

## **EWEB Board Consent Calendar Request**

*For Contract Awards, Renewals, and Increases*

The Board is being asked to approve Price Agreements with **ALS Environmental; Eurofins Eaton Analytical, Inc.;** and **TestAmerica, Inc.** for **Water Quality Analytical Testing Services.**

Board Meeting Date: September 4, 2018

Project Name/Contract#: RFP 002-2018 / Water Quality Analytical Testing Services

Primary Contact: Mel Damewood Ext. 7145

Purchasing Contact: Collin Logan Ext. 7426

### **Contract Amount:**

Original Contract Amount: \$582,000 (over five years)

Break-Out of Awards: \$256,000 (over 5 years) to ALS Environmental for Lot 1

\$316,000 (over 5 years) to Eurofins Eaton Analytical for Lots 2, 3, and 4

\$10,000 (over 5 years) to TestAmerica, Inc. for Lot 5

Additional \$ Previously Approved: \$0

Invoices over last approval: \$0

Percentage over last approval: 0 %

Amount this Request: \$582,000

**Resulting Cumulative Total:** \$582,000

### **Contracting Method:**

Method of Solicitation: Formal Request for Proposals (RFP)

If applicable, basis for exemption: N/A

Term of Agreement: Five Years

Option to Renew? Yes

Approval for purchases "as needed" for the life of the contract Yes

Bids Received (Range): 4 Proposals Received / (Price Varies by Lot)

Selection Basis: Highest ranked offer based on the Evaluation Criteria defined in the RFP by lot

Narrative:

### Operational Requirement and Alignment with Strategic Plan

EWEB routinely requires water quality analytical services to support compliance and non-compliance monitoring associated with drinking water source protection efforts, filtration plant operations, the distribution system, and environmental compliance work.

### Contracted Goods or Services

The scope of this work includes: 1) source protection monitoring per the 10-Year Strategic Plan for general water quality parameters including testing for contaminants in the water source; 2) public water system compliance and noncompliance sampling of pre-treated, treated, finished, and the distribution system; and 3) environmental compliance sampling associated with hazardous waste determination and permit compliance work. This suite of analytical services allows EWEB to be in compliance with various regulations required of a public water provider and environmental requirements, as well as to provide water quality and biological information to allow assessment of the McKenzie watershed's health over time and identify potential threats to drinking water.

### Prior Contract Activities

Prior contract activities have been based on immediate need or for specific monitoring and testing services over a set period of time. When required, purchasing has completed informal quotes or proposals to award the contracts or issue purchase orders. Below are recent examples of work completed for similar services for each Contractor.

Contractor	Description	Date of Agreement	Agreement Value
Eurofins	Summer Source Protection Toxin Monitoring	4-10-18	\$14,630
Eurofins	Water Quality Compliance Monitoring (for 2018)	12-13-17	\$8,200
Eurofins	Analytical Services for Source Protection McKenzie Water Quality Monitoring (for 2017)	4-14-17	\$22,150
ALS Analytical	Analytical Services for Source Protection Water Quality Monitoring (for 2018)	4-10-18	\$7,756
ALS Analytical	Analytical Services for Baseline Water Quality Monitoring Event	12-22-17	\$2,100
ALS Analytical	Analytical Services for Source Protection Water Quality Monitoring (for 2017)	4-14-17	\$19,500
TestAmerica	Analytical Services for Source Protection McKenzie Water Quality Monitoring (for 2017)	4-14-17	\$9,600
TestAmerica	Analytical Services for Baseline Monitoring Event	1-3-17	\$2,791
TestAmerica	Analytical Services for Source Protection Water Quality Monitoring (for 2016)	12-23-15	\$15,493

### Purchasing Process

In May 2018, Staff issued a formal request for proposals seeking responses from firms interested in providing water quality analytical testing services. Four proposals were received from ALS Environmental, TestAmerica, Inc., Eurofins Eaton Analytical, Inc., and BSK Associates. Staff anticipated multiple awards based on the service models of analytical labs. Pricing and services for the solicitation were broken into five distinct lots – each organized into specific service needs and evaluated independently. After scoring based on evaluation criteria that included reporting and detection limits, turnaround time, and price, the committee reached consensus that ALS Environmental is the awardee for Lot 1; Eurofins is the awardee for Lots 2, 3, and 4; and TestAmerica is the awardee for Lot 5. This is a five-year contract with purchases made as-needed.

### ACTION REQUESTED:

Management requests the Board approve Price Agreements with **ALS Environmental; Eurofins Eaton Analytical, Inc.;** and **TestAmerica, Inc.** for **Water Quality Analytical Testing Services.** The Water Utilities' Operations and Maintenance Budget for 2018 is \$14.6 Million. Funds will be budgeted for this work in future years.

### SIGNATURES:

Contract Administrator (Karl Morgenstern): \_\_\_\_\_

Purchasing Supervisor (Sarah Gorsegner): \_\_\_\_\_

Executive Officer (Mel Damewood): \_\_\_\_\_

Board Approval Date: \_\_\_\_\_

Contract Execution Date: \_\_\_\_\_