

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve the use of a cooperative contract with **CXT Incorporated** for the **purchase of prefabricated restrooms.**

Board Meeting Date: 5/3/2021

Project Name/Contract #: Trail Bridge Campground/State of Oregon Price Agreement #1542

Primary Contact: Rod Price Ext.7122

Previous Spend: \$0

Amount of this Request: \$ 315,000

Resulting Cumulative Total: \$315,000

Narrative:

The Board is being asked to authorize the use of the following cooperative contracts: State of Oregon Price Agreement #1542, CXT Incorporated.

As part of the Recreation Aesthetics Management Plan (RAMP) related to Carmen-Smith Relicensing Implementation Project, EWEB is required to refurbish Trail Bridge campground. As part of that effort, CXT prefabricated restroom buildings were selected as the most economical restroom building solution that meets the U.S. Forest Service McKenzie River design guidelines. The restrooms will replace existing restroom buildings and provide much needed additional capacity.

Staff solicited pricing for buildings from CXT Incorporated, State of Oregon contract holders, and seeks to award the purchase of the following buildings, based upon the contract price:

Purchase of 1 EA Taos Model 4 Stall Plumbed Restroom - TB Campground	\$153,868.24	CXT Incorporated
Purchase of 2 EA Gunnison Model 1 Stall Vault Toilet - TB Campground	\$40,447.32	CXT Incorporated
Purchase of 3 EA Tioga Model 2 Stall Vault Toilet - TB Day Use Area/Boat Ramp	\$116,816.28	CXT Incorporated

ACTION REQUESTED:

Management requests that the Board approve the use of Cooperative Contract: #1542 with CXT Incorporated for the purchase of prefabricated restroom buildings. Approximately \$345,000 was allocated for restroom structure purchases in the Carmen-Smith Relicensing Trail Bridge Campground capital budget of \$2.4 million. Variances for this project will be managed within the budget process and Board policy.

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to authorize the use of a cooperative contract for Wireless Voice, Data, and Accessories from **Verizon Wireless**.

Board Meeting Date: May 3, 2020

Project Name/Contract #: Verizon Purchases/NASPO MA152 Contract OR PA-1662

Primary Contact: Travis Knabe Ext. 7770

Expected Spend: \$1,000,000 over 4 years

Narrative:

Mobile communications and remote work capabilities are critical to EWEB's ability to provide critical services to the community. Having these services enabled the workforce to adapt during the pandemic and seamlessly transition to a telework environment. The expected spend is estimated based on historical costs with nominal increases in future years; however, the costs may be reduced if usage requirements decrease. Since 2017, EWEB has used a cooperative contract with Verizon for mobile phone and data services for laptops and tablets. The contract the board previously approved for use has expired and a new contract has been negotiated. The Board is being asked to authorize the use of the new cooperative contract NASPO MA152; OR PA-1662 that has been negotiated through the National Association of State Procurement Officials for the use of Verizon mobile and data services.

ACTION REQUESTED:

Management requests the Board approve the use of the Cooperative Contract for Verizon mobile and data services. Approximately \$250,000 annually was planned for these goods or services in the Information Services Annual O&M budget of \$11.1 million. Variances will be managed within the budget process and Board policy.



MEMORANDUM

EUGENE WATER & ELECTRIC BOARD

Rely on us.

TO: Commissioners Schlossberg, Brown, Barofsky, McRae, and Carlson
FROM: Rod Price, Assistant General Manager – Utility Operations, Jaime Breckenridge,
Utility Joint Use Specialist
DATE: April 19, 2021
SUBJECT: Annual Rate Adjustment for Joint Use Fees and Charges
OBJECTIVE: Board Action: Resolution No. 2107

Issue

In accordance with Board Resolution No. 1906, wherein Joint Use Fees and Charges were added to the Customer Service Policy, the Pole Attachment Rate for wireline attachment is re-calculated annually using the Oregon Public Utility Commission (OPUC) rate formula cited in OAR 860-028-0110(2). Schedules are reviewed annually and updated with new labor and equipment rates.

Background

Per the Pole Attachment Agreement, the Pole Attachment Rate is effective June 1 – May 31. Current Pole Attachment Rates for 2020-2021 are \$15.08 Compliance Rate and \$16.76 Non-Compliance Rate. Pole Attachment Rates may increase or decrease yearly based on several accounting elements such as pole costs and carrying charges.

Discussion

Pursuant to Board action, the re-calculated Pole Attachment Rate will be adjusted on June 1, 2021 for the period of June 1, 2021 through May 31, 2022, to \$14.69 Compliance Rate and \$16.33 Non-Compliance Rate.

There were no changes made to the Fee Schedule for Non-Recurring Charges (from Appendix C of the Pole Attachment Agreement) or to the Wireless Fee Schedule. Current fees are still in alignment with associated costs.

Schedule I – Unit Cost of Transferring Facilities and Average Costs of Various Pole Operations has been updated to reflect updated labor and equipment rates (see attachment).

Recommendation

Management recommends the Board approve Resolution No. 2107 to update Joint Use Fees and Charges found in the following attachment: Customer Service Policy, Appendix B – Electric Service Charges and Prices, Subsection W; Joint Use Fees and Charges.

Requested Board Action

Approve Resolution No. 2107 to update Joint Use Fees and Charges in the Customer Service Policy.

Please contact Jaime Breckenridge at 541-685-7388 or e-mail at jaim.breckenridge@eweb.org with questions.

Attachments:

- 1) Revised Customer Service Policy, Appendix B – Electric Service Charges and Prices, Subsection W; Joint Use Fees and Charges (red-lined and clean copies)



W. Joint Use Fees and Charges

(Resolution No. 2103)

The following are fees and charges for joint use wireline, equipment related to wireline, antennae and equipment related to antenna attachments. This information is excerpted from the Pole Attachment Agreement.

For wireline and related equipment, the following are applicable:

- 1. Terms and Conditions (#13 and #14 from Appendix A of the Pole Attachment Agreement)

- 13. As compensation for the use of space on Permitter’s Poles on each Structure, Permittee shall pay to Permitter, at the beginning of each Contract Year of the Agreement, the following amounts for Permittee’s attachments to Permitter’s Poles:

Rate per Cable attachment x number of Cable attachments
 Rate per Equipment attachment x number of Equipment attachments

- 14. The rates for attachments will be recomputed annually using the formula that follows:

- 14.1. Cable Attached to Permitter’s Poles:

$$\text{Pole Rate} = \frac{\text{Space Occupied by Cable} \times \text{Net Investment in Poles} \times \text{Carrying Charge}}{\text{Total Usable Space} \times \text{Number of Poles}}$$

- 14.2. Equipment Attached to Permitter’s Poles:

$$\text{Equipment Rate} = 2 \times \text{Pole Rate}$$

June 1, 2021 – May 31, 2022 Pole Rate:

Noncompliance Rate	\$16.33
Compliance Rate	\$14.69

- 2. Fee Schedule for Non-Recurring Charges (from Appendix C of the Pole Attachment Agreement)

- a. Application Processing Fee (Electronically or Written)

\$25.00 first pole; + \$2.00 per pole thereafter



b. Inspections

In instances where Permittor has sufficient electronic Pole Attachment data existing in its system of record, Permittor may elect to perform a desktop Inspection, which is defined as an Inspection performed using only existing electronic data, maps and pictures. There are no Inspection fees associated with a desktop Inspection.

In instances where Permittor does not have sufficient electronic data to perform a desktop Inspection or the desktop Inspection results in findings that require a field visit, the following Inspection fees apply:

- i. Pre-Construction Inspection Fees – these fees are based upon Applications by various entities that wish to attach a cable, or other device, to Permittor’s Facilities and also occurs prior to when a Permittee wishes to place new cables and/or additional equipment. All Pre-Construction and Post-Construction Inspections are broken into three levels of time usage and complexity.

Level 1 (Visual Inspection)

\$40.00 first pole; \$5.00 each pole thereafter

Level 1 Inspections are defined as a “drive by” that does not require the inspector to exit the vehicle and are intended to identify that clearances and strength of the structure are visibly verifiable. These Inspections are typically performed when the Permittee has provided all required information given the type of request on the Application form.

Level 2 (Measured Inspection)

\$50.00 first pole; \$10.00 each pole thereafter

Level 2 Inspections are most commonly performed when the poles do not appear to have proper clearance to accommodate the newly proposed Attachment or when the Permittee has failed to provide all required information given the type of request on the Application form. Under these conditions the Permittor deems it prudent to obtain measurements and other data at the Structure or along the line.

Level 3 (Pole Analysis Inspection)



\$175.00 first pole; \$30.00 each pole thereafter

Level 3 Inspections are most commonly performed when the poles do not appear to have proper strength to accommodate the newly proposed Attachment or when the Permittee has failed to provide all required information given the type of request on the Application form.

Permittor will not charge Pre-Construction Inspection Fees for an Application to remove Attachments.

- ii. Post-Construction Inspection Fees – these Inspections are completed after a Pre-Construction Inspection has been approved, and the installation by the original requesting company has been completed.

Level 4 (Visual Inspection)

\$40.00 first pole; \$5.00 each pole thereafter

Level 4 Inspections are defined as a “drive by” that does not require the inspector to exit the vehicle and are intended to identify that the Permittee has complied with the engineering data provided in the Application form. This level of Inspection will be used for all removals of Attachments, unless the removal has resulted in damage to the pole in which case additional fees to assess the damage may apply.

Level 5 (Measured Inspection)

\$50.00 first pole; \$10.00 each pole thereafter

Level 5 Inspections are most commonly performed when it appears that the Permittee has failed to perform construction in accordance with the specifications on their Application form, has created a NESC violation or has attached to the pole prior to receiving approval from Permittor.

Level 6 (Pole Analysis Inspection)

\$175.00 first pole; \$30.00 each pole thereafter

Level 6 Inspections are most commonly performed when it appears that the Permittee has attached to a pole prior to receiving approval



from Permitter and appears to have compromised the integrity of the existing structure.

- c. Unauthorized Attachment Fee - 5 x annual rental fee*

*Over 60 days without permit application - Additional \$100.00 + 5 x annual rental fee (recurring every 60 days)

- d. Anchor Attachment Fee - \$145.00

- e. Failure to Timely Transfer, Abandon or Remove Facilities Fee

First 30 days - 1/5 Annual Attachment Fee per day, per pole

Second 30 days and thereafter - Annual Attachment Fee per day, per pole

- f. Topping Pole – Refer to Schedule I

- g. Transfers – Refer to Schedule I

- 3. Schedule I – Unit Cost of Transferring Facilities and Average Costs of Various Pole Operations

Crossarms, all types	\$19100
Anchor Strand or Overhead Guy	\$191.00
Sidewalk Anchor Guy and Pipe	\$376.00
*Drop wire (No Splicing)	\$60.00
*Service Conduit	\$125.00
*Messenger and Cable Bolted to Pole or Cable Arm (No Splicing)	\$236.00
*Messenger Deadends	\$176.00
*Cable Riser (Including Pipe and Moulding – No Splicing)	\$472.00
*Cable Terminations (No Splicing)	\$251.00
Lowering Pole to Ground	\$402.00
Hauling Pole to Yard	\$484.00



Eugene Water & Electric Board

Customer Service Policy

Topping Pole	\$146.00
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*Cost for temporary transfers shall be billed at 50% of the above rate.

NOTE: Costs for transferring Facilities not covered by this Schedule will be negotiated in each instance.



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June 1, 2021~~0~~ – May 31, 2022~~+~~ Pole Rate:

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- f. Topping Pole – Refer to Schedule I

- g. Transfers – Refer to Schedule I

3. Schedule I – Unit Cost of Transferring Facilities and Average Costs of Various Pole Operations

Crossarms, all types	\$19185.00
Anchor Strand or Overhead Guy	\$19185.00
Sidewalk Anchor Guy and Pipe	\$3766.00
*Drop wire (No Splicing)	\$6059.00
*Service Conduit	\$1252.00
*Messenger and Cable Bolted to Pole or Cable Arm (No Splicing)	\$23629.00
*Messenger Deadends	\$1764.00
*Cable Riser (Including Pipe and Moulding – No Splicing)	\$47259.00
*Cable Terminations (No Splicing)	\$25144.00
Lowering Pole to Ground	\$402392.00
Hauling Pole to Yard	\$4874.00



Eugene Water & Electric Board

Customer Service Policy

Topping Pole	\$14 63 .00
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*Cost for temporary transfers shall be billed at 50% of the above rate.

NOTE: Costs for transferring Facilities not covered by this Schedule will be negotiated in each instance.

**RESOLUTION NO. 2107
MAY 2021**

**EUGENE WATER & ELECTRIC BOARD
ANNUAL PRICE ADJUSTMENT FOR JOINT USE CHARGES AND FEES**

WHEREAS, the Eugene Water & Electric Board (EWEB) is obligated, as much as practical, to allow any entity requiring pole attachments to serve customers, use of utility poles based on Oregon Administrative Rules (860-028-0050) and City ordinances; and

WHEREAS, EWEB has Pole Attachment Agreements, Master Lease Agreements and Site Lease Agreements executed with attaching entities that ensure attachments comply with EWEB operational needs and standards, State and Local jurisdictions rules and ordinances; and

WHEREAS, EWEB has Joint Use Charges and Fees for attachment to EWEB facilities and related activities; and

WHEREAS, the Board of Commissioners has reviewed the updated Joint Use charges and fees.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby authorizes the General Manager to adjust Joint Use charges and fees and reflect those prices in updated Customer Service Policy as recommended and approved at the May 4, 2021 board meeting.

DATED this 4th day of May 2021.

THE CITY OF EUGENE, OREGON
Acting by and through the
Eugene Water & Electric Board

President

I, ANNE M. KAH the duly appointed, qualified, and acting Assistant Secretary of the Eugene Water & Electric Board, do hereby certify that the above is a true and exact copy of the Resolution adopted by the Board at its May 4, 2021 Board Meeting.

Assistant Secretary



MEMORANDUM

EUGENE WATER & ELECTRIC BOARD



TO: Commissioners Schlossberg, Brown, Carlson, Barofsky and McRae

FROM: Rod Price, Assistant General Manager; Karl Morgenstern, Watershed Recovery Program Manager

DATE: April 21, 2021

SUBJECT: FEMA Hazard Mitigation Grant Authorization

OBJECTIVE: Board Action

Issue

This is a consent calendar item to approve a “Designation of Agent” resolution required as part of the Federal Emergency Management Agency (FEMA) grant application process.

Background

Damage to the McKenzie River Watershed from the Holiday Farm fire was extensive and will require significant, on-going investment to mitigate long-term impacts to drinking water quality. In response to the fire, the EWEB Board of Commissioners allocated over \$1M for emergency actions and approved a watershed recovery surcharge to be collected on water customers’ bills for on-going monitoring and restoration efforts.

In addition to EWEB investments, staff is actively pursuing outside resources to support watershed recovery. The Federal Emergency Management Agency (FEMA) is one likely source of funding for long-term recovery and resiliency projects. After the recent fires throughout Oregon, FEMA announced millions in available funding through its Hazard Mitigation Grant Program (HMGP). EWEB and its partners submitted three Letters of Interest for the HMGP grants, all of which were accepted to move forward as full applications.

Discussion

The table below is a brief description of each FEMA grant proposal. If approved for funding, FEMA will reimburse the applicant for up to 75% of eligible project costs.

FEMA HMPG Proposal	Description	Project Cost
Watershed Fire Recovery & Restoration	Continue site-specific restoration on high priority private properties via Pure Water Partnership	\$411,000
Middle McKenzie Floodplain Restoration Planning/Design	Plan/design large-scale floodplain restoration projects on private properties located in the floodway acquired or placed under conservation easements.	\$680,000

Floodplain Restoration Implementation	Conduct floodplain restoration activities at Finn Rock property (210 acres owned by McKenzie River Trust) and 120 acres of Quartz Creek floodplain to reduce flood risk and protect water quality.	\$3,948,000
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As part of the grant application process, FEMA requires the governing body of the public agency requesting funds to authorize an ‘agent’ to execute all forms and documents associated with the grant request on behalf of the public agency. This authorization is codified by resolution and a form documenting the resolution must be included with the grant application (see attachment A).

Recommendation

The deadline for the first round of FEMA grant applications is May 28, 2021. The EWEB Board is asked to authorize Rod Price as EWEB’s agent for purposes of the HMPG application process, thereby allowing EWEB to submit for FEMA grant funding as planned.

Requested Board Action

Approve resolution designating Rod Price as EWEB’s agent for the watershed recovery HMGP applications.

DESIGNATION OF AGENT

RESOLUTION

BE IT RESOLVED the Board of Commissioners **OF** the Eugene Water & Electric Board
(Governing Body) (Public Entity)

THAT Rod Price, Assistant General Manager
(Name) (Title)

is hereby authorized to execute for and in behalf of

the Eugene Water & Electric Board,

a public entity established under the laws of the Oregon, all required forms and documents for the purpose of obtaining financial assistance for the Hazard Mitigation Grant Program (HMGP), or Hazard Mitigation Grant Program Post Fire (HMGP-PF), or the Building Resilient Infrastructure and Communities (BRIC) program under the Disaster Recovery Reform Act of 2018 (DRRA) or the Flood Mitigation Assistance (FMA) program, as pertains to federal mitigation grant programs indicated below (check all that apply):

HMGP HMGP-PF BRIC FMA

Passed and approved this 4th day of May, 2021.

CERTIFICATION

I, Mindy Schlossberg, duly appointed and President
(Name) (Title)

of Eugene Water & Electric Board, do hereby certify that the above is a true and correct copy of
(Public Entity)

a resolution passed and approved by the Board of Commissioners
(Governing Body)

of the Eugene Water & Electric Board on the 4th day of May, 2021.

(Signature)

(Official Position)

(Date)