

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new contract with **Lucan Landscaping Inc.** for Field Mowing Services.

Board Meeting Date: 4/7/20
Project Name/Contract #: RFP 20-013-S Field Mowing Services
Primary Contact: Rod Price Ext. 7122

Contract Amount:

Original Contract Amount: \$470,000 (estimated over 5 year period)
Additional \$ Previously Approved: \$N/A
Invoices over last approval: \$N/A
Percentage over last approval: N/A
Amount this Request: \$470,000 (estimated over 5 year period)
Resulting Cumulative Total: \$470,000 (estimated over 5 year period)

Contracting Method:

Method of Solicitation: Formal RFP
If applicable, basis for exemption: N/A
Term of Agreement: **1 year, with option to renew up to 5 years**
Option to Renew? Annually up to five years
Approval for purchases "as needed" for the life of the Contract Yes No
Proposals/Bids Received: 3
Selection Basis: Highest Ranked Responsive and Responsible Proposer

Narrative:

Operational Requirement and Alignment with Strategic Plan

EWEB Right-of-Way (ROW) and property field mowing is a requirement for compliance with fire code regulations, as well as an important aesthetic component of property management throughout EWEB's service territory.

Contracted Goods or Services

Field Mowing services on EWEB properties, including ROW sites in Eugene/Springfield. Services includes tractor mowing and string trimming on an ongoing seasonal basis.

Prior Contract Activities

EWEB currently contracts with Lucan Landscaping Inc. for Field Mowing Services at Hayden Bridge under EWEB Contract 19-110-S and has provided these services since 2019.

Purchasing Process

In February 2020, EWEB issued a formal Request for Proposals (RFP 20-013-S) for field mowing services for EWEB's Right-of-Way sites and other properties in Eugene/Springfield. This solicitation was advertised on ORPIN.

Three proposals were received and only one proposal was deemed responsive and responsible. One proposer did not submit the required paperwork, and the other did not meet the minimum requirements for active licensure. Criteria and weighting included: experience and capabilities (50%); equipment (20%); and pricing (30%). Lucan Landscaping Inc. was selected as the highest ranked, responsive, and responsible proposer.

Vendor Name	City, State	Offered Price	Ranking (for Request For Proposals)
Lucan Landscaping Inc.	Eugene, OR	\$94,000 annually	1
ValleyScapes	Gresham, OR	\$157,500 annually	N/A
Owen Tractor & Fencing	Elmira, OR	\$147,500 annually	N/A

Competitive Fair Price (If less than 3 responses received)

N/A

ACTION REQUESTED:

Management requests the Board approve a new contract with Lucan Landscaping Inc. for Field Mowing Services. Approximately \$100,000 was planned for these services in the 2020 Electric O&M non-labor budget of \$133.4 million. Variances will be managed within the budget process and Board policy.