

## **EWEB Board Consent Calendar Request**

*For Contract Awards, Renewals, and Increases*

The Board is being asked to approve a Price Agreement with **Northstar Chemical** for **Liquid Caustic Soda Membrane Grade 50%**.

Board Meeting Date: June 5, 2018

Project Name/Contract#: Liquid Caustic Soda / ITB 028-2018

Primary Contact: Mel Damewood Ext. 7145

Purchasing Contact: Collin Logan Ext. 7426

### **Contract Amount:**

Original Contract Amount: \$630,000 (over a five-year contract)

Additional \$ Previously Approved: \$0

Invoices over last approval: \$0

Percentage over last approval: 0 %

Amount this Request: \$630,000

**Resulting Cumulative Total:** \$630,000

### **Contracting Method:**

Method of Solicitation: Formal Invitation to Bid

If applicable, basis for exemption: N/A

Term of Agreement: 5-Years

Option to Renew? Yes

Approval for purchases "as needed" for the life of the contract Yes

Proposals/Bids Received (Range): 4 responses (\$630,000 - \$725,000)

Selection Basis: Lowest responsive and responsible bidder

### **Narrative:**

The Board is being asked to approve a new contract with **Northstar Chemical** for **water treatment chemicals (Liquid Caustic Soda)** to be purchased on an as-needed basis for use at the Hayden Bridge Filtration Plant.

EWEB's Water Filtration Plant requires pH balance at a target pH value to meet the water quality standards of the U.S. Environmental Protection Agency (40 CFR Part 141 Subpart 1) and the Oregon Health Authority (OAR 333-061). Liquid Caustic Soda allows for fine-tuned adjustments of the finished water to meet that targeted value.

In May 2018, Staff issued an Invitation to Bid to establish a price agreement for the purchase of Liquid Caustic Soda. EWEB received responses from Northstar Chemical of Sherwood, OR; Cascade Columbia Distribution Company of Seattle, WA, Brenntag Pacific of Santa Fe Springs, CA, and Univar of Kent, WA. Northstar Chemical was determined to be the lowest responsive and responsible bidder.

Historical procurement data suggests that the total contract amount will be approximately \$630,000 over the total five-year period. The actual total dollar amount, however, is unknown and may be more or less than that estimated volume. Purchases will be based on need and not on any specific annual quantity and will be within the amount budgeted for the year.

### **ACTION REQUESTED:**

Management requests the Board approve a Price Agreement with **Northstar Chemical** for **Liquid Caustic Soda Membrane Grade 50%**. Funds for this purchase were budgeted for 2018, the total Water Utility Operations and Maintenance Budget is \$19.1 Million.

**SIGNATURES:**

Project Coordinator: \_\_\_\_\_

Executive Team Member: \_\_\_\_\_

Purchasing Manager: \_\_\_\_\_

Board Approval Date: \_\_\_\_\_