

**EUGENE WATER & ELECTRIC BOARD  
EXECUTIVE SESSION  
VIRTUAL MEETING  
DECEMBER 1, 2020  
5:00 P.M.**

**Commissioners Present:** Steve Mital, President; Mindy Schlossberg, Vice President; Dick Helgeson, John Brown and Sonya Carlson Commissioners.

**Others present:** Frank Lawson, General Manager; Jared Rubin, Environmental & Property Supervisor; Rod Price, Chief Engineering & Operations Officer; Mike McCann, Generation Manager; Lisa Krentz, Support Services Operations Manager; Rafael Sebba, Right-of-Way Agent; Deborah Hart, Chief Financial Officer; Susan Ackerman, Chief Energy Officer; Lena Kostopulos, Chief Human Resources Officer; Julie McGaughey, Chief Customer Officer; Travis Knabe, Chief Information Officer; Matthew Schroettnig, Power Resources Counsel; Matt McRae, Commissioner-Elect; John Barofsky, Commissioner-Elect; and Anne Kah, Executive Assistant

**EXECUTIVE SESSION:**

The Executive Session was called to order at 5:00 p.m.

**Pursuant to ORS 192.660(2)(e)**

The EWEB Board of Commissioners met in Executive Session to conduct deliberations with persons designated by the governing body to negotiate real property transactions.

President Mital adjourned the Executive Session meeting at 5:37 p.m.

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Assistant Secretary

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President

**EUGENE WATER & ELECTRIC BOARD**  
**REGULAR SESSION**  
**December 1, 2020**  
**5:45 P.M.**

*Commissioners may pose questions to staff prior to the scheduled board meeting. To view Commissioners' pre-meeting questions and staff responses, visit <http://www.eweb.org/about-us/board-of-commissioners/2020board-agendas-and-minutes>.*

**Commissioners Present:** Steve Mital, President; Mindy Schlossberg, Vice President; John Brown, Sonya Carlson, Dick Helgeson, Commissioners

**Others Present:** Frank Lawson, General Manager; Susan Ackerman, Chief Energy Officer; Jason Heuser, Policy & Governance Program Manager; Deborah Hart, Chief Financial Officer; Adam Rue, Fiscal Services Supervisor

President Mital called the Regular Session to order at 5:45 p.m.

**Agenda Check**

There were no changes or additions to the agenda.

**Items from Board Members & General Manager**

Commissioner Brown reported he had recently attended a quarterly meeting at which the topic was Other Post-Employment Benefits (OPEB). He reported further that the financial health of OPEB was in good shape. Commissioner Brown said he received an email from representatives of Summit Bank who had participated in EWEB's Run to Stay Warm, and he added that organization had made a \$500 donation.

President Mital said he had scheduled a meeting with Springfield Utility Board (SUB) President John DeWenter and SUB to discuss both he and President DeWenter passing their respective Board Presidencies to other members of the two Boards. He added that Vice President Schlossberg would also be attending that meeting.

Mr. Lawson offered the Board a brief COVID update. He thanked the Board and the staff for their hard work and diligence during the very trying year that was 2020.

**Public Input**

**Tana Shepard**, of Eugene, and representing School District 4J, thanked EWEB for collaborating with 4J during virtual teaching brought about by the COVID pandemic. She reported she had developed and continues to work with 4J's Climate Justice Team (CJT), which is comprised of 4J staff and high school students. Ms. Shepard offered the CJT had been in close collaboration with the State concerning local and regional climate matters.

**Steven Goldman**, of Eugene, requested EWEB adopt an annual net metering policy for domestic solar producers. He also requested that EWEB drop or change their solar access standard of 85%. Mr. Goldman said there should definitely be financial incentives from EWEB for the surplus energy he generates on his property, but he felt the rate EWEB paid for surplus electricity (2.8 cents per kWh), was too low, and the 9.1 cents per kWh he has to pay when he needs to purchase power from the utility was too high.

**Stephen Anderson**, of Eugene, addressed the Board concerning the Hilyard reservoir project. He asserted the EWEB Board should get more involved in the siting of the project as to protect the old growth woodland on the property. Mr. Anderson said now that the geological report was available, EWEB should utilize site two for the first tank. He asserted that EWEB should be busying itself creating habitat now, to replace all that will be destroyed when the utility removes the big timber from the site for the second tank.

**Sandra Bishop** of Eugene, addressed the Board and General Manager about the Hilyard reservoir project. She asked the Board to direct staff to come back to them with alternative locations for the tank slated to be built next year. She agreed with Mr. Anderson that EWEB should utilize site two for the first tank.

**Joe Moll**, Executive Director of the McKenzie River Trust, stated that EWEB was the best organization to take a leadership role in recovery for the river and the community on the river, in the wake of the Holiday Farm fire, and he thanked the utility for their tireless work (long term and short term) in this mitigation/recovery effort.

**Joe Harwood for Jim Neu** of Eugene, offered appreciation to EWEB for their rooftop solar rebate program, however, he expressed disappointment at the rebate check having been issued by US Bank. He asserted that US Bank was notorious for contributing to, and financing large fossil fuel projects which greatly contributed to climate disruption. Mr. Neu was surprised and disappointed that EWEB would do business with an organization with such a poor climate record, and he urged the Board to divest from US Bank, and seek other, more environmentally-friendly institutions.

Commissioner Carlson appreciated the comments and questions, especially those of Mr. Goldman concerning EWEB's net metering policies for surplus domestically-generated solar electricity. She said it was worth the utility's time to look into, and possibly make adjustments to, their current net metering policy.

Commissioner Helgeson agreed with Commissioner Carlson, that it was reasonable for EWEB to revisit their solar net metering policy. He offered that the value of power in the summer—when most domestic surpluses are generated—was quite different than the value of power in the winter.

Commissioner Brown agreed with Mr. Neu's sentiments about US Bank, but he said changing financial institutions would be no easy feat for an organization as large and economically diverse as EWEB. He did agree the Board should look into it.

President Mital said the contract between EWEB and US Bank was up for review/renegotiation in 2022, and certainly the utility could add environmental criteria (or sets of environmental criteria) for future business with a financial institution.

On the topic of solar incentive, Mr. Lawson said the incentive was based on the connected kilowatts, and not the produced kilowatts, and could be changed, but, since it comes out of the Green Power Program, it would require a vote of Green Power customers to change it.

## **Approval of Consent Calendar - A MINUTES AND ROUTINE CONTRACTS**

### **MINUTES**

**1 a. November 2, 2020 Executive Session Minutes**

**1 b. November 2, 2020 Regular Session Minutes**

### **CONTRACTS**

**2. Burns & McDonnell** - for as-needed electric distribution design services. \$625,000 (over 5 years) based on competitive RFP.

**3. Inter-Fluve, Inc.** - for environmental engineering services associated with the FERC-required implementation of the fish habitat enhancements at the Carmen-Smith Project. \$1,635,000 based on Qualifications Based Selection (QBS) process.

**4. SPX Transformer Solutions, Inc.-** for the purchase of three power transformers. \$3,750,000 based on competitive RFP.

***Commissioner Brown moved to approve Consent Calendar - A. The motion passed unanimously 5:0.***

## **Approval of Consent Calendar - B NON-ROUTINE CONTRACTS AND OTHER CONSENT ITEMS**

### **INTERGOVERNMENTAL AGREEMENTS**

**5. Lane Council of Governments (LCOG)** - to provide orthoimagery and LiDAR acquisition services in support of Electric Generation, Drinking Water Source Protection, and watershed recovery and restoration efforts. \$210,000 based on Direct Negotiations/State Contract.

### **RESOLUTIONS**

**6. Resolution No. 2019** - Electric and Water Budget Amendments.

**7. Resolution No. 2027** - Authorizing General Manager to Approve Sale of WGA Steam Turbine Generator.

**8. Resolution No. 2032** - Authorizing Acquisition of Real Property near Leaburg Canal.

**9. Resolution No. 2033** - Authorizing General Manager to Negotiate and Execute a Purchase Agreement for West Eugene Property.

**10. Resolution No. 2034** - MGP Site Declaration of Surplus and Authorizing General Manager to Execute Sale to the City of Eugene or City of Eugene Urban Renewal Agency.

***Commissioner Brown moved to approve Consent Calendar - B. The motion passed unanimously 5:0.***

#### **Items Removed from the Consent Calendar**

There were no items removed from the Consent Calendar.

#### **2021 Proposed Budgets and Prices - Update**

Ms. Hart, et al. Offered the Board an update and PowerPoint presentation on 2021 Proposed Budgets and Prices.

#### **Public Hearing on 2021 Proposed Budgets and Prices**

President Mital opened the Public Hearing on 2021 Proposed Budgets and Prices at 6:39 p.m.

There were no members of the public wishing to speak on 2021 Budgets and Prices.

President Mital closed the Public Hearing on 2021 Proposed Budgets and Prices at 6:40 p.m.

#### **2021 Proposed Budgets and Prices - Action (Resolution No. 2028 - 2021 Budgets, Resolution No. 2029 - Electric Customer Service Charges & Prices, and Resolution 2030 - February 2021 Revised Water Prices)**

Commissioner Carlson asked why purchased power costs were up, while CILT (contributions in lieu of tax) and transmission costs were down.

Mr. Rue said the CILT cost was a function of retail revenue, and the lowering of revenue was offset by the lowering of CILT costs that EWEB remits to the City. He added that the biggest part of EWEB's transmission cost was Bonneville's NT transmission purchases which are billed on peak demand, therefore if EWEB has lower demand it results in lower BPA transmission cost. Also, when retail demand is down, EWEB has more to sell in the wholesale market.

Commissioner Brown asked if EWEB was still budgeting at a 90% water year.

Ms. Hart said yes.

***Commissioner Carlson moved to approve Resolution No. 2028. The motion passed unanimously 5:0***

***Commissioner Carlson moved to approve Resolution No. 2029. The motion passed unanimously 5:0.***

***Commissioner Carlson moved to approve Resolution No. 2030. The motion passed unanimously 5:0.***

### **Resolution No. 2031 - 2021 State Legislative Agenda**

Mr. Heuser offered the Board a report and PowerPoint presentation on Resolution No. 2031.

Commissioner Mital asked for clarification on the pros and cons of flow accounting.

Mr. Heuser opined that flow accounting amounted to a type of verification so the State could be assured that clean energy was indeed utilized. He opined that it was not actually necessary.

Both President Mital and Commissioner Helgeson were in support of hydropower being treated congruously with other low-carbon energy resources.

***Commissioner Carlson moved to adopt Resolution No. 2031. The motion passed unanimously 5:0***

### **Correspondence & Board Agendas**

Mr. Lawson offered the Board a report on correspondence and Board agendas.

### **Appreciation of Commissioners Helgeson and Mital**

Vice President Schlossberg, the Board, and Mr. Lawson praised President Mital and Commissioner Helgeson for their years of work and dedication to the EWEB Board. President Mital and Commissioner Helgeson were presented with commemorative plaques and gilded water meters to honor their service to the utility.

### **Board Wrap-Up**

Commissioner Carlson asked Commissioner Helgeson about the end of his tenure not only on the EWEB Board, but also a Board member of the Northwest Public Power Association (NWPPA). She wondered about the process for a different EWEB Board member joining the NWPPA Board after his tenure was ended.

Commissioner Helgeson said he would work with Mr. Lawson to make sure there was a path forward if any existing or incoming EWEB Board members are interested in the role.

Commissioner Carlson asked her colleagues to let her know if any of them were interested in positions on the Lane Council of Governments (LCOG) Board, and/or its Executive Committee.

Commissioner Brown said the liaison position with OPEB wasn't a voting position, and was mostly informational. He said he was open to passing that position to another Board member, if any of his colleagues were interested in the position.

Vice President Schlossberg said there would be an opening for a liaison position to the City of Eugene.

President Mital adjourned the meeting at 7:48 p.m.

*Recorded by Rodney Cimburke*

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Assistant Secretary

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President

## EWEB Board Consent Calendar Request

*For Contract Awards, Renewals, and Increases*

The Board is being asked to approve a contract with **AB Utility Contractors, Inc.** for concrete removal and replacement services.

Board Meeting Date: January 5, 2021  
Project Name/Contract #: Concrete Removal & Replacement Services / #20-208-PW- Group A  
Primary Contact: Rod Price Ext.7122

### **Contract Amount:**

Original Contract Amount: \$ 520,000 over 5 years  
Additional \$ Previously Approved: \$0  
Invoices over last approval: \$0  
Percentage over last approval: 0 %  
Amount this Request: \$520,000 over 5 years  
**Resulting Cumulative Total:** \$520,000 over 5 years

### **Contracting Method:**

Method of Solicitation: Formal Invitation to Bid  
If applicable, basis for exemption: N/A  
Term of Agreement: 5 years  
Option to Renew? No  
Approval for purchases “as needed” for the life of the Contract Yes ☒ No ☐  
Proposals/Bids Received (Range): 3 – (\$509,975 to \$914,550)  
Selection Basis: Lowest resulting responsive and responsible bid  
Narrative:

### Operational Requirement and Alignment with Strategic Plan

EWEB requires concrete removal & replacement services for restoration after performing work on water and electric underground infrastructure. Work performed under this contract will meet all City, County and State specifications.

### Contracted Goods or Services

Contractor will remove and replace concrete throughout EWEB’s water service area. Locations and quantities will be identified and directed by EWEB staff. Based on prior services, we estimate the need for approximately \$102,000 per year, the five-year contract has a not to exceed amount of \$520,000.



### Prior Contract Activities

Contract 018-2015 (Active)                      \$990,000      On-time  
Concrete Removal & Replacement. (Incumbent.) Five-year contract (including EMX work).

PO L047969    (2014)  
Bore 4" Sleeve                      \$15,000      On-time

### Purchasing Process

In November 2020, EWEB issued a formal Invitation to Bid for concrete removal and replacement services for two different levels of service. The solicitation was publicly advertised on ORPIN. Three (3) bids were received and Brown Contracting Inc. provided the lowest bid for Group A and was initially deemed responsive and responsible. Brown Contracting discovered a significant clerical error in calculating the bid. Correcting it would cause their bid for Group A to go well above AB Utility Contracting's bid of \$518,444. Brown Contracting, Inc. withdrew their bid, causing AB Utility Contractors, Inc. to offer the lowest responsive and responsible bid.

#### GROUP A - (Most frequently needed services)

Vendor Name	City, State	Offered Price	Ranking (for Request For Proposals)
Brown Contracting	Eugene, OR	\$509,975 (withdrawn)	N/A
AB Utility Contractors	Eugene, OR	\$518,444	N/A
Pacific Excavation	Harrisburg, OR	\$914,550	N/A

#### Competitive Fair Price (If less than 3 responses received)

N/A

#### **ACTION REQUESTED:**

Management requests the Board approve a contract with AB Utility Contractors, Inc. for concrete removal and replacement services (Group A). These services are primarily used in the construction of main replacements and improvements. For 2021, approximately \$4 million is budgeted for these type of construction services, this includes \$102,000 in concrete services as part of the overall \$20 million water capital plan. Variances will be managed within the budget process and Board policy.

## **EWEB Board Consent Calendar Request**

*For Contract Awards, Renewals, and Increases*

The Board is being asked to approve a Contract with **Lakeside Industries** for Polymer Cold Mix Asphalt.

Board Meeting Date: 01/05/2021  
Project Name/Contract #: Polymer Cold Mix Asphalt / 20-076-G  
Primary Contact: Rod Price Ext. 7122

### **Contract Amount:**

Original Contract Amount: \$ 255,000 over 5 years  
Additional \$ Previously Approved: \$ N/A  
Invoices over last approval: \$ N/A  
Percentage over last approval: 0%  
Amount this Request: \$ 255,000 over 5 years  
**Resulting Cumulative Total:** \$ 255,000 over 5 years

### **Contracting Method:**

Method of Solicitation: Formal Invitation to Bid  
If applicable, basis for exemption: N/A  
Term of Agreement: **Initial term is 1 year**  
Option to Renew? Yes, annually up to 5 years  
Approval for purchases “as needed” for the life of the Contract Yes ☒ No ☐  
Proposals/Bids Received (Range): \$252,000 – \$305,887  
Selection Basis: Lowest responsive and responsible bidder

### **Narrative:**

#### Operational Requirement and Alignment with Strategic Plan

EWEB requires polymer cold mix to replace and repair asphalt surfaces while excavating during water and electric underground infrastructure work. The purpose of the polymer cold mix asphalt is to maintain the integrity of the hard surface until permanent restoration can be made. This product meets City, County and State specifications. The cold mix asphalt is also used to maintain various roadways and parking areas.

#### Contracted Goods or Services

Pick up or delivery of the polymer cold mix asphalt, purchased by the bag or ton. Based on prior use, we estimate 450 tons of cold mix per year at \$112.00 a ton for an approximate total of \$50,400 per year. The five-year contract has a not to exceed amount of \$255,000.

#### Prior Contract Activities

Prior to the award in June, Lakeside Industries held the Polymer Asphalt Cold mix contract 065-2014 from June 2015 to June of 2020. Lakeside Industries provided the materials on time and within budget.

#### Purchasing Process

A formal Invitation to Bid was posted to ORPIN in March 2020. Four responses were received, the responses were reviewed, and a lowest responsive and responsible bidder was awarded the contract in June. However, the original awarded contract was terminated in December for performance issues. The cold mix did not meet or perform to EWEB or ODOT contract specifications. The next lowest bidder from the solicitation was contacted to determine if they would meet our requirements and staff have negotiated a contract with them.

Vendor Name	City, State	Offered Price	Ranking (for Request for Proposals)
QPR	Aurora, OR	\$252,000.00	NA
Lakeside Industries	Portland, OR	\$254,250.00	NA
Wildish Construction	Eugene, OR	\$292,500.00	NA
Baker Rock Resources	Beaverton, OR	\$305,887.50	NA

Competitive Fair Price (If less than 3 responses received)  
4 bids were received

**ACTION REQUESTED:**

Management requests the Board approve a new Price Agreement with Lakeside Industries for Polymer Cold Mix Asphalt. This product is primarily used in the construction of main replacements and improvements. For 2021, approximately \$4 million is budgeted for these type of construction services, this includes \$255,000 for the cold mix as part of the overall \$20 million water capital plan. Variances will be managed within the budget process and Board policy.

## **EWEB Board Consent Calendar Request**

*For Contract Awards, Renewals, and Increases*

The Board is being asked to approve a contract with **Pacific Excavation, Inc.** for concrete removal and replacement services (Group B).

Board Meeting Date: January 5, 2021  
Project Name/Contract #: Concrete Removal & Replacement Services / #20-208-PW- Group B  
Primary Contact: Rod Price Ext.7122

### **Contract Amount:**

Original Contract Amount: \$192,000 over 5 years

Additional \$ Previously Approved: \$0

Invoices over last approval: \$0

Percentage over last approval: 0 %

Amount this Request: \$192,000 over 5 years

**Resulting Cumulative Total:** \$192,000 over 5 years

### **Contracting Method:**

Method of Solicitation: Formal Invitation to Bid

If applicable, basis for exemption: N/A

Term of Agreement: 5 years

Option to Renew? No

Approval for purchases “as needed” for the life of the Contract Yes ☒ No ☐

Proposals/Bids Received (Range): 3 – (\$192,000 to \$254,000)

Selection Basis: Lowest responsive and responsible bid

Narrative:

### Operational Requirement and Alignment with Strategic Plan

EWEB requires concrete removal & replacement services for restoration after performing work on water and electric underground infrastructure. Work performed under this contract will meet all City, County and State specifications.

### Contracted Goods or Services

Contractor will remove and replace concrete throughout EWEB’s water service area. Locations and quantities will be identified and directed by EWEB staff. Based on prior services, we estimate the need for \$40,000 per year, the five-year contract has a not to exceed amount of \$192,000.

### Prior Contract Activities

<u>Contract 037-2014</u> Leaburg Lake Improvement Projects.	\$98,000	On-time and on-budget
<u>PO #8138</u> (2016) Carmen diversion spillway improvements	\$72,000	On-time and on-budget
<u>PO #5509</u> (2016) Walterville 2016 Embankment Repairs	\$90,000	On-time

### Purchasing Process

In November 2020, EWEB issued a formal Invitation to Bid for concrete removal and replacement services for two different levels of service. The solicitation was publicly advertised on ORPIN. Three (3) bids were received and Pacific Excavation, Inc. provided the lowest bid for Group B and was deemed responsive and responsible.

#### GROUP B - (Large Projects)

Vendor Name	City, State	Offered Price	Ranking (for Request For Proposals)
Pacific Excavation	Harrisburg, OR	\$192,210	N/A
Brown Contracting	Eugene, OR	\$197,025	N/A
AB Utility	Eugene, OR	\$253,395	N/A

### Competitive Fair Price (If less than 3 responses received)

N/A

### **ACTION REQUESTED:**

Management requests the Board approve a contract with Pacific Excavation, Inc. for concrete removal and replacement services (Group B.) These services are primarily used in the construction of main replacements and improvements. For 2021, approximately \$4 million is budgeted for these type of construction services, this includes approximately \$40,000 in concrete services as part of the overall \$20 million water capital plan. Variances will be managed within the budget process and Board policy.

## EWEB Board Consent Calendar Request

*For Contract Awards, Renewals, and Increases*

The Board is being asked to approve three new contracts with **Sure Power Consulting, LLC, Make It Happen, LLC, and Milestone Utility Services** for as-needed Project Management and Business Analyst Services.

Board Meeting Date: 1/5/2021  
Project Name/Contract #: As-Needed Project Management and Business Analyst Services, RFP 20-154-PSC  
Primary Contact: Rod Price Ext. 7122

### Contract Amount:

Original Contract Amount: \$1,000,000 (between three contracts over 5 years)

Additional \$ Previously Approved: \$n/a

Invoices over last approval: \$n/a

Percentage over last approval: n/a

Amount this Request: \$1,000,000 (between three contracts over 5 years)

**Resulting Cumulative Total: \$1,000,000 (between three contracts over 5 years)**

### Contracting Method:

Method of Solicitation: Formal RFP

If applicable, basis for exemption: n/a

Term of Agreement: 5 years

Option to Renew? Contracts automatically renew annually up to five years total

Approval for purchases “as needed” for the life of the Contract Yes ☒ No ☐

Proposals/Bids Received (Range): 23 proposals (\$99,350 - \$468,750)

Selection Basis: Highest ranked proposers (top three)

Narrative:

### Operational Requirement and Alignment with Strategic Plan

The board is being asked to approve three new Personal Services Contracts with Sure Power Consulting, LLC, Make It Happen, LLC, and Milestone Utility Services for as-needed Project Management and Business Analyst Services. The contract amount noted above is a Not-to-Exceed (NTE) limit, shared across the three contracts, and will be used as needed throughout the life of the contracts.

These as-needed services will serve to supplement internal resources as needed to support EWEB’s upcoming IS projects for the purpose of maintaining project schedules and workflow. The services may also be used to mitigate staff vacancies as well as mitigating effect on project schedules when emergent work and peaks are experienced.

### Contracted Goods or Services

Contracted services will include as-needed Project Management and Business Analyst services.

Example Project Management duties include, but are not limited to:

Facilitate and lead project team meetings as needed for task and deliverable progress; lead development of the work plan and maintain current work plan status; coordinate and track the delivery of the project deliverables; escalate project issues and coordinate decision making.

Example Business Analyst duties include, but are not limited to:

Assist with Business Case and elicit requirements with stakeholders; translate and simplify requirements; documenting sound business solutions; budgeting and forecasting; planning and monitoring; process mapping of existing work flows.

EWEB will issue work projects in the form of a Task Order under the awarded contracts. Each Task Order will consist of a negotiated Scope of Work, Project Deliverables, Timeframes, and effort/costs related to the work.

### Prior Contract Activities

Make It Happen, LLC					
EWEB Contract No.	Project Name (Description)	Board Approval Date	Project Duration	Original Contract Amount	Final Contract Amount
2446	IT Project Management Services	4/3/18	9/21/15 – 1/31/19	\$102,500	\$166,000
19-159-PSC	IS Contract Manager/Business Analyst Services	N/A	10/30/19 – 6/30/20	\$107,000	\$105,600
20-079-PSC	AMI Contract Business Analyst Services	N/A	3/23/20 – 1/31/21	\$65,340	N/A
20-149-PSC	Energy Insite Replacement Project	N/A	7/1/20 – 7/15/21	\$42,900	N/A

Milestone Utility Services					
EWEB Contract No.	Project Name (Description)	Board Approval Date	Project Duration	Original Contract Amount	Final Contract Amount
005-2019-A	Customer Self Service Portal Product (includes Integration and Implementation Services)	8/6/19	10/9/19 – 10/8/26	\$1,970,000	N/A

Both Make It Happen, LLC, and Milestone Utility Services, have met EWEB's product quality and service requirements under their current contracts.

For completed contracts, Make It Happen, LLC was responsive to all needs and completed the work under each contract on time and satisfactorily.

EWEB has not previously contracted with Sure Power Consulting LLC.

#### Purchasing Process

In September 2020, EWEB issued a formal Request for Proposals (RFP 20-154-PSC) for As-Needed Project Management and Business Analyst Services. This solicitation was advertised on the Oregon Procurement Information Network (ORPIN).

Twenty-three proposals were received and evaluated and scored in Phase 1 of the evaluation process, worth 100 points. Phase 1 evaluation criteria included: ability and capability to perform the work (40%); project team experience (30%); and pricing (30%). The top ten highest scoring proposals were then moved to Phase 2 of the evaluation, worth an additional 60 points. Phase 2 included evaluation and scoring of: reference surveys (10 pts); and response to technical questions (50 pts).

Sure Power Consulting, LLC, Make It Happen, LLC, and Milestone Utility Services were selected as the highest ranked, responsive and responsible proposers.

Vendor Name	City, State	Offered Price	Ranking (for Request For Proposals)	
			Phase 1	Phase 2
		Based on RFP Estimate of Hours per role and travel costs annually.		
22nd Tech	McLean, VA	\$182,300	12	N/a
The Atum Group	Portland, OR	\$263,686	4	4
Bluecrane, Inc.	Rolling Hills Estates, CA	\$345,200	11	N/a
Bright Work Consulting	Seattle, WA	\$254,000	21	N/a
Compelling Reason Consultants	Portland, OR	\$296,003.5	18	N/a
ejAmerica	Irvine, CA	\$99,350	17	N/a
Elegant Enterprise-Wide Consultants	Chantilly, VA	\$185,700	8	10
Excergy	Denver, CO	\$431,502	5	6
Galaxux	Salem, OR	\$227,000	9	9
InnoActive Group	San Francisco, CA	\$228,750	13	N/a
Kastech	Houston, TX	\$175,000	14	N/a
<b>Make It Happen</b>	<b>Eugene, OR</b>	<b>\$355,500</b>	<b>2</b>	<b>2</b>
<b>Milestone Utility Services</b>	<b>Plantation, FL</b>	<b>\$334,000</b>	<b>3</b>	<b>3</b>
Point B	Portland, OR	\$346,100	10	8
Propeller, Inc.	Portland, OR	\$315,295	15	N/a
Public Consulting Group	Lacey, WA	\$282,690	19	N/a
RefineM	Springfield, MO	\$209,500	23	N/a
Resource Data	Portland, OR	\$267,000	7	5
<b>Sure Power Consulting</b>	<b>Alpharetta, GA</b>	<b>\$224,760</b>	<b>1</b>	<b>1</b>
TEKsystems	Portland, OR	\$257,666	22	N/a
Treinen	Olympia, WA	\$218,464.50	16	N/a
West Monroe	Los Angeles, CA	\$468,750	20	N/a
Whitlock	Charleston, SC	\$307,000	6	7



Competitive Fair Price (If less than 3 responses received)

n/a

**ACTION REQUESTED:**

Management requests the Board approve three new contracts with Sure Power Consulting, LLC, Make It Happen, LLC, and Milestone Utility Services for as-needed Project Management and Business Analyst Services. These services will be budgeted as needed in both Capital and Operations and Maintenance Budgets that vary throughout the organization. Variances will be managed within the budget process and Board policy.