

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a Contract with **Consolidated Supply Company** for Meter Boxes and Lids.

Board Meeting Date: September 7, 2021
Project Name/Contract #: Meter Boxes and Lids / RFP: 21-121-G
Primary Contact: Karen Kelley Ext. 7153

Contract Amount:

Original Contract Amount: \$2,500,000 (Over 5 years)
Additional \$ Previously Approved: N/A
Invoices over last approval: N/A
Percentage over last approval: N/A
Amount this Request: \$2,500,000
Resulting Cumulative Total: \$2,500,000 (Over 5 years)

Contracting Method:

Method of Solicitation: Formal Request for Proposals
If applicable, basis for exemption: N/A
Term of Agreement: Initial term is one year
Option to Renew? Yes, annually up to five years total
Approval for purchases "as needed" for the life of the Contract Yes No
Proposals/Bids Received (Range): 2 - \$3,247,368.10 - \$3,913,150.00 (calculated using current deployment rates)
Selection Basis: Highest scoring response for overall quality, delivery, availability, and price
Narrative:

Operational Requirement and Alignment with Strategic Plan

EWEB requires polymer concrete water meter boxes and lids for routine maintenance, new construction and to support the implementation of the smart meter project in Water Operations. Staff estimates that about 12,000 boxes and lids will be replaced annually as part of the AMI project and approximately 5,000 per year after AMI is completed due to normal maintenance.

Contracted Goods or Services

The contract requires delivery of water meter boxes and lids that meet specified size, strength, weight, and access configurations. The initial bids were based on prior contract volume estimates, the final contract amount is based on refined calculations and is expected to be \$2,500,000 over five years. The total may be more or less than the estimated volume depending on findings in the field. The initial contract will be for one year and has the option to renew annually for up to five years total.

Prior Contract Activities

Consolidated Supply Company currently has one contract with EWEB for Dry Barrel Fire Hydrants. They have been responsive and responsible with no issues. EWEB has also worked with Consolidated Supply Company to acquire numerous stock and non-stock items for the utility over many years.

Purchasing Process

In July, EWEB issued a Request for Proposals for the Purchase of water meter boxes and lids. EWEB posted the solicitation online and contacted known suppliers to invite them to participate in the competitive process. Two bids were received: one from HD Fowler Company of Eugene, OR and one from Consolidated Supply Company of Eugene, OR. EWEB evaluated the proposals by an evaluation team. The maximum number of possible points was 100 using the following criteria: Minimum Qualifications (Pass / No Pass – Not scored), Meter Box Dimensions and Compatibility with Sensus Communicating Devices (25 points), Variety of Sizes (15 points), Meter Box and Lid Weight (15 points), Lead Time (15 points) and Pricing (30 points). Consolidated Supply Company was selected as the highest ranked proposer and was issued an Intent to Award on August 9, 2021.

If approved, staff will purchase required water meter boxes and lids at the established prices over the life of the Contract. The Contract is for one year, with the option to renew for four additional one-year periods.

Vendor Name	City, State	Offered Price	Ranking (Request For Proposals)
Consolidated Supply Company	Eugene, OR	\$3,247,368.10	1
HD Fowler	Eugene, OR	\$3,913,150.00	2

ACTION REQUESTED:

Management requests the Board approve a Contract with Consolidated Supply Company for Polymer Concrete Water Meter Boxes and Lids. These materials were included in the \$2 million 2021 budget for Smart Meter deployment, which is part of the overall \$20 million water capital plan. Variances will be managed within the budget process and Board policy.