

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a contract with **Dudek** for cultural research services.

Board Meeting Date: July 6, 2021

Project Name/Contract #: Cultural Research Services / 21-076-PSC

Primary Contact: Rod Price Ext. 7122

Contract Amount:

Original Contract Amount: \$160,000 (over 5 years)

Additional \$ Previously Approved: \$0

Invoices over last approval: \$0

Percentage over last approval: 0%

Amount this Request: \$160,000

Resulting Cumulative Total: \$160,000 (over 5 years)

Contracting Method:

Method of Solicitation: Formal Request for Proposals – Personal Services

If applicable, basis for exemption: N/A

Term of Agreement: Up to 5 years

Option to Renew? No

Approval for purchases “as needed” for the life of the Contract Yes No

Proposals Received (Range): 3 (\$39,983 to \$106,520; for one task order only)

Selection Basis: Highest scoring response for overall quality and price

Narrative:

Operational Requirement and Alignment with Strategic Plan

The McKenzie River is the sole source of drinking water for nearly 200,000 people in the City of Eugene. In September 2020, the Holiday Farm Fire burned over 170,000 acres (over 20%) of the McKenzie River Watershed and destroyed over 400 homes. EWEB and the Pure Water Partners are focusing on implementing large scale floodplain restoration projects in key areas of the watershed to mitigate and buffer the impacts of upstream fire impacted landscapes on water quality. These projects are part of multiple FEMA Hazard Mitigation Grant Program (HMGP) funding requests and as a result need to follow FEMA policies for restoration work that results in ground disturbances, including conducting cultural resource surveys to identify culturally significant artifacts ahead of construction. As a result, EWEB requires cultural resource surveys in areas where current and future large scale floodplain restoration designs are or will be developed (Finn Rock Reach, Quartz Creek, Gate Creek, Ennis Creek, etc.) to mitigate the wildfire areas that impact the watershed and drinking water for the City of Eugene.

The Board is being asked to approve a new Personal Services contract with Dudek of Portland, Oregon, for providing cultural resource surveys that support FEMA funding requests for design and implementation of large-scale floodplain restoration projects. The first Task Order to be issued is for Dudek to conduct cultural resource surveys on Finn Rock Reach and Quartz Creek floodplain project areas that are undergoing design ahead of the FEMA HMGP Project funding request due January 2022 to meet one of the FEMA requirements for receiving funding.

Contracted Goods or Services

The Consultant will provide cultural resource survey services required to support planning and implementation of various FEMA funded floodplain restoration projects in response to the Holiday Farm Fire impacts to the McKenzie Watershed. Cultural resource surveys include having archeologists conduct pedestrian surveys along transect lines that are spaced 20 meters apart to systematically investigate the ground for potential presence of artifacts and conducting shovel probes of areas that are deemed high probability for buried archeological resources. In addition, areas of disturbance (cut banks, road cuts, ditches, erosion features, etc.) will be investigated regardless of transects.

The total fee estimate is \$160,000, which includes conducting up to 4 cultural resource surveys on large scale floodplain areas and providing documentation and recommendations for protecting these important cultural artifacts per federal and State cultural and historic preservation laws. The contract amounts are based upon pricing negotiated for the first Task Order (Finn Rock Reach and Quartz Creek), with estimates created for the remaining three tasks. These additional task orders will be assigned on an as-needed basis. EWEB and the Contractor will negotiate each Scope of Work, staffing plan, delivery schedule, and compensation for each Task Order prior to the work being performed.

Dudek billing rates are consistent with competing firms in the Pacific Northwest and as compared to other firms currently doing similar work for EWEB.

Prior Contract Activities

None

Purchasing Process

In April 2021, Purchasing initiated a formal Request for Proposals (RFP) process for cultural research services. Proposals were received from three firms. All firms were responsive and responsible.

The proposals were evaluated by an EWEB evaluation team. The maximum number of possible points was 100, using the following criteria: Minimum Qualifications (Pass / No Pass – Not scored), Project Understanding & Approach (20 points), Staff Resources/Project Management (30 points), Key Staff Qualifications (20 points), and Pricing (30 points).

Dudek was selected as the highest rated proposer and staff have issued an intent to award the contract. Dudek's proposal was found to be responsive and responsible. Since EWEB has no prior contract history with Dudek, references were called and all three gave highly favorable recommendations.

Vendor Name	City, State	Ranking (for Request For Proposals)
Dudek	Portland, OR	1
ASM Affiliates	Eugene, OR	2
Historical Research Associates	Eugene, OR	3

ACTION REQUESTED:

Management requests the Board approve a contract with Dudek for cultural research services. Approximately \$160,000 was planned for these goods or services in the Holiday Farm Fire Restoration 2021 budget of \$3.9 million. Variances will be managed within the budget process and Board policy.