



**Eugene Water & Electric Board
Board Calendar Report
Updated January 26, 2022**

Outstanding Items for staff prepared backgrounders that may result in Board action:

#	Origination Date	Subject	Requested By	Staff Responsibility	Due Date
1					

Items that may be added to future Board agendas:

#	Origination Date	Subject	Originated From	Status	Timing	Schedule	Comments

** Note: Scheduled presentations and dates may be subject to change.*

Status is "Pending", "Approved", or "Declined"

Timing refers to the criticality of scheduling, i.e., ASAP, or non-critical.

Regular session to begin at 5:30 p.m. on the first Tuesday of each month, unless that Tuesday falls on or generally conflicts with a national holiday. (EWEB Bylaws Article X., Section 1.)

Allow for a 10-minute break two hours after start time (5-minute break for virtual meetings)

Key:

- Standard Meeting Date
- Special Meeting Date
- Tentative/Hold date for possible 2nd Meeting
- Event, Webinar, etc. that may be of interest

Eugene Water & Electric Board Tentative Future Agendas

EWEB Board of Commissioners reserves the right to add, delete or reschedule items as needed, change the order of presentations, and discuss any other business deemed necessary at the time of the regular meeting.

EWEB Calendar of Events: <http://www.eweb.org/events>

February 15, 2022

Work Session – 5:30 P.M. <i>(75 minutes)</i>		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
EWEB/City of Eugene Joint Initiatives Agenda – Board of Commissioners	30	Discussion
Goal #2(e): New Board Policy – Diversity Equity and Inclusion – Lawson (Alt. Goal #5 Integrated Resource Planning (if postponed from February 1 st Meeting))	45	Discussion

March 1, 2022

Tentative - Executive Session 5:00-5:30 P.M. <i>(30 minutes)</i>		
Pursuant to ORS. 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions – <i>EWEB HQ Property RFP</i>		
Regular Board Meeting – 5:45 P.M. <i>(-5 min. remaining, 25 minutes if Tentative topic is removed)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – State of the Utility Address & Prior Year-end Operational & Strategic Goals Report – Lawson	45	Information/ Discussion
Goal #8: EWEB Headquarters Property “ <i>RFP Process & Document Review</i> ” – Lawson/Kah	45	Direction
Resolution: EWEB/City of Eugene Joint Initiatives Agenda – Board of Commissioners (Based on direction received during February 15 th Work Session)	15	Action
Tentative (if postponed from February 15 th Work Session): Goal #2(e): New Board Policy – Diversity Equity and Inclusion – Lawson	30	Discussion/ Direction
CONSENT CALENDAR		
Recurring – Resolution No. 2206, Annual Price Adjustment for Dark Fiber Lease Pricing (COSA-based changes in odd years, CPI-based changes in even years) – Kelley/Atkinson/Lowen		
Goal #4: BA/PM Contract – Milestone, SurePower & Make it Happen LLC. Increase spending limit		
Resolution No. #####, Environmental Product Line – McGaughey/Wade		
CORRESPONDENCE		
Recurring – State of the Watershed Annual Report (pentachlorophenol plume, illegal camping, watershed monitoring and management topics)		
Recurring – State Legislative Update (Board Policy GP13 & Resolution 2117) - Heuser		
Recurring (future) – EWEB Environmental Products Update (Greenpower, Cleanpower, etc.)		
Goal #6: Willamette Water Treatment – Land Use Update/Plan		

March 31, 2022 (Thursday)

Executive Session – 5:30 P.M. (45-60 minutes)

Recurring – Pursuant to ORS 192.660(2)(i) - to review and evaluate the employment performance of the General Manager

April 5, 2022

Executive Session – TBA (30 minutes)

Goal #3(a): Pursuant to ORS 192.660(2)(h) - to consult with counsel concerning the legal rights and duties of a public body regarding current litigation or potential litigation associated with Goal #3(a) Leaburg canal issues and generation project water rights (30 minutes).

Regular Board Meeting – 5:30 P.M. (-30 min. remaining)

ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Prior Year-End (2021) Audited Financial Statements and Management Letter - CFO/Moss Adams	35	Information
Recurring – General Manager's Annual Performance Evaluation and Merit Discussion for prior year – EWEB Board of Commissioners	20	Discussion (Potential Compensation Action)
Goal #5: Integrated Resource Planning “Electricity Demand & Existing Portfolio” – Capper	45	Discussion
Goal #8: EWEB Headquarters Property “RFP Process and Document Approval” – Lawson/Kah	30	Action
CONSENT CALENDAR		
Water Capital – E. 40 th Reservoir Construction Contract - Kelley		
CORRESPONDENCE		
Recurring – Annual Power Market & Trading Operations Update - Capper		
Recurring – Annual Report on Power Trading Compliance (Board Policy SD8) - Hart/Rue		
Recurring – State Legislative Update (Board Policy GP13 & Resolution 2117) – Heuser		
Goal #3(a): Leaburg Canal Strategic Analysis Update – Kelley/Krentz		
Government Funding Opportunities – Sources, Projects, and Process - Heuser/Hart		

April 15, 2022

Reminder: Annual Statement of Economic Interest Filing due April 15

For more information see the Oregon Government Ethics Commission webpage at www.oregon.gov/ogec.

April 19, 2022

Special Upriver Meeting – 6:00 P.M.

McKenzie Fire & Rescue Training Center - 42870 McKenzie Hwy, Springfield, OR.
Additional details to be announced.

Holiday Farm Fire/Watershed Recovery Projects Update/Status
Leaburg Canal Update
(Listening Session, Q&A)

May 3, 2022

Regular Board Meeting – 5:30 P.M. (-5 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Annual Capital Project Update - Kelley	30	Information
Recurring – Annual Reserve Fund Status and Transfers/Use of Reserves – Hart	15	Direction
Recurring – Quarterly Operational & Strategic Goals Report for Q1 – Lawson	30	Information
Recurring – Annual Strategic Plan Review – Lawson	30	Discussion
Wildfire Mitigation Plan/Compliance Revision(s) - Price/Nice/Parisi	30	Direction
CONSENT CALENDAR		
Recurring – Annual Price Adjustment for Joint Use Fees (Effective June 1 st) – Kelley/Breckenridge		
CORRESPONDENCE		
Recurring – Annual Update Waltherville Project Operating Regime & River Flow Forecast for Upcoming Summer (per Record of Decision, Signed January 10, 2018, by GM Lawson)		
Goal #2(c): Collective Bargaining Agreement Background & Negotiation Process – Kostopulos		
Board Policy Review/Recommended Update – GP7 Parliamentary Procedures – Kah/Lawson		
AMI Program Policy Updates (Opt-Out Fee and related) – Khalsa		

May 20, 2022 (Friday)

McKenzie River Tour
<i>Details coming soon – including travel time, agenda will occupy majority of the day</i>

June 7, 2022

Executive Session - TBA (40 minutes)		
Goal #2(c): Pursuant to ORS 192.660(2)(d). to conduct deliberations with persons designated by the governing body to carry on labor negotiations		
Regular Board Meeting – 5:30 P.M. (0 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring - Resolution No. #####, Highest & Best Use of Cash/Reserves/Transfers - CFO	20	Action
Recurring – Annual Capital Improvement Plan Assumptions and Priorities – Lawson/Price	40	Direction
Board Policy Update – GP7 Parliamentary Procedures – Kah/Lawson	30	Direction
Customer Service Policy Update – AMI updates to support deployment and operations - McGaughey	30	Direction
CONSENT CALENDAR		
Wildfire Mitigation Plan <i>Compliance Revision</i> – Price/Nice/Parisi		
CORRESPONDENCE		

Recurring – EWEB’s Prior-Year (2021) Oregon Renewable Portfolio Standard (RPS) Compliance Report - Capper/Schroettmig

Recurring – Annual (Existing) Integrated Resource Plan Update – Capper/Schroettmig

Recurring – State Legislative Update (Board Policy GP13 & Resolution 2117) - Heuser

June 21, 2022

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Goal #3(a): Leaburg Canal TBL & Strategic Assessment Update	60	Discussion/Direction

July 5, 2022

Regular Board Meeting – 5:30 P.M. (20 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Electric & Water Long-Term Financial Plan Update & Upcoming Year (2023) Budget and Capital Improvement Plan Assumptions - Kelley/Price/Hart	60	Direction
Goal #2(c)(d): Resolution No. #####, Board Policy Update – EL4 Compensation & Benefits – Lawson/Hart/Kostopulos	30	Action
Goal #7: Rate Design Fundamentals/Background – Hart	30	Information
Resolution No. #####, Customer Service Policy Update – AMI policy updates to support deployment and operations - McGaughey	20	Action
CONSENT CALENDAR		
Resolution No. #####, Board Policy Update – <i>GP7 Parliamentary Procedures</i> – Kah/Lawson		
CORRESPONDENCE		
Recurring – Annual Enterprise Risk Management (ERM) Update (Board Policy SD20) - Hart/Creighton		
Recurring – Lead & Copper Rule Revisions Compliance Plan – McCullough/Fricke		
Board Policy Review/Recommended Update – <i>GP15 New Commissioner Orientation</i> – Kah/Lawson		

August 2, 2022

Regular Board Meeting – 5:30 P.M. (35 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Quarterly Operational & Strategic Goals Report for Q2 – Lawson	30	Information
Goal #3(a): Leaburg Canal TBL & Strategic Assessment Update	30	Direction
Goal #5: Integrated Resource Planning “Resource Profiles & Performance” - Capper	45	Discussion
Goal #4: RFP for Enterprise Resource Planning (ERP) Information System Provider – Provide “Intent to Award”	20	Information

CONSENT CALENDAR
Resolution No. ####, Board Policy Update – <i>GP15 New Commissioner Orientation</i> – Kah/Lawson
CORRESPONDENCE
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August 16, 2022 - *Tentative Recurring if needed*

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
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September 6, 2022

Executive Session – TBA <i>(45 minutes)</i>		
EWEB Riverfront Property RFP – Competitive Range Provided to Board Pursuant to ORS 192.355(4) and ORS 192.660(2)(f)		
Regular Board Meeting – 5:45 P.M. <i>(65 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring - Legislative and Regional Policy Update - Heuser	20	Update
Goal #8: EWEB Riverfront Property “ <i>Competitive Range Proposals</i> ” or “ <i>Intent to Award</i> ” – Lawson/Kah	30	Discussion/Potential Action
CONSENT CALENDAR		
Goal #4 – Approve contract for Enterprise Resource Planning (ERP) Information System Software and Solutions Integrator		
CORRESPONDENCE		
Recurring – Annual Audit Management Letter Update – CFO/Hart		

October 4, 2022

<i>Tentative: Executive Session – 4:45-5:30 P.M.</i> <i>(45 minutes)</i>		
EWEB Riverfront Property – Discussion of Competitive Range Proposals Pursuant to ORS 192.355(4) and ORS 192.660(2)(f)		
Regular Board Meeting – 5:30 P.M. <i>(-5 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Draft Upcoming-Year (2023) Electric & Water Budgets and Long-Term Financial Plans Update – CFO/Hart	15+15	Update/Direction
Recurring – Public Hearing on Upcoming-Year (2023) Budget Assumptions and LTFP – Board President	10	Public Hearing

Recurring – Annual Dam Safety Update	20	Update/Direction
Goal #6(a): Willamette River Treatment Plant	30	Update/Direction
Goal #8: EWEB Riverfront Property “Competitive Range Proposals” or “Intent to Award” – Lawson/Kah	30	Action
CONSENT CALENDAR		
Recurring – Resolution No. #####, Annual Investment Policy Review – Hart		
CORRESPONDENCE		
Goal #3(a): Leaburg Canal TBL & Strategic Assessment Draft Report		

October 18, 2022

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<i>Tentative</i> – Goal #8: EWEB Headquarters Property “Presentations from Top Proposers”	90	Information
<i>Tentative</i> – Goal #8: EWEB Headquarters Property “Evaluation and Scoring of Presentations”	30	Discussion/Potential Action

November 1, 2022

Executive Session – 4:45-5:30 P.M. <i>(45 minutes)</i>		
<i>Tentative</i> – Board Review of HQ Proposals (if needed)/Deliberate with GM Regarding Negotiation of Real Property Transactions		
Regular Board Meeting – 5:45 P.M. <i>(0 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Upcoming-Year (2023) Proposed Budgets and Prices – CFO/Hart	15+15	Update/Direction
Recurring – Public Hearing on Upcoming-Year (2023) Proposed Budgets and Prices – Board President	10	Public Hearing
Recurring – Quarterly Operational & Strategic Goals Report for Q3 – Lawson	30	Information
Goal #8: EWEB Headquarters Property “RFP Intent to Award and Authorize GM to Negotiate and execute a Purchase & Sale Agreement”	45	Potential Action
CONSENT CALENDAR		
Recurring – Resolution No. #####, Trojan Annual Operating Budget – CFO/Hart		
CORRESPONDENCE		
Recurring – Process for Annual Board Self-Assessment (Board Policy GP1) – Lawson/Commissioners		
Goal #6(b): Electric Master Plan Revision/Update – Kelley/Nice		

November 14, 2022

Work Session – 6:00 P.M.		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Goal #5: Integrated Resource Planning “Modeling Results” – Capper	60	Discussion

December 6, 2022

Regular Board Meeting – 5:30 P.M. (-35 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Upcoming-Year (2023) Proposed Budgets and Prices – CFO/Hart	15+15	Update/ Action
Recurring – Public Hearing on Upcoming-Year (2023) Proposed Budgets and Prices – Board President	10	Public Hearing
Recurring – Resolution No.####, Upcoming Year State Legislative Agenda (Board Policy GP13) - Lawson/Heuser	20	Action
Recurring – Upcoming-Year (2023) Organizational Goals Development – Lawson/Price	30	
Recurring – Annual Board Policy Review (policies changed within one year) – Lawson 2022 Roster: SD15 Climate Change Policy, GP7 Parliamentary Procedures	30	Direction
Goal #3(a): Leaburg Canal TBL & Strategic Assessment Final Findings/Direction	45	Action
Goal #8: EWEB Headquarters Property “RFP Intent to Award and Resolution Authorizing GM to Negotiate a PSA”	30	Action
CONSENT CALENDAR		
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CORRESPONDENCE		
Recurring – Annual Greenhouse Gas Inventory/Report (Board Policy SD15) – Price/Support Services Manager/Rubin		
Recurring – Present Year-End (2022) Audit Planning - CFO/Moss Adams Auditors		
Recurring – Board Officer and Liaison Positions – Lawson/Kah		
Goal #5: Integrated Resource Plan – Public Draft (Initiates Public Comment Period)		

December 20, 2022 - Tentative Placeholder if needed

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
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