

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a contract with **Associated Underwater Services, Inc.** for on-call diving services.

Board Meeting Date: July 7, 2020

Project Name/Contract #: On-Call Diving Services

Primary Contact: Rod Price Ext. 7122

Contract Amount:

Original Contract Amount: \$150,000 over 5 years

Additional \$ Previously Approved: \$0

Invoices over last approval: \$0

Percentage over last approval: %0

Amount this Request: \$150,000

Resulting Cumulative Total: \$150,000 over 5 years

Contracting Method:

Method of Solicitation: Formal Invitation to Bid

If applicable, basis for exemption: N/A

Term of Agreement: 1 Year, with the option to renew for 4 additional years.

Option to Renew? Yes

Approval for purchases “as needed” for the life of the Contract Yes ☒ No ☐

Proposals/Bids Received (Range): 4 / Based on hypothetical scenario - \$18,120 to \$21,939

(Low bid corrected to \$19,289)

Selection Basis: Lowest responsive and responsible bid

Narrative:

Operational Requirement and Alignment with Strategic Plan

EWEB facilities often require the assistance of experienced diving companies to perform inspections, cleaning tasks, and underwater construction. Often these services are in response to emergent issues and require a quick response. By having contracts in place with competitively bid rates, EWEB will be able to call upon qualified diving service providers for smaller jobs with reduced administrative efforts and a faster response time to emergent issues.

Contracted Goods or Services

The work allowed under this on-call contract includes, but is not limited to the following:

- Underwater inspections
- Underwater videos and photos

- Welding
- Parts and structural assembly
- Grout pouring and epoxy use
- Drilling, pressing, and cutting
- Demolition
- Debris removal and dredging
- Remotely Operated Vehicle rental and operations

Prior Contract Activities

None - New Contractor

Purchasing Process

In April 2020, EWEB issued a formal Invitation to Bid for on-call diving services over five years. The solicitation was publicly advertised on ORPIN. Four bids were received, and Associated Underwater Services provided the lowest bid to a hypothetical scenario and was deemed responsive and responsible. The contract will include the rates used in the scenario bid, as well as additional services/rates EWEB is likely to use in the future.

The Contract term is one year from final execution date, however, the Contract will automatically renew on the annual anniversary of its execution date unless otherwise terminated in accordance with the early termination provisions in the Contract. The maximum term for this Agreement shall not exceed five (5) years.

This contract is a task order based and not exclusive, however the intention is to request Associated Underwater Services and their contracted rates whenever possible and where most appropriate for the work required. EWEB reserves the right to collect bids from other companies at the discretion of EWEB in the interest of scheduling, quality, and/or cost. Additional back up contracts were awarded to Ballard, Advanced American Construction, and Harbor Offshore and are each expected to remain under the \$150,000 Board approval threshold.

Vendor Name	City, State	Offered Price	Ranking (for Request For Proposals)
Associated Underwater Services	Kenmore, WA	\$18,120 (corrected to \$19,289)	N/A
Ballard	Washougal, WA	\$20,762	N/A
Advanced American Construction	Portland, OR	\$21,530	N/A
Harbor Offshore	Benicia, CA	\$21,939	N/A

Competitive Fair Price (If less than 3 responses received)

N/A

ACTION REQUESTED:

Management requests the Board approve a contract with Associated Underwater Services, Inc. for on-call diving services. The primary user of this contract is Generation Operations. They have approximately \$30,000 per year planned for these services in the Generation Operations and Maintenance budget of \$10.2 Million. Variances will be managed within the budget process and Board policy.