

## **EWEB Board Consent Calendar Request**

*For Contract Awards, Renewals, and Increases*

The Board is being asked to approve a new price agreement with **Sanipac** for **Solid Waste and Recycling Services**.

Board Meeting Date: September 4, 2018

Project Name/Contract #: Solid Waste & Recycling Services / SC 18-2697

Primary Contact: Rod Price Ext.7122

Purchasing Contact: Tracy Davis Ext.7468

### **Contract Amount:**

Original Contract Amount: \$165,000 over 5 years (estimate)

Additional \$ Previously Approved: \$0.00

Invoices over last approval: \$0.00

Percentage over last approval: 0.0 %

Amount this Request: \$165,000

**Resulting Cumulative Total:** **\$165,000 over 5 years (estimate)**

### **Contracting Method:**

Method of Solicitation: Direct Negotiation

If applicable, basis for exemption: EWEB Rule 6-0160; Contracts for Price Regulated Items

Term of Agreement: 5 years

Option to Renew? Yes

Approval for purchases "as needed" for the life of the Contract Yes

Proposals/Bids Received (Range): N/A

Selection Basis: N/A

Narrative:

### Operational Requirement and Alignment with Strategic Plan

EWEB is committed to a waste minimization/materials management approach to manage our waste generation, which leads to good financial responsibility. Sanipac is capable of meeting EWEB's efficiency needs by providing services to both Eugene and Springfield (Hayden Bridge) under one contract.

### Contracted Goods or Services

This contract requires solid waste collection and recycling services, with an emphasis on garbage reduction. Sanipac hauls separated waste, co-mingled recycling, glass, and food waste from Headquarters, ROC, and Hayden Bridge on a weekly basis, and on-call as needed. The cost of these services has averaged \$33,000 per year over the last five years. The actual total dollar amount for the next five years is unknown and the total may be more or less than the estimated \$165,000. The new contract will be for five years.

### Prior Contract Activities

From 2000 to 2013, EWEB has directly awarded contracts to Sanipac for solid waste collection and recycling services under EWEB's Exemption from Bidding Contracts for Price Regulated Items. The Board has approved these contracts with Sanipac in 2003, 2008, and 2013. In 2013, EWEB issued an RFP to seek proposals from hauling contractors to help EWEB implement a new waste minimization approach. Sanipac was selected as the highest ranked proposer. Sanipac has proven to be a collaborative partner since 2000, providing good service, while maintaining reasonable costs that are regulated by the City of Eugene.

Purchasing Process

Staff negotiated a contract with Sanipac based on the exemption for price regulated items. Sanipac offered the lowest regulated rate (waste haulers can charge up to 10% more than the regulated rate). Sanipac does not charge EWEB for recycling services and other waste reduction services.

**ACTION REQUESTED:**

Management requests the Board approve a price agreement with Sanipac for Solid Waste and Recycling Services. Funds for these services were budgeted for 2018 and will be budgeted annually. Total Building Operations, Physical Security and Fleet Services Operations and Maintenance Budget for 2018 is \$6.6 Million.

**SIGNATURES:**

Contract Administrator: \_\_\_\_\_

Executive Officer: \_\_\_\_\_

Purchasing Supervisor: \_\_\_\_\_

Board Approval Date: \_\_\_\_\_