lawson)		

Goal #2(c): Collective Bargaining Agreement Background & Negotiation Process – Kostopulos
 Goal #6: Willamette Water Treatment – Land Use Update/Plan - Kelley
 Education Funding for Private Schools – McGaughey/Hart/Price/Serpa Munoz/Wade/Parisi
 Board Policy Review/Recommended Update – *GP7 Parliamentary Procedures* – Kah/Lawson
 AMI Program Policy Updates (Opt-Out Fee and related) – Khalsa

May 20, 2022 (Friday)

McKenzie River Tour

Details coming soon – including travel time, agenda will occupy majority of the day

June 7, 2022

Executive Session – 4:45 P.M.

(40 minutes)

Goal #2(c): Pursuant to ORS 192.660(2)(d). to conduct deliberations with persons designated by the governing body to carry on labor negotiations

Regular Board Meeting – 5:45 P.M.

(0 min. remaining)

ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring - Resolution No. #####, Highest & Best Use of Cash/Reserves/Transfers - CFO	20	Action
Recurring – Annual Capital Improvement Plan Assumptions and Priorities – Lawson/Price	40	Direction
Board Policy Update – <i>GP7 Parliamentary Procedures</i> – Kah/Lawson	30	Direction
Customer Service Policy Update – AMI updates to support deployment and operations - McGaughey	30	Direction
CONSENT CALENDAR		
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CORRESPONDENCE		
Recurring – EWEB’s Prior-Year (2021) Oregon Renewable Portfolio Standard (RPS) Compliance Report - Capper/Schroettnig		
Recurring – Annual (Existing) Integrated Resource Plan Update – Capper/Schroettnig		
Recurring – State Legislative Update (Board Policy GP13 & Resolution 2117) - Heuser		
Bertelsen Property Update – Kelley/Marshall		
Recurring – EWEB Environmental Products Annual Update (Greenpower, Cleanpower, etc.) – Wade/McGaughey		

June 16, 2022 (Thursday)

Work Session – 5:30 P.M.

GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Goal #3(a): Leaburg Canal TBL & Strategic Assessment Update	60	Discussion/ Direction

July 5, 2022**Executive Session 5:00 P.M.***30 minutes*

EWEB Riverfront Property RFP Evaluation Instructions - Pursuant to ORS 192.660(2)(f) to consider information or records that are exempt by law from public inspection.

Regular Board Meeting – 5:45 P.M.*(-10 min. remaining)*

ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Resolution No. #####, Customer Service Policy Update – AMI policy updates to support deployment and operations - McGaughey	20	Action
Goal #2(c)(d): Resolution No. #####, Board Policy Update – EL4 Compensation & Benefits – Lawson/Hart/Kostopulos	30	Action
Recurring – Electric & Water Long-Term Financial Plan Update & Upcoming Year (2023) Budget and Capital Improvement Plan Assumptions - Kelley/Price/Hart	60	Direction
Goal #7: Rate Design Fundamentals/Background – Hart	30	Information
CONSENT CALENDAR		
Wildfire Mitigation Plan <i>Compliance Revision</i> – Price/Nice/Parisi		
Resolution No. #####, Board Policy Update – <i>GP7 Parliamentary Procedures</i> – Kah/Lawson		
CORRESPONDENCE		
Recurring – Annual Enterprise Risk Management (ERM) Update (Board Policy SD20) - Hart/Creighton		
Recurring – Lead & Copper Rule Revisions Compliance Plan – McCullough/Fricke		
DEI Board Policy Development Status - Lawson		
Board Policy Review/Recommended Update – <i>GP15 New Commissioner Orientation</i> – Kah/Lawson		

August 2, 2022**Regular Board Meeting – 5:30 P.M.***(-25 min. remaining)*

ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Quarterly Operational & Strategic Goals Report for Q2 – Lawson	30	Information
Goal #3(a): Leaburg Canal TBL & Strategic Assessment Update	30	Direction
Goal #5: Integrated Resource Planning “ <i>Resource Profiles & Performance</i> ” - Capper	45	Discussion
Goal #4: RFP for Enterprise Resource Planning (ERP) Information System Provider – Provide “Intent to Award”	20	Information
Net Metering Program and Solar Policies – Hart/Price/Lawson	30	Discussion
DEI Board Policy – Lawson	30	Discussion/Action
CONSENT CALENDAR		

Resolution No. ####, Board Policy Update – GP15 New Commissioner Orientation – Kah/Lawson
CORRESPONDENCE
HQ Vacate Update – Kelley/Marshall

August 10, 2022 (Wednesday)

Board Retreat Dinner – 5:30 P.M. <i>(120 minutes)</i> <i>Location TBD</i>
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August 16, 2022 - Tentative Recurring if needed

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
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September 6, 2022

Executive Session – 4:45 P.M. <i>(45 minutes)</i>		
EWEB Riverfront Property RFP – Competitive Range Provided to Board Pursuant to ORS 192.355(4) and ORS 192.660(2)(f)		
Regular Board Meeting – 5:45 P.M. <i>(35 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring - Legislative and Regional Policy Update - Heuser	20	Update
Goal #8: EWEB Riverfront Property “Competitive Range Proposals” or “Intent to Award” – Lawson/Kah	30	Discussion/Potential Action
Future In-Person Customer Services Options – McGaughey/Hart/Price	30	Direction
CONSENT CALENDAR		
Goal #4 – Approve contract for Enterprise Resource Planning (ERP) Information System Software and Solutions Integrator		
CORRESPONDENCE		
Recurring – Annual Audit Management Letter Update – CFO/Hart		

October 4, 2022

Tentative: Executive Session – 4:45-5:30 P.M. <i>(45 minutes)</i>		
EWEB Riverfront Property – Discussion of Competitive Range Proposals Pursuant to ORS 192.355(4) and ORS 192.660(2)(f)		
Regular Board Meeting – 5:30 P.M.		

(-5 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Draft Upcoming-Year (2023) Electric & Water Budgets and Long-Term Financial Plans Update – CFO/Hart	15+15	Update/Direction
Recurring – Public Hearing on Upcoming-Year (2023) Budget Assumptions and LTFP – Board President	10	Public Hearing
Recurring – Annual Dam Safety Update	20	Update/Direction
Goal #6(a): Willamette River Treatment Plant	30	Update/Direction
Goal #8: EWEB Riverfront Property “Competitive Range Proposals” or “Intent to Award” – Lawson/Kah	30	Action
CONSENT CALENDAR		
Hilyard Street Transmission Main – Kelley/McCullough		
Recurring – Resolution No. #####, Annual Investment Policy Review – Hart		
CORRESPONDENCE		
Goal #3(a): Leaburg Canal TBL & Strategic Assessment Draft Report		

October 18, 2022

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<i>Tentative</i> – Goal #8: EWEB Headquarters Property “Presentations from Top Proposers”	90	Information
<i>Tentative</i> – Goal #8: EWEB Headquarters Property “Evaluation and Scoring of Presentations”	30	Discussion/Potential Action

November 1, 2022

Executive Session – 4:45-5:30 P.M. (45 minutes)		
<i>Tentative</i> – Board Review of HQ Proposals (if needed)/Deliberate with GM Regarding Negotiation of Real Property Transactions		
Regular Board Meeting – 5:45 P.M. (0 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Upcoming-Year (2023) Proposed Budgets and Prices – CFO/Hart	15+15	Update/Direction
Recurring – Public Hearing on Upcoming-Year (2023) Proposed Budgets and Prices – Board President	10	Public Hearing
Recurring – Quarterly Operational & Strategic Goals Report for Q3 – Lawson	30	Information
Goal #8: EWEB Headquarters Property “RFP Intent to Award and Authorize GM to Negotiate and execute a Purchase & Sale Agreement”	45	Potential Action
CONSENT CALENDAR		
Recurring – Resolution No. #####, Trojan Annual Operating Budget – CFO/Hart		

CORRESPONDENCE**Recurring** – Process for Annual Board Self-Assessment (Board Policy GP1) – Lawson/Commissioners

Goal #6(b): Electric Master Plan Revision/Update – Kelley/Nice

November 15, 2022**Work Session – 6:00 P.M.****ACTION AND GENERAL BUSINESS ITEMS****TIME****OBJECTIVE**

Goal #5: Integrated Resource Planning “Modeling Results” – Capper

60

Discussion

December 6, 2022**Regular Board Meeting – 5:30 P.M.***(-35 min. remaining)***ACTION AND GENERAL BUSINESS ITEMS****TIME****OBJECTIVE****Recurring** – Upcoming-Year (2023) Proposed Budgets and Prices – CFO/Hart

15+15

Update/
Action**Recurring** – Public Hearing on Upcoming-Year (2023) Proposed Budgets and Prices – Board President

10

Public Hearing

Recurring – Resolution No.####, Upcoming Year State Legislative Agenda (Board Policy GP13) - Lawson/Heuser

20

Action

Recurring – Upcoming-Year (2023) Organizational Goals Development – Lawson/Price

30

Direction

Recurring – Annual Board Policy Review (policies changed within one year) – Lawson
2022 Roster: SD15 Climate Change Policy, GP7 Parliamentary Procedures

30

Direction

Goal #3(a): Leaburg Canal TBL & Strategic Assessment Final Findings/Direction

45

Action

Goal #8: EWEB Headquarters Property “RFP Intent to Award and Resolution Authorizing GM to Negotiate a PSA”

30

Action

CONSENT CALENDAR

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CORRESPONDENCE**Recurring** – Annual Greenhouse Gas Inventory/Report (Board Policy SD15) – Price/Support Services Manager/Rubin**Recurring** – Present Year-End (2022) Audit Planning - CFO/Moss Adams Auditors**Recurring** – Board Officer and Liaison Positions – Lawson/Kah

Goal #5: Integrated Resource Plan – Public Draft (Initiates Public Comment Period)

December 20, 2022 - Tentative Placeholder if needed**Work Session – 5:30 P.M.****GENERAL BUSINESS ITEMS****TIME****OBJECTIVE**

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