



MEMORANDUM

EUGENE WATER & ELECTRIC BOARD

Rely on us.

TO: Commissioners Schlossberg, Brown, Carlson, Barofsky and McRae
FROM: Frank Lawson, General Manager
DATE: December 17, 2020
SUBJECT: Proposed Update to Board Policy GP8 - Meetings and Executive Sessions
OBJECTIVE: Request for Review and Feedback

Issue/Discussion

The Board's Governance Process Policy GP8 accentuates the Board's intent to uphold public meetings law. All meetings of the Board are open to the public except for executive sessions held in accordance with ORS 192.660.

The ability to invite special guests to executive sessions is unspecified in Board Policy. Management recommends the addition of clarifying language that explicitly allows invited guests at the discretion of the Board President and General Manager. A proposed policy amendment is included for Commissioners' review and feedback.

Recommendation/Requested Board Action

No action is requested at this time. Management invites feedback from Commissioners in preparation for the February board meeting at which time the proposed policy revision will appear on the Consent Calendar.

Attachment: Proposed Amendments to Board Policy GP8 – Meetings and Executive Sessions

Governance Process Policies (GP Policies)

GP8 Meetings and Executive Sessions
Effective Date ~~May 17, 2005~~ February 2, 2021

Consistent with the Board Bylaws, and except as otherwise provided by law; all meetings of the Board shall be open to the public and all persons shall be permitted to attend, no quorum of the Board shall meet in private for the purpose of deciding on or deliberating toward a decision on any matter; an executive session may be held only for those purposes allowed by law. ORS 192.660 provides a list of purposes for which an executive session may be held, including but not limited to:

- Employment of Public Officers, Employees and Agents
- Discipline of Public Officers and Employees
- Performance Evaluations of Public Officers and Employees
- Labor Negotiations
- Discussions Regarding Exempt Public Records
- Discussions with Legal Counsel on Pending or Threatened Litigation
- Real Property Transactions

(ORS 192.610-690)

At the discretion of the Board President and General Manager invited EWEB staff and non-EWEB guests including, but not limited to, legal counsel, consultants, or commissioner-elects may be granted access to an executive session.

Source: Bylaws/Debra Smith, Board Approved 05/17/05.