

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new Intergovernmental Agreement (IGA) with Lane County Human Services Division (HSD) for Administration of EWEB's Limited-Income Energy Assistance Services.

Board Meeting Date: 2/5/2019

Project Name/Contract #: Limited-Income Energy Assistance Services / IGA 18-0017

Primary Contact: Sue Fahey Ext. 7688

Contract Amount:

Original Contract Amount: \$165,000

Additional \$ Previously Approved: \$165,000

Invoices over last approval: \$N/A

Percentage over last approval: N/A%

Amount this Request: \$165,000

Resulting Cumulative Total: \$165,000

Contracting Method:

Method of Solicitation: Direct Negotiation

If applicable, basis for exemption: EWEB Rule 6-0190, ORS 190.010, Intergovernmental Agreements

Term of Agreement: 2/1/19 – 12/31/19, with option to renew annually up to 5 years

Option to Renew? Yes

Approval for purchases "as needed" for the life of the Contract Yes No

Proposals/Bids Received (Range): Direct Negotiation

Selection Basis: Intergovernmental Agreement

Narrative:

Operational Requirement and Alignment with Strategic Plan

The Board is being asked to approve a new Intergovernmental Agreement (IGA) with Lane County Human Services Division (HSD) for the administration of EWEB's Limited-Income Energy Assistance services. EWEB funds are made available to qualified applicants in combination with Lane County's other social service assistance programs, allowing families to obtain all of the available benefits at one central location. EWEB has contracted with HSD for these, or similar services, since 2004.

This IGA reflects the successful collaboration of both agencies to provide vital services and support to EWEB's limited Income customers in a much more efficient and cost effective manner. Lane County compensation will be capped at 18%, a significant improvement relative to approximately 44% under the prior contract. EWEB has allocated \$850,000 for dispersal.

The shortened Term with flexible extension provisions will allow staff and the Board to evaluate Lane County's performance and ongoing alignment with limited income goals.

Contracted Goods or Services

Specifically, Lane County and its sub-recipient agencies will provide applicant intake, income certification and administration services in support of EWEB's Limited Income programs. Monthly reporting of adherence to the funding allocation schedule and quarterly reporting of intake timeliness and accuracy are required under the contract.

Prior Contract Activities

In 2013, the most recent five year IGA was awarded. Total five year contract budget was \$3.9M, they performed within budget and provided services at a level that met contract obligations.

The IGA was extended through January 31, 2019 to accommodate operational examinations of the proposed business model. The County has provided timely services to EWEB customers, pursuant to prior operational agreements.

Purchasing Process

EWEB has negotiated an Intergovernmental Agreement with Lane County for administration of the Limited Income program. Terms of the agreement allow for renewal, termination, payment and price increase requests, confidentiality, and responsibilities of the parties.

Bidder/Proposer Information

Lane County

Bidder/Proposer Location

Eugene, OR

Competitive Fair Price (If less than 3 responses received)

In order to provide uninterrupted bill assistance to Limited Income customers, and given the improvement in financial terms relative to the previous contract, alternative service providers were not solicited at this time.

ACTION REQUESTED:

Management requests the Board approve an Intergovernmental Agreement with HSD for the administration of EWEB's Limited-Income Energy Assistance Services. Funds for these services were budgeted for 2019. Total division budget for 2019 is \$15.4M; the total contract value is aligned with the expected spend for these services.