

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a contract with **Kleinschmidt Associates** for engineering related services for the Leaburg Siphon Alternatives Analysis.

Board Meeting Date: April 7, 2020

Project Name/Contract #: Leaburg Siphon Alternatives Analysis / #20-003-Q

Primary Contact: Rod Price Ext. 7122

Contract Amount:

Original Contract Amount: \$216,000

Additional \$ Previously Approved: \$0

Invoices over last approval: \$0

Percentage over last approval: 0 %

Amount this Request: \$216,000

Resulting Cumulative Total: \$216,000

Contracting Method:

Method of Solicitation: Informal RFP process

If applicable, basis for exemption: N/A

Term of Agreement: April 9, 2020 – September 30, 2021

Option to Renew? Yes

Approval for purchases "as needed" for the life of the Contract Yes No

Proposals/Bids Received (Range): 2 / (QBS process, pricing not requested during a second phase of selection)

Selection Basis: Qualifications Based Selection (QBS)

Narrative:

Operational Requirement and Alignment with Strategic Plan

The Board is being asked to approve a new Personal Services Agreement with Kleinschmidt Associates of Portland, OR for the purchase of engineering and related services for an alternatives analysis and design of siphons to be installed in the forebay and at the head gate of the Leaburg Canal. The alternatives analysis will provide the basis for a design selection leading to the construction of siphons at these locations. The installation of these siphons is intended to support EWEB's agreements to provide water to irrigators in the dry season and to maintain the water level in the Leaburg Canal as low as possible during the rainy season at the request of the Federal Energy Regulatory Commission's Portland Regional Office (FERC-PRO). The head gate siphons would also benefit operations at the McKenzie Hatchery.

Contracted Goods or Services

The consulting services provided as part of this contract will include engineering services for the alternatives analysis and subsequent design of the preferred alternative, as well as bid and construction period services. The siphon system design report and associated supporting design documents will be provided to EWEB for our use in submittals for FERC review and solicitation of construction services.

Prior Contract Activities

Carmen-Smith Settlement Agreement Consulting	\$30,000	Year 2017
Micro Hydro Feasibility Study	\$35,000	Year 2017
Trash Rack Cleaner Feasibility Study	\$17,000	Year 2018
Inspection of Diversion Tunnel at Carmen	\$17,000	Year 2018
Carmen Diversion Dam Breach Modeling	\$49,000	Year 2018
Leaburg Canal HEC RAS Modeling	\$63,000	Year 2019

On these past projects, Kleinschmidt has demonstrated reliable adherence to budget and schedule requirements and delivered high quality products that have met the expectations of EWEB and our FERC dam safety regulators.

Purchasing Process

In January 2020, in accordance with public contracting rules, EWEB issued an informal Request for Proposals (RFP) directly to six engineering firms using the Qualifications Based Selection (QBS) process for engineering services. Criteria scored included Corporate Project Experience (17 points), Project Approach (25 points), Project Team Qualifications (35 points), and Project Management Strategy (8 points), Pricing may be evaluated after the first step in the evaluation with a maximum of 15 points. After evaluation and scoring step one, Kleinschmidt was selected as the most qualified consultant, consistent with the evaluation criteria. Kleinschmidt’s response was clear and detailed, reassuring EWEB that the final deliverable will provide a thorough basis for design and construction. Members of the proposed team provide an above-average mix of skillsets for quickly resolving the potential complexities of the project; the project team includes known experts, with solid track records working on EWEB projects.

Vendor Name	City, State	Offered Price	Ranking (for Request For Proposals)
Kleinschmidt Associates	Portland, OR	\$216,000	1
Mead & Hunt	Sacramento, Ca	N/A	2

Competitive Fair Price (If less than 3 responses received)

Not Applicable to the Qualification Based Selection process.

ACTION REQUESTED:

Management requests the Board approve a new contract with Kleinschmidt Associates for engineering related services for the Leaburg Siphon Alternatives Analysis. Approximately \$250,000 is planned for this work in 2020. The budget for Energy O&M activities in 2020 is \$19.3 million. Variances will be managed within the budget process and Board policy.