

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a Price Agreement with **Westates Flagman** for **Traffic Control & Flagging Services for Maintenance Work** (non-BOLI).

Board Meeting Date: April 3, 2018

Project Name/Contract#: Traffic Control & Flagging Services / RFP 011-2018

Primary Contact: Rod Price Ext. 7122

Purchasing Contact: Ramie Alkire Ext. 7413

Contract Amount:

Original Contract Amount: \$ 750,000 (Over 5 years)

Additional \$ Previously Approved: \$ N/A

Invoices over last approval: \$ N/A

Percentage over last approval: N/A %

Amount this Request: \$ 750,000

Resulting Cumulative Total: \$ 750,000

Contracting Method:

Method of Solicitation: Formal RFP

If applicable, basis for exemption: N/A

Term of Agreement: April 4, 2018 – April 3, 2023

Option to Renew? Annually up to 5 years

Approval for purchases "as needed" for the life of the contract Yes

Proposals/Bids Received (Range): 1 (\$22.75/hour)

Selection Basis: Highest Scored Proposal

The Board is being asked to approve a new price agreement with **Westates Flagman** for **Traffic Control & Flagging Services for Maintenance Work** (non-BOLI).

In February 2018, EWEB issued a formal request for proposals from qualified flagging companies for traffic control and flagging services to be used during EWEB's maintenance work, and tree pruning and removal work that are NOT subject to Bureau of Labor and Industries (BOLI) prevailing wage rates. Sixty (60) entities were notified, Twenty-three (23) expressed interest, and Nineteen (19) downloaded the RFP documents from the State of Oregon's Procurement site (ORPIN) where the RFP was posted. Staff also proactively reached out to several companies in advance of the closing date. One response was received by Westates Flagman of Springfield, OR. Westates Flagman was determined to be a responsive and responsible proposer.

Staff completed a market survey, and prices ranged from a minimum of \$22.75/hour to \$31/hour. Westates Flagman is offering pricing at \$22.75/hour, within the expected market rate.

Historical procurement data suggests that the total contract amount will be approximately \$750,000 over the total five-year period. The exact amount of services needed is unknown and no guarantee has been made for any specific annual quantity of work. Flagging Services will be requested on an as-needed basis. The annual cost will be within the amount budgeted for that specific year. The contract will be for five years.

ACTION REQUESTED:

Management requests the Board approve a new price agreement with **Westates Flagman** of Springfield, OR for the periodic purchase of **Traffic control & Flagging Services for Maintenance Work**. The Electric Operation and Maintenance budget is \$22.3 million for 2018. This item will be budgeted annually.

SIGNATURES:

Project Coordinator: _____

Manager: _____

Purchasing Supervisor: _____

Executive Officer: _____

Board Approval Date: _____