

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a contract with **Westates Flagman, Inc.** for **Flagging and Traffic Control Services**.

Board Meeting Date: 2/1/2022
Project Name/Contract #: Traffic Control & Flagging Services Contract 21-251-S
Primary Contact: Karen Kelley Ext. 7153

Contract Amount:

Original Contract Amount: \$1,800,000
Additional \$ Previously Approved: \$0
Invoices over last approval: \$0
Amount this Request: \$1,800,000
Percentage over last approval: %0
Resulting Cumulative Total: **\$1,800,000**

Contracting Method:

Method of Solicitation: Formal Request for Proposals
If applicable, basis for exemption: NA
Term of Agreement: 5 years
Option to Renew? No
Approval for purchases "as needed"
for the life of the Contract: Yes No
Proposals/Bids Received (Range): One - \$357,000 (per year)
Selection Basis: Highest Ranked Proposer
Narrative:

Operational Requirement and Alignment with Strategic Plan

EWEB requires traffic control and flagging services primarily within Lane County and Eugene, Oregon to provide safe and efficient movement through or around EWEB work zones while protecting our equipment and crews to work safely in roadways. A majority of EWEB's infrastructure is within Public Right-of-Ways. As such, EWEB is obligated to follow the requirements set forth by the appropriate road jurisdiction holder, whether it be City, County, State or Transit Authority.

Contracted Goods or Services

Contractor will provide traffic control, flagging services, and supply the appropriate traffic control devices on an as needed basis to supplement EWEB flagging staff. For work requiring devices to stay in place longer than three days or for work requiring permits, traffic control plans are required and will be provided as needed. The exact amount of services needed is unknown and no guarantee has been made for any specific annual quantity of work. Historical procurement data indicates annual services may cost approximately \$360,000 per year.

Purchasing Process

A formal Request for Proposals was posted to OregonBuys in December 2021. One response was received and was deemed responsive and responsible. Criteria for scoring included:

- Experience with projects similar to EWEB’s (35 points)
- Response time (25 points)
- Safety (15 points)
- Pricing (25 points)

The proposal was reviewed by the evaluation team and the company was deemed as meeting the service and experience requirements, including their ability to respond and provide services within an hour’s notice at all times. The company has a very good track record and a solid reputation with EWEB staff. There were no exceptions taken to EWEB terms and conditions.

Proposals Received

Vendor Name	City, State	Offered Price	Ranking (for RFPs)
Westates Flagman	Eugene, OR	\$59.50 per hour	1

Competitive Fair Price (If less than 3 responses received)

Westates charges \$59.50 per hour for flagging services. K&D Services, the only other known company having the ability to supply the same services in the Eugene/Springfield area charges \$66 per hour, however they cannot guarantee services due to lack of personnel at present.

Prior Contract Activities

EWEB Contract No.	Project Name (Description)	Board Approval Date	Project Duration (Notice to proceed to close out).	Original Contract Amount	Final Contract Amount
031-2016	Traffic Control Services	11-1-16	5 years	\$2.25 million	\$1,654,475
002-2013	Flagging for Tree Trimming	4-2-13	5 years	\$700,000	\$234,983
025-2011	Traffic Control Services	7-9-11	5 years	\$1 million	\$597,000

ACTION REQUESTED:

Management requests the Board approve a contract with Westates Flagman, Inc. for flagging and traffic control services. Approximately \$360,000 was planned for these services combined in the Electric Division 2022 capital budget of \$55 million and Water Division 2022 capital budget of \$29 million. Variances will be managed within the budget process and Board policy.