

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new contract with **Mason, Bruce & Girard, Inc.** for Carmen-Smith Botanical Consulting Services.

Board Meeting Date: 9/1/20
Project Name/Contract #: RFP 20-109-PSC Carmen-Smith Botanical Consulting Services
Primary Contact: Rod Price Ext. 7122

Contract Amount:

Original Contract Amount: \$400,000 (estimated over 5 year period)

Additional \$ Previously Approved: \$N/A

Invoices over last approval: \$N/A

Percentage over last approval: N/A

Amount this Request: \$400,000 (estimated over 5 year period)

Resulting Cumulative Total: \$400,000 (estimated over 5 year period)

Contracting Method:

Method of Solicitation: Formal RFP

If applicable, basis for exemption: N/A

Term of Agreement: **1 year, with option to renew up to 5 years**

Option to Renew? Annually up to five years

Approval for purchases *"as needed"* for the life of the Contract Yes No

Proposals/Bids Received: 4

Selection Basis: Highest Ranked Proposer

Narrative:

Operational Requirement and Alignment with Strategic Plan

As required by the Carmen-Smith Settlement Agreement, EWEB developed a Vegetation Management Plan (VMP) that provides for the identification, protection, and monitoring of special status plants; creation and protection of populations of culturally significant plants; and the identification and management of several noxious, invasive, non-native plant species, as well as several restoration and enhancement projects.

Contracted Goods or Services

The scope of work and associated tasks are intended to cover a variety of botanical related services that will be needed over the next few years, generally 2020 through 2024, in order to implement and support the requirements of the new FERC license (2242) for the Project, including the VMP.

The scope of Consultant's environmental work will include:

- A new project wide rare plant/noxious weed survey and report
- Downed wood, snag and culturally significant plant surveys
- Geographic Information System (GIS) reporting of project, including EWEB's Transmission Line
- Maintaining and updating botanical species lists
- As-needed spot surveys and reports for project activities
- Re-vegetation and enhancement assessment and documentation

Prior Contract Activities

EWEB previously contracted with Mason, Bruce & Girard, Inc. under the following contracts:

In 2015, Contract 050-2015, McKenzie Watershed Emergency Response Systems (MWERS) Re-platform Project

In 2017, Contract 2648, Support & Maintenance Agreement for Oregon Watershed Emergency Response System (OWERS)

The contractor was responsive to all needs and completed the work under each contract on time and satisfactorily.

Purchasing Process

In July 2020, EWEB issued a formal Request for Proposals (RFP 20-109-PSC) for Carmen-Smith Botanical Consulting Services. This solicitation was advertised on the Oregon Procurement Information Network (ORPIN).

Four proposals were evaluated and scored. Criteria and weighting included: project approach (40%); team experience and references (30%); and pricing (30%). Mason, Bruce & Girard, Inc. was selected as the highest ranked, responsive and responsible proposer.

| Vendor Name | City, State | Offered Price* | Ranking |
|---|---------------|----------------|---------|
| Mason, Bruce & Girard, Inc. | Portland, OR | \$28,214.00 | 1 |
| Turnstone Environmental Consultants, Inc. | Philomath, OR | \$18,158.00 | 2 |
| Stillwater Sciences | Portland, OR | \$72,766.00 | 3 |
| Institute for Applied Ecology | Corvallis, OR | \$104,702.30 | 4 |

* Pricing was developed from a single botanical survey scenario based on Contractor’s rates. Rates and Fee Schedule will be established in the resulting contract.

Competitive Fair Price (If less than 3 responses received)

N/A

ACTION REQUESTED:

Management requests the Board approve a new contract with Mason, Bruce & Girard, Inc. for Carmen-Smith Botanical Consulting Services. Approximately \$50,000 was planned for these services in the Electric Capital 2020 budget of \$46.9 million and will be budgeted annually. Variances will be managed within the budget process and Board policy.