



# MEMORANDUM

EUGENE WATER & ELECTRIC BOARD

*Rely on us.*

TO: Commissioners Brown, Carlson, Barofsky, McRae and Schlossberg  
FROM: Frank Lawson, CEO & General Manager  
DATE: February 23, 2022 (March 1, 2022, Board Meeting)  
SUBJECT: 2022 City of Eugene Board Liaison Agenda  
OBJECTIVE: Action

---

## **Issue**

Commissioners wish to provide collective guidance to the Board President and Vice President, who are to collaborate, collect, and disseminate information with City of Eugene leadership (Mayor, Council President and Vice President).

## **Background**

Annually, the Board assigns liaison roles to individual Commissioners who will act as conduits for cooperating and exchanging information with other agencies or organizations. Accordingly, the Board agreed that the appropriate liaisons with City of Eugene leadership should be the Board President and Vice President.

## **Discussion**

As liaisons, the Board President and Vice President wish to create an agenda (or roster) of subjects, issues, and/or opportunities (a.k.a. Liaison Agenda) to be discussed with City of Eugene leadership in the present fiscal year. Although the Board agreed that liaison roles have freedom to operate within the roles, Commissioners should collectively approve a City of Eugene Liaison Agenda at least annually prior to the first meeting with City of Eugene leadership. Periodically, the EWEB liaison(s) shall report back to the Board the content and/or outcome(s) of the discussions with City leadership and shall propose revisions to the City of Eugene Liaison Agenda as applicable throughout the year.

At a work session on February 15, 2022, Commissioners provided guidance on municipal topics of interest to EWEB, and issues of mutual interest with the City of Eugene, for inclusion in the 2022 Liaison Agenda. Where appropriate, the Board shall agree, via Board vote, on positions or actions that may involve organizational resources or investments as consistent with other board policy.

## **Recommendation**

Inclusive of topics discussed at the recent work session, the attached agenda is submitted for Board review and potential approval. For staff efficiency, it is recommended that liaison meetings follow recurring management quarterly reporting to the Board, in March, May, August, and November.

## **Action**

Approval of the EWEB – City of Eugene Liaison Agenda

Attachment: 2022 City of Eugene Liaison Agenda (March 1, 2022)

No.	Subject, Issue, Opportunity	Liaison Role*	Board Position
1	Quarterly Results	Share Noteworthy Information	(N/A)
2	Projects/Programs of Public Interest; Examples including, but are not limited to, HQ Disposition, Water Reservoirs, Willamette Treatment Plant, Wildfire Mitigation Plans.	Share Status, Solicit Support	(N/A)
3	In November, Council passed two motions related to electrification of new and/or existing buildings.	Inquiry	How will Council solicit input from EWEB and other impacted stakeholders?
4	Potential Uses of Future EWEB Contribution in Lieu of Taxes (CILT) Increases	Solicitation	EWEB desires the City to allocate a portion of future CILT increases to fund (or leverage additional funding) resources supporting items of mutual interest (e.g. rental property energy efficiency, EV charging infrastructure. How can EWEB engage and facilitate this interest?
5	"Pledge to Prepare"	Solicit Coordination and Support	EWEB is interested in working with the City to incorporate the program into City emergency preparedness programs and promotional communications.
6			
7			

\* Potential Liaison Roles: share; solicit support, response, or action; inquire; communicate EWEB position; other...