

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new IGA with **Lane Council of Governments** for **technical maintenance activities related to EWEB's property management systems.**

Board Meeting Date: September 4, 2018

Project Name/Contract #: Property Management System – Technical Maintenance, IGA 18-0007

Primary Contact: Susan Ackerman Ext. 7185

Purchasing Contact: Sandra Hahn Ext. 7163

Contract Amount:

Original Contract Amount: \$150,000 (over 5 years)

Additional \$ Previously Approved: \$

Invoices over last approval: \$

Percentage over last approval: %

Amount this Request: \$150,000

Resulting Cumulative Total: \$150,000

Contracting Method:

Method of Solicitation: Direct Negotiation

If applicable, basis for exemption:

Term of Agreement: **September 4, 2018 to September 3, 2023**

Option to Renew? No

Approval for purchases “as needed” for the life of the contract: No

Proposals/Bids Received (Range): N/A - Direct Negotiation / IGA

Selection Basis: N/A - Direct Negotiation / IGA

Narrative:

Operational Requirement and Alignment with Strategic Plan

EWEB requires technical maintenance related to its property management systems, which directly support EWEB's ability to legally install/maintain electric and water service. In order for the recently developed geospatial database (under IGA 16-0003) to remain viable and accurate, new easements and other property rights must be digitized as they are acquired.

Contracted Goods or Services

The Lane Council of Governments (LCOG) will map newly acquired easements, encroachments, and other related property issues.

Prior Contract Activities

In 2015, EWEB executed an Intergovernmental Agreement (16-0003) with LCOG to modernize the Property Management System. The work consisted of developing a Geographical Information System (GIS) database to map easements in a way that is georeferenced and easily searchable. Because many of the easements are old and not clearly described, LCOG has also needed to research many of EWEB’s property rights, through deed searches and verification of legal descriptions, so that they may be accurately mapped. This “legacy” work is nearly complete, with only the most complicated easements still outstanding.

Purchasing Process

A new IGA contract has been negotiated with LCOG to maintain the database developed under the prior IGA over the next 5 years.

ACTION REQUESTED:

Management requests the Board approve a new IGA with Lane Council of Governments for technical maintenance activities related to EWEB's property management systems. Funds for these services were budgeted for 2018, the total 2018 budget for the Energy Division, less purchased power, is \$32.9 Million.

SIGNATURES:

Project Coordinator: _____

Manager: _____

Purchasing Supervisor: _____

Executive Officer: _____

Board Approval Date: _____