

## EWEB Board Consent Calendar Request

*For Contract Awards, Renewals, and Increases*

The Board is being asked to approve an engineering consulting services contract with **GEI Consultants** for **Strategic Analysis of Leaburg-Waltermville**.

Board Meeting Date: 11/2/2021  
Project Name/Contract #: Strategic Analysis of Leaburg-Waltermville / 21-182-Q  
Primary Contact: Karen Kelley Ext. 7153

### Contract Amount:

Original Contract Amount: \$407,000  
Additional \$ Previously Approved: \$0  
Invoices over last approval: \$0  
Percentage over last approval: 0%  
Amount this Request: \$407,000  
Resulting Cumulative Total: **\$407,000**

### Contracting Method:

Method of Solicitation: Formal Request for Proposal  
If applicable, basis for exemption: N/A  
Term of Agreement: Through December 2022  
Option to Renew? No  
Approval for purchases "as needed"  
for the life of the Contract: Yes ☐ No ☒  
Proposals/Bids Received (Range): One proposal received (no range)  
Selection Basis: Highest Ranked Proposer

### Narrative:

#### Operational Requirement and Alignment with Strategic Plan

The Leaburg Project requires major investments, whether it returns to service for power generation or transitions into a permanent stormwater conveyance/decommissioned condition. The sooner that EWEB determines a long-term plan for the Leaburg Project, the more cost-effective, efficient, and timely those major investments will be. As a result, one of EWEB's 2021 organizational goals is for staff to support the Board in this important decision-making process by preparing a Triple Bottom Line (TBL) based recommendation for the path forward.

#### Contracted Goods or Services

EWEB has arranged for consulting support to ensure a complete assessment of the complex social, environmental, and economic issues associated with selecting an appropriate path forward for the Leaburg Project. The consultant's scope of work will include the development of multiple scenarios for either restoring power generation or converting the Project to a permanent stormwater conveyance system that is ultimately permanently decommissioned. Scenarios in each category will be assessed according to their environmental, social, and economic attributes and then compared against each other within a TBL analysis structure. Preliminary results and draft findings from the consultant's work will be presented to the Board and public stakeholders for

feedback and the consultant team will use that feedback to finalize the TBL assessment.

#### Purchasing Process

In August 2021, Purchasing initiated a formal Request for Proposals (RFP) process for strategic analysis services of the Leaburg / Walterville projects. The RFP was posted on the state of Oregon bid site "Oregon Buys". Many consultants attended the mandatory pre-proposal meeting and several approached EWEB with requests to extend the schedule for the project due to their limited workload capacity in 2022. Unfortunately, the need for timely progress on this important decision-making process did not permit EWEB to relax the schedule requirements. One proposal was received from GEI Consultants and was deemed responsive and responsible.

The proposal was evaluated by an EWEB evaluation team. The maximum number of possible points was 100, using the following criteria: Minimum Qualifications (Pass / No Pass – Not scored), Project Experience (20 points), Project Approach (30 points), Project Team Qualifications (30 points), Project Management Strategy (10 points) and Pricing (10 points).

GEI was selected as a competent and qualified consultant for the project and an Intent to Award was issued.

#### Proposals Received

Vendor Name	City, State	Offered Price	Ranking (for RFPs)
GEI Consultants	Portland, OR	\$406,400	1

#### Competitive Fair Price (If less than 3 responses received)

Review of GEI's rates relative to the rates of consultants who are currently performing similar work for EWEB indicates that their staff costs and billing structure are comparable. Their overall scope and fee proposal is also consistent with EWEB's expectations for the necessary level of effort and cost to complete this specific work.

#### Prior Contract Activities

No prior activity.

Although GEI has not worked for EWEB previously, they are a longstanding member of EWEB's qualified pool of consultants. In addition, Cornforth Consultants is a major subconsultant on the GEI team. Cornforth has performed high quality work for EWEB, much of which pertained to the Leaburg-Walterville Project, since the 1980s.

#### **ACTION REQUESTED:**

Management requests the Board approve a contract with GEI Consultants for engineering and related services. Approximately \$2 million was planned for Leaburg related consulting services in the Generation Department's 2022 Type1/Type 2 capital budget of \$4.14 million. Variances will be managed within the budget process and Board policy.