

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to authorize the use of a cooperative contract for **Microsoft software maintenance and support** from **SHI International Corp.**

Board Meeting Date: January 7, 2020

Project Name/Contract#: Microsoft Software Purchases/ State of Oregon Price Agreement 6454

Primary Contact: Travis Knabe Ext. 7770

Expected Spend: \$2,000,000 over 3 years

Narrative:

The Board is being asked to authorize the use of Oregon State Price Agreement 6454 for purchase of Microsoft software licenses, maintenance, and support services. EWEB intends to purchase the items from **SHI International Corp. (SHI)** of Piscataway, NJ (a Microsoft Value Added Reseller).

EWEB's current Microsoft licensing three year agreement is expiring soon. EWEB has purchased licenses and support services previously through SHI International Corp with good experience. Purchases from SHI International Corp. will be used to legally license our Microsoft products for the next three years.

EWEB requires licensing, maintenance, and support for Microsoft products that are used in EWEB's Windows Server licenses, SQL Server, Microsoft Office Suite, Email, SharePoint, and Office 365 products. The expected spend over the next three years includes additional costs to convert from per server licensing to data center licensing per industry standards and covers all obligations to be in compliance with Microsoft licensing requirements. Expected spend is \$650,000 annually over the next 3 years.

ACTION REQUESTED:

Management requests the Board authorize the use of the contract for Microsoft Software and services from **SHI International Corp.** for three years. Funds for the purchases are in the O&M budget, and will be budgeted annually through the term of the contract. The O&M Budget for Information Services is \$11.1 million.