

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a Personal Services Contract with **Oregon Woods, Inc.** for **Vegetation Management Services.**

Board Meeting Date: May 1, 2018

Project Name/Contract#: Vegetation Management Services; RFP #020-2018

Primary Contact: Susan Ackerman Ext. 7185

Purchasing Contact: Sandra Hahn Ext. 7163

Contract Amount:

Original Contract Amount: \$ 275,000 (Over 5 years)

Additional \$ Previously Approved: \$

Invoices over last approval: \$

Percentage over last approval: %

Amount this Request: \$ 275,000 (Over 5 years)

Resulting Cumulative Total: \$ 275,000 (Over 5 years)

Contracting Method:

Method of Solicitation: Request for Proposals

If applicable, basis for exemption: NA

Term of Agreement: 6/1/2018 to 5/31/2023

Option to Renew? Yes, up to 5 years

Approval for purchases "as needed" for the life of the contract No

Proposals Received (Range): 2 responses, \$41/hour - \$53.75/hour

Selection Basis: Highest ranked offeror based on evaluation criteria

Narrative:

The Board is being asked to approve a new contract with **Oregon Woods** of Eugene, Oregon, for the purchase of vegetation management services.

EWEB requires Vegetation management services along the banks of the Leaburg and Walterville hydroelectric canals and on properties associated with the canals along the McKenzie River. Federal Regulations require EWEB to maintain these canals. This is annual and predictable maintenance work. Due to the steepness and rough terrain of the slopes, there is a high safety/risk factor to this work that requires well trained and experienced workers. Additionally, the crews must have the ability to target (and map) invasive and non-desirable species while supporting the continued establishment of appropriate native species on the canals. It is this combination of technically skilled, yet demanding labor that is required for the long term success of the project, ultimately resulting in lower growing vegetation and lower maintenance costs.

Contracted services include:

- Weed-eating and chain saw work along ten miles of canal banks with approximately 2H:1V to 4H:1V slopes,
- Manage vegetation to meet FERC requirements, and
- Provide GIS mapping on select species or conditions along the project.

In March, 2018, staff issued a Formal Request for Proposals (RFP). EWEB received two proposals, one from Oregon Woods, Inc., Eugene, OR and one from Integrated Resource Management, Philomath, OR. The responses were evaluated based on the evaluation criteria stated in the RFP. Criteria included company's qualifications, experience, references, and fees. Oregon Woods was deemed to be responsive and responsible, offered the lowest rate, and has earned the highest score as a result of the evaluation criteria.

Staff has negotiated a contract with Oregon Woods, Inc. and has issued a notice of Intent to Award the contract to Oregon Woods, pending Board approval.

ACTION REQUESTED:

Management requests the Board approve a Services Contract with **Oregon Woods** for vegetation management services. Funds for these services were budgeted for 2018, and will be budget for future years. The total Energy Division's operations and maintenance budget for 2018 is \$17.6 million.

SIGNATURES:

Project Coordinator: _____

Executive Officer: _____

Purchasing Supervisor: _____

Board Approval Date: _____