

## EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a Personal Services Contract with **Schnabel Engineering** for **Engineering Services**.

Board Meeting Date: April 3, 2018  
Project Name/Contract#: Safety Inspection Report for Carmen-Smith  
Primary Contact: Mike McCann (AIC for Susan Ackerman) Ext. 7379  
Purchasing Contact: Sandra Hahn Ext. 7163

### Contract Amount:

Original Contract Amount: \$ 155,000  
Additional \$ Previously Approved: \$ 0  
Invoices over last approval: \$ N/A  
Percentage over last approval: N/A %  
Amount this Request: \$ 155,000  
**Resulting Cumulative Total:** \$ 155,000

### Contracting Method:

Method of Solicitation: Informal Request for Proposal  
If applicable, basis for exemption: N/A  
Term of Agreement: 3/19/2018 – 11/30/2018  
Option to Renew? Yes  
Approval for purchases "as needed" for the life of the contract No  
Proposals/Bids Received (Range): 2 (Qualification Based Selection only allows pricing from highest ranked)  
Selection Basis: Qualification Based

### Narrative:

The Board is being asked to approve a new contract with **Schnabel Engineering** of Seattle, Washington for the purchase of Engineering Services.

EWEB requires Engineering Services for the 11<sup>th</sup> Independent Consultant Dam Safety Inspection Report for the Carmen-Smith Project. EWEB is required by the FERC to hire an Independent Consultant (IC) to complete a full dam safety review on a five (5) year interval. Contract objectives are to fulfill the FERC's requirement for an IC to complete the Part 12 Safety Inspection Report, Potential Failure Mode Analysis Report, Supporting Technical Information Documents review and Focused Spillway Analysis.

In November, 2017 staff issued an informal Request for Proposals (RFP). Three companies reviewed the solicitation. EWEB received two proposals from Schnabel Engineering of Seattle, Washington and Gannett Fleming of Phoenix, Arizona. (Findlay Engineering, the third company to review the solicitation, did not submit a proposal, due to downsizing workload). The responses were evaluated based on the evaluation criteria stated in the RFP. Criteria included independent consultant experience, project team experience, project schedule, experience on similar hydro projects, proposer's demonstrated understanding of the project, and professional registrations. Schnabel Engineering was deemed to be responsive and responsible and has earned the highest score as a result of the evaluation criteria.

Staff negotiated a contract with Schnabel Engineering and has issued a notice of Intent to Award the contract to **Schnabel Engineering**, pending Board approval.

**ACTION REQUESTED:**

Management requests the Board approve a Personal Services Contract with **Schnabel Engineering for Engineering Services**. Funds for these services were budgeted for in 2017. The total Energy Division operations & maintenance budget for 2018 is \$17.6 Million.

**SIGNATURES:**

Project Coordinator: \_\_\_\_\_

Manager: \_\_\_\_\_

Purchasing Supervisor: \_\_\_\_\_

Executive Officer: \_\_\_\_\_

Board Approval Date: \_\_\_\_\_