

## **EWEB Board Consent Calendar Request**

*For Contract Awards, Renewals, and Increases*

The Board is being asked to approve a Personal Services Agreement with FEI Testing & Inspection for on-call construction testing and inspection services.

Board Meeting Date: 12/3/2019

Project Name/Contract #: On-Call Construction Testing & Inspection Services

Primary Contact: Susan Ackerman Ext.7185

### **Contract Amount:**

Original Contract Amount: \$225,000

Additional \$ Previously Approved: \$0

Invoices over last approval: \$0

Percentage over last approval: 0%

Amount this Request: \$225,000

**Resulting Cumulative Total:** \$225,000

### **Contracting Method:**

Method of Solicitation: Formal RFP Process

If applicable, basis for exemption: n/a

Term of Agreement: Up to five years

Option to Renew? No

Approval for purchases “as needed” for the life of the Contract Yes ☒ No ☐

Proposals/Bids Received (Range): 3 (\$3,392 to \$4,155 for a hypothetical schedule of services)

Selection Basis: Highest scored proposal based on established evaluation criteria

### **Narrative:**

#### Operational Requirement and Alignment with Strategic Plan

An on-call testing service contract will enable EWEB to perform testing and inspections in a timely manner to verify contractor and construction work meets industry standards and project-specific performance requirements. This contract with FEI for testing services is in alignment with EWEB’s Strategic Plan in several ways. In particular, these testing services will ensure overall *safety* and *reliability* of our projects by ensuring that work is completed in conformance with the design specifications. EWEB frequently requires small dollar value testing services in the course of performing capital improvements and facility maintenance projects. By grouping these small tasks into a single contract, EWEB supports our organizational core value of *stewardship of our customer’s financial resources*.

#### Contracted Goods or Services

This 5-year contract with FEI will allow EWEB to use FEI’s testing services on an as needed basis for a variety of projects and testing requirements. FEI has the ability to provide a wide range of testing services used by EWEB that include field testing services, special inspections, laboratory services including materials testing, and other tests related to aggregate, asphalt and concrete quality.

#### Prior Contract Activities

Seven EWEB departments (primarily in Generation and Water Engineering) procured approximately \$225,000 of on-call testing and inspection services over the previous five years from FEI Testing & Inspection Services and were satisfied with the pricing, timeliness, and the service quality delivered.

#### Purchasing Process

In September 2019, EWEB initiated a Request for Proposals (RFP) for on-call testing and inspection services. Criteria scored included Performance History, Knowledge & Understanding of EWEB’s Projects, Project Approach and Execution of Work, Pricing/Rates, and other Resources and Capabilities. Proposals were evaluated and scored

and FEI Testing & Inspection was selected as the highest ranked responsive and responsible proposer.

Bidder/Proposer Information

Western Testing  
FEI Testing & Inspection  
Earth Engineers

Bidder/Proposer Location

Roseburg, OR  
Eugene, OR  
Springfield, OR

Competitive Fair Price (If less than 3 responses received)

N/A

**ACTION REQUESTED:**

Management requests the Board approve a Personal Services Agreement with FEI Testing & Inspection for on-call construction testing and inspection services. Approximately \$50,000 was planned for these services in the Generation Department's 2020 capital and O&M budgets. Variances will be managed within the budget process and Board policy.