



MEMORANDUM

EUGENE WATER & ELECTRIC BOARD

Rely on us.

TO: Commissioners Brown, Carlson, Mital, Simpson and Helgeson
FROM: Mel Damewood, Chief Water Engineering & Operations Officer
DATE: June 27, 2018
SUBJECT: Customer Service Policy Update
OBJECTIVE: Board Approval

Issue

Updates are requested to the Customer Service Policy to include fees associated with the development process for new water infrastructure, primarily main extensions for new subdivisions. These fees were approved by the Board in October 2017 and no changes have been made to the fees since that time.

Background/Discussion

At the October 3, 2017 Board meeting, Commissioners approved Resolution 1725 which established various fees associated with the water utility development process. These fees are not currently reflected in the current version of the Customer Service Policy.

These fees are shown in the amended Policy, Appendix C, Subsections K through O.

Requested Board Action

Management requests Board Approval of the Customer Service Policy as amended.

If you have any questions please contact Mel Damewood, Chief Water Engineering & Operations Officer 541-685-7145 or email Mel.Damewood@eweb.org.



APPENDIX C - WATER SERVICE CHARGES AND PRICES

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K. Plan Review Fees

These are the costs incurred by EWEB to review and comment on the design plans prepared by the Developer/Customer.

<u>Length of Main in Development</u>	<u>Fee</u>
<u>Up to 500 feet</u>	<u>\$1,000</u>
<u>500 feet to 1,000 feet</u>	<u>\$1,200</u>
<u>1,000 feet to 2,000 feet</u>	<u>\$1,600</u>
<u>2,000 feet to 3,000 feet</u>	<u>\$2,000</u>
<u>3,000 feet to 4,000 feet</u>	<u>\$2,400</u>
<u>Greater than 4,000 feet</u>	<u>\$2,800</u>

L. Financial Guarantee

The Oregon Revised Statutes require the receipt of a financial guarantee prior to the approval of a plat for a subdivision to ensure that a water supply will be installed to every lot line in the subdivision. This guarantee, which is intended to ensure construction of the water system is completed, is normally in the form of a bond or letter of credit which is released upon completion of construction.

The financial guarantee amount is based on the total of two items, a unit price per foot of pipe and the number of services:

<u>Cost per foot of pipe (up to 8-inch diameter – costs for pipe greater than 8-inch will be estimated)</u>	<u>\$130</u>
<u>Cost per service</u>	<u>\$1,300</u>

M. System Connection Fee

This fee is for the costs incurred by EWEB to physically connect the newly constructed main extension into EWEB’s live water system.

System Connection Fee – With Hard Surface Restoration (removal and replacement of an asphalt or concrete surface is required)

<u>Cost per system connection (up to 8-inch diameter – costs for pipe greater than 8-inch will be estimated)</u>	<u>\$9,000</u>
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System Connection Fee – No Hard Surface Restoration (removal and replacement of an asphalt or concrete surface is NOT required)



<u>Cost per system connection (up to 8-inch diameter – costs for pipe greater than 8-inch will be estimated)</u>	<u>\$6,500</u>
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N. Disinfection and Hydrant Testing Fee

EWEB operations staff disinfects all new main extensions prior to connecting into EWEB’s live system. Once connected, flow tests are completed for all fire hydrants. The fees below are for the costs incurred due to these activities:

<u>Cost per foot of pipe (for disinfection)</u>	<u>\$3</u>
<u>Cost per hydrant test</u>	<u>\$300</u>

O. Inspection and Permit Fee

EWEB Engineering staff provide periodic inspection of new main extensions and witness all pressure tests for the new systems. EWEB also obtains the City Permit for work within the Public Right-of-Way and passes this on to the Developer/Customer. The fees below are for the costs incurred due to these activities:

<u>Cost per foot of pipe (for disinfection)</u>	<u>\$2</u>
<u>Pressure Test</u>	<u>\$320</u>
<u>Permit Cost</u>	<u>Calculated by City</u>

REVISION HISTORY

Version	Section Revised / Description	Resolution No.	Approved	Effective
1	Moved Water Prices from Water Utility Policy into Customer Service Policy, Appendix C	No. 1816	06/05/18	06/06/18
<u>2</u>	<u>Added Developer Fees</u>	<u>No. 1725</u>	<u>10/03/17</u>	<u>10/03/17</u>