

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a Construction Contract with **Durbin Excavating, LLC** for the **Roosevelt Operations Center (ROC) Consolidation Project – Parking Lot Expansion**.

Board Meeting Date: June 5, 2017

Project Name/Contract#: ROC Consolidation Project / Parking Lot Expansion - ITB #023-2018

Primary Contact: Rod Price Ext. 7122

Purchasing Contact: Tracy Davis Ext. 7468

Contract Amount:

Original Contract Amount: \$320,000

Additional \$ Previously Approved: \$0

Invoices over last approval: \$0

Percentage over last approval: 0 %

Amount this Request: \$320,000

Resulting Cumulative Total: \$320,000

Contracting Method:

Method of Solicitation: Formal ITB

If applicable, basis for exemption: N/A

Term of Agreement: **One-Time Purchase**

Option to Renew? No

Approval for purchases "as needed" for the life of the contract No

Proposals/Bids Received (Range): 4 responses (\$320,000 - \$355,000)

Selection Basis: **Lowest responsive and responsible bidder**

Narrative:

The Board is being asked to approve a Construction Contract with **Durbin Excavating, LLC** for the **Roosevelt Operations Center (ROC) Consolidation Project – Parking Lot Expansion**.

With the ROC consolidation efforts, many of EWEB's remaining staff working out of the downtown headquarters building will be moving to work from the Roosevelt Operations Center (ROC) site located at 4200 Roosevelt Blvd. When the ROC was constructed in 2010, there were 281 spaces provided for 307 full time employees (FTE) in the north employee parking lot based on employee parking methodology practices.

There are projected to be 95 FTE moving from the downtown headquarters site to work at the ROC site, creating the need to expand employee parking. Using the same methodology applied from the original employee parking study in 2010, it was determined the new parking expansion will need to create an additional 79 parking spaces. To accomplish this, the ROC employee parking lot will be expanded east of the existing parking lot by adding 2 additional parking bays in a similar design to the existing parking lot. The expanded parking area is approximately 1.0 acre in size.

Staff issued a Formal Invitation to Bid in April, 2018. EWEB received four (4) bids, the lowest responsive and responsible bid was received from **Durbin Excavating of Eugene, Oregon**. Bids were also received from: Delta Construction of Eugene, Oregon; Eugene Sand Construction of Eugene, Oregon; and Wildish Construction Company of Eugene, Oregon. If approved, **Durbin Excavating** will provide construction services as specified in the solicitation documents.

ACTION REQUESTED:

Management requests the Board approve a Construction Contract with **Durbin Excavating, LLC** for the **Roosevelt Operations Center (ROC) Consolidation Project – Parking Lot Expansion**. Funds for this work were budgeted for in 2018, and are included in the Capital Improvement Plan for 2018. The 2018 budget for this work is \$600,000.

SIGNATURES:

Project Coordinator: _____

Manager: _____

Purchasing Supervisor: _____

Executive Officer: _____

Board Approval Date: _____