



**Eugene Water & Electric Board  
Board Calendar Report  
Updated February 23, 2022**

**Changes to meeting agenda since last publication:**

#	Change (Add, Remove, Reschedule)	Meeting Date	Type	Title/Description/Responsible Party
1	Add	March 1, 2022	Correspondence	World Athletic Championships Oregon 2022 Update - Kelley
	Add	March 31, 2022	Executive Session	EWEB Security Protocols
2	Rescheduled	From March 1 to May 3, 2022	Correspondence	Goal #6: Willamette Water Treatment – Land Use Update/Plan - Kelley
3	Add	July 5, 2022	Correspondence	DEI Board Policy Development Status - Lawson
4	Add	August 2, 2022	Meeting Agenda	DEI Board Policy - Board Discussion/Action (30 min) - Lawson

**Items that may be added to future meeting agendas or correspondence:**

#	Originated From/Date	Subject	Timing	Schedule	Status/Comments/Responsible Party
1					

*\* Note: Scheduled presentations and dates may be subject to change.*

Status is “Pending”, “Approved”, or “Declined”

Timing refers to the criticality of scheduling, i.e., ASAP, or non-critical.

Regular session to begin at 5:30 p.m. on the first Tuesday of each month, unless that Tuesday falls on or generally conflicts with a national holiday. (EWEB Bylaws Article X., Section 1.)

Allow for a 10-minute break two hours after start time (5-minute break for virtual meetings)

160 minutes available for non-routine regular session and executive session agenda items

Key:

- Standard Meeting Date
- Special Meeting Date
- Tentative/Hold date for possible 2<sup>nd</sup> Meeting
- Event, Webinar, etc. that may be of interest

## Eugene Water & Electric Board Tentative Future Agendas

EWEB Board of Commissioners reserves the right to add, delete or reschedule items as needed, change the order of presentations, and discuss any other business deemed necessary at the time of the regular meeting.

EWEB Calendar of Events: <http://www.eweb.org/events>

### March 31, 2022 (Thursday)

<b>Executive Session – 5:00 P.M.</b> <i>(30 minutes)</i>
ORS 192.660(2)(f) to consider information or records that are exempt by law from public inspection.
<b>Executive Session – 5:30 P.M.</b> <i>(45-60 minutes)</i>
<b>Recurring</b> – Pursuant to ORS 192.660(2)(i) - to review and evaluate the employment performance of the General Manager

### April 5, 2022

<b>Executive Session – 5:00 P.M.</b> <i>(30 minutes)</i>		
Goal #3(a): Pursuant to ORS 192.660(2)(h) - to consult with counsel concerning the legal rights and duties of a public body regarding current litigation or potential litigation associated with Goal #3(a) Leaburg canal issues and generation project water rights (30 minutes).		
<b>Regular Board Meeting – 5:45 P.M.</b> <i>(-10 min. remaining)</i>		
<b>ACTION AND GENERAL BUSINESS ITEMS</b>	<b>TIME</b>	<b>OBJECTIVE</b>
<b>Recurring</b> – Prior Year-End (2021) Audited Financial Statements and Management Letter - CFO/Moss Adams	35	Information
<b>Recurring</b> – General Manager's Annual Performance Evaluation and Merit Discussion for prior year – EWEB Board of Commissioners	20	Discussion (Potential Compensation Action)
Goal #5: Integrated Resource Planning “Electricity Demand & Existing Portfolio” – Capper	45	Discussion
Public Hearing for EWEB Headquarters Property	10	-
Goal #8: EWEB Headquarters Property “RFP Process and Document Approval” – Lawson/Kah	30	Action
<b>CONSENT CALENDAR</b>		
Water Capital – E. 40 <sup>th</sup> Reservoir Construction Contract - Kelley		
<b>CORRESPONDENCE</b>		
<b>Recurring</b> – Annual Power Market & Trading Operations Update - Capper		
<b>Recurring</b> – Annual Report on Power Trading Compliance (Board Policy SD8) - Hart/Rue		
<b>Recurring</b> – State Legislative Update (Board Policy GP13 & Resolution 2117) – Heuser		
Goal #3(a): Leaburg Canal Strategic Analysis Update – Kelley/Krentz		
Government Funding Opportunities – Sources, Projects, and Process - Heuser/Hart		

## April 15, 2022

### Reminder: Annual Statement of Economic Interest Filing due April 15

For more information see the Oregon Government Ethics Commission webpage at [www.oregon.gov/ogec](http://www.oregon.gov/ogec).

## April 19, 2022

### Special Upriver Meeting – 6:00 P.M.

McKenzie Fire & Rescue Training Center - 42870 McKenzie Hwy, Springfield, OR.

Additional details to be announced.

Holiday Farm Fire/Watershed Recovery Projects Update/Status

Leaburg Canal Update

(Listening Session, Q&A)

## May 3, 2022

### Regular Board Meeting – 5:30 P.M.

(25 min. remaining)

ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<b>Recurring</b> – Annual Capital Project Update - Kelley	30	Information
<b>Recurring</b> – Annual Reserve Fund Status and Transfers/Use of Reserves – Hart	15	Direction
<b>Recurring</b> – Quarterly Operational & Strategic Goals Report for Q1 – Lawson	30	Information
<b>Recurring</b> – Annual Strategic Plan Review – Lawson	30	Discussion
Wildfire Mitigation Plan/Compliance Revision(s) - Price/Nice/Parisi	30	Direction
<b>CONSENT CALENDAR</b>		
<b>Recurring</b> – Annual Price Adjustment for Joint Use Fees (Effective June 1 <sup>st</sup> ) – Kelley/Breckenridge		
Water SCADA Replacement Integration Services – Kelley/McCullough		
<b>CORRESPONDENCE</b>		
<b>Recurring</b> – Annual Update Walterville Project Operating Regime & River Flow Forecast for Upcoming Summer (per Record of Decision, Signed January 10, 2018, by GM Lawson)		
Goal #2(c): Collective Bargaining Agreement Background & Negotiation Process – Kostopulos		
Goal #6: Willamette Water Treatment – Land Use Update/Plan - Kelley		
Board Policy Review/Recommended Update – <i>GP7 Parliamentary Procedures</i> – Kah/Lawson		
AMI Program Policy Updates (Opt-Out Fee and related) – Khalsa		

## May 20, 2022 (Friday)

### McKenzie River Tour

Details coming soon – including travel time, agenda will occupy majority of the day

## June 7, 2022

Executive Session – 4:45 P.M. (40 minutes)		
Goal #2(c): Pursuant to ORS 192.660(2)(d). to conduct deliberations with persons designated by the governing body to carry on labor negotiations		
Regular Board Meeting – 5:45 P.M. (0 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<b>Recurring</b> - Resolution No. #####, Highest & Best Use of Cash/Reserves/Transfers - CFO	20	Action
<b>Recurring</b> – Annual Capital Improvement Plan Assumptions and Priorities – Lawson/Price	40	Direction
Board Policy Update – <i>GP7 Parliamentary Procedures</i> – Kah/Lawson	30	Direction
Customer Service Policy Update – AMI updates to support deployment and operations - McGaughey	30	Direction
CONSENT CALENDAR		
Wildfire Mitigation Plan <i>Compliance Revision</i> – Price/Nice/Parisi		
CORRESPONDENCE		
<b>Recurring</b> – EWEB’s Prior-Year (2021) Oregon Renewable Portfolio Standard (RPS) Compliance Report - Capper/Schroettmig		
<b>Recurring</b> – Annual (Existing) Integrated Resource Plan Update – Capper/Schroettmig		
<b>Recurring</b> – State Legislative Update (Board Policy GP13 & Resolution 2117) - Heuser		
Bertelsen Property Update – Kelley/Marshall		
<b>Recurring</b> – EWEB Environmental Products Annual Update (Greenpower, Cleanpower, etc.) – Wade/McGaughey		

## June 21, 2022

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Goal #3(a): Leaburg Canal TBL & Strategic Assessment Update	60	Discussion/ Direction

## July 5, 2022

Regular Board Meeting – 5:30 P.M. (20 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<b>Recurring</b> – Electric & Water Long-Term Financial Plan Update & Upcoming Year (2023) Budget and Capital Improvement Plan Assumptions - Kelley/Price/Hart	60	Direction
Goal #2(c)(d): Resolution No. #####, Board Policy Update – EL4 Compensation & Benefits – Lawson/Hart/Kostopulos	30	Action
Goal #7: Rate Design Fundamentals/Background – Hart	30	Information

Resolution No. #####, Customer Service Policy Update – AMI policy updates to support deployment and operations - McGaughey	20	Action
<b>CONSENT CALENDAR</b>		
Resolution No. #####, Board Policy Update – <i>GP7 Parliamentary Procedures</i> – Kah/Lawson		
<b>CORRESPONDENCE</b>		
<b>Recurring</b> – Annual Enterprise Risk Management (ERM) Update (Board Policy SD20) - Hart/Creighton		
<b>Recurring</b> – Lead & Copper Rule Revisions Compliance Plan – McCullough/Fricke		
DEI Board Policy Development Status - Lawson		
Board Policy Review/Recommended Update – <i>GP15 New Commissioner Orientation</i> – Kah/Lawson		

**August 2, 2022**

<b>Regular Board Meeting – 5:30 P.M.</b> <i>(5 min. remaining)</i>		
<b>ACTION AND GENERAL BUSINESS ITEMS</b>	<b>TIME</b>	<b>OBJECTIVE</b>
<b>Recurring</b> – Quarterly Operational & Strategic Goals Report for Q2 – Lawson	30	Information
Goal #3(a): Leaburg Canal TBL & Strategic Assessment Update	30	Direction
Goal #5: Integrated Resource Planning “ <i>Resource Profiles &amp; Performance</i> ” - Capper	45	Discussion
Goal #4: RFP for Enterprise Resource Planning (ERP) Information System Provider – Provide “Intent to Award”	20	Information
DEI Board Policy – Lawson	30	Discussion/Action
<b>CONSENT CALENDAR</b>		
Resolution No. #####, Board Policy Update – <i>GP15 New Commissioner Orientation</i> – Kah/Lawson		
<b>CORRESPONDENCE</b>		
HQ Vacate Update – Kelley/Marshall		

**August 16, 2022** - *Tentative Recurring if needed*

<b>Work Session – 5:30 P.M.</b>		
<b>GENERAL BUSINESS ITEMS</b>	<b>TIME</b>	<b>OBJECTIVE</b>
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**September 6, 2022**

<b>Executive Session – 4:45 P.M.</b> <i>(45 minutes)</i>		
EWEB Riverfront Property RFP – Competitive Range Provided to Board Pursuant to ORS 192.355(4) and ORS 192.660(2)(f)		
<b>Regular Board Meeting – 5:45 P.M.</b> <i>(65 min. remaining)</i>		
<b>ACTION AND GENERAL BUSINESS ITEMS</b>	<b>TIME</b>	<b>OBJECTIVE</b>

<b>Recurring</b> - Legislative and Regional Policy Update - Heuser	20	Update
Goal #8: EWEB Riverfront Property “Competitive Range Proposals” or “Intent to Award” – Lawson/Kah	30	Discussion/Potential Action
<b>CONSENT CALENDAR</b>		
Goal #4 – Approve contract for Enterprise Resource Planning (ERP) Information System Software and Solutions Integrator		
<b>CORRESPONDENCE</b>		
<b>Recurring</b> – Annual Audit Management Letter Update – CFO/Hart		

## October 4, 2022

<b>Tentative: Executive Session – 4:45-5:30 P.M.</b> (45 minutes)		
EWEB Riverfront Property – Discussion of Competitive Range Proposals Pursuant to ORS 192.355(4) and ORS 192.660(2)(f)		
<b>Regular Board Meeting – 5:30 P.M.</b> (-5 min. remaining)		
<b>ACTION AND GENERAL BUSINESS ITEMS</b>	<b>TIME</b>	<b>OBJECTIVE</b>
<b>Recurring</b> – Draft Upcoming-Year (2023) Electric & Water Budgets and Long-Term Financial Plans Update – CFO/Hart	15+15	Update/Direction
<b>Recurring</b> – Public Hearing on Upcoming-Year (2023) Budget Assumptions and LTFP – Board President	10	Public Hearing
<b>Recurring</b> – Annual Dam Safety Update	20	Update/Direction
Goal #6(a): Willamette River Treatment Plant	30	Update/Direction
Goal #8: EWEB Riverfront Property “Competitive Range Proposals” or “Intent to Award” – Lawson/Kah	30	Action
<b>CONSENT CALENDAR</b>		
Hilyard Street Transmission Main – Kelley/McCullough		
<b>Recurring</b> – Resolution No. ####, Annual Investment Policy Review – Hart		
<b>CORRESPONDENCE</b>		
Goal #3(a): Leaburg Canal TBL & Strategic Assessment Draft Report		

## October 18, 2022

<b>Work Session – 5:30 P.M.</b>		
<b>GENERAL BUSINESS ITEMS</b>	<b>TIME</b>	<b>OBJECTIVE</b>
<i>Tentative</i> – Goal #8: EWEB Headquarters Property “Presentations from Top Proposers”	90	Information
<i>Tentative</i> – Goal #8: EWEB Headquarters Property “Evaluation and Scoring of Presentations”	30	Discussion/Potential Action

## November 1, 2022

Executive Session – 4:45-5:30 P.M. (45 minutes)		
<i>Tentative</i> – Board Review of HQ Proposals (if needed)/Deliberate with GM Regarding Negotiation of Real Property Transactions		
Regular Board Meeting – 5:45 P.M. (0 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<b>Recurring</b> – Upcoming-Year (2023) Proposed Budgets and Prices – CFO/Hart	15+15	Update/Direction
<b>Recurring</b> – Public Hearing on Upcoming-Year (2023) Proposed Budgets and Prices – Board President	10	Public Hearing
<b>Recurring</b> – Quarterly Operational & Strategic Goals Report for Q3 – Lawson	30	Information
Goal #8: EWEB Headquarters Property “RFP Intent to Award and Authorize GM to Negotiate and execute a Purchase & Sale Agreement”	45	Potential Action
CONSENT CALENDAR		
<b>Recurring</b> – Resolution No. #####, Trojan Annual Operating Budget – CFO/Hart		
CORRESPONDENCE		
<b>Recurring</b> – Process for Annual Board Self-Assessment (Board Policy GP1) – Lawson/Commissioners		
Goal #6(b): Electric Master Plan Revision/Update – Kelley/Nice		

## November 15, 2022

Work Session – 6:00 P.M.		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Goal #5: Integrated Resource Planning “Modeling Results” – Capper	60	Discussion

## December 6, 2022

Regular Board Meeting – 5:30 P.M. (-35 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<b>Recurring</b> – Upcoming-Year (2023) Proposed Budgets and Prices – CFO/Hart	15+15	Update/Action
<b>Recurring</b> – Public Hearing on Upcoming-Year (2023) Proposed Budgets and Prices – Board President	10	Public Hearing
<b>Recurring</b> – Resolution No. #####, Upcoming Year State Legislative Agenda (Board Policy GP13) - Lawson/Heuser	20	Action
<b>Recurring</b> – Upcoming-Year (2023) Organizational Goals Development – Lawson/Price	30	Direction
<b>Recurring</b> – Annual Board Policy Review (policies changed within one year) – Lawson 2022 Roster: SD15 Climate Change Policy, GP7 Parliamentary Procedures	30	Direction
Goal #3(a): Leaburg Canal TBL & Strategic Assessment Final Findings/Direction	45	Action

Goal #8: EWEB Headquarters Property “RFP Intent to Award and Resolution Authorizing GM to Negotiate a PSA”	30	Action
<b>CONSENT CALENDAR</b>		
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<b>CORRESPONDENCE</b>		
Recurring – Annual Greenhouse Gas Inventory/Report (Board Policy SD15) – Price/Support Services Manager/Rubin		
Recurring – Present Year-End (2022) Audit Planning - CFO/Moss Adams Auditors		
Recurring – Board Officer and Liaison Positions – Lawson/Kah		
Goal #5: Integrated Resource Plan – Public Draft (Initiates Public Comment Period)		

**December 20, 2022** - Tentative Placeholder if needed

<b>Work Session – 5:30 P.M.</b>		
<b>GENERAL BUSINESS ITEMS</b>	<b>TIME</b>	<b>OBJECTIVE</b>
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