



MEMORANDUM

EUGENE WATER & ELECTRIC BOARD

Rely on us.

TO: Commissioners Helgeson, Brown, Mital, Simpson and Carlson
FROM: Sue Fahey, Chief Financial Officer; Sarah Gorsegner, Purchasing & Warehouse Supervisor
DATE: July 24, 2017
SUBJECT: Quarterly Contract Report for Q2 2017
OBJECTIVE: Information Only

Issue

The Board requested that management provide a quarterly report of awarded contracts that are not approved on the consent calendar.

Background

A few years ago, the policy was changed to align with Oregon Statute solicitation thresholds which streamlined the contract approval process and allowed the Board and staff to focus on higher dollar contracts and other strategic initiatives.

Current statute and Board thresholds are:

Purchase of all Goods, Equipment, Services and Personal Services: \$ 150,000 or greater
Purchase of Construction Services: \$ 100,000 or greater.

Discussion

Attached is the contract report for the second quarter of 2017.

Recommendation/Requested Board Action

None at this time. This information is provided for informational purposes only.

Contract Execution Date	Contractor	City, State	Description	Contract Amount	Contract Term	Contract Process	ET Manager
3/7/2017	UO School of Law	Eugene, OR	Legal Counsel regarding FEMA standards for floodplains	\$ 24,984	12/31/2017	Direct Negotiation-IGA	Mel Damewood
4/4/2017	Praetorian Group Inc.	Austin, TX	Penetration Test for AMI/MDM	\$ 56,000	5/15/2017	Informal RFP	Matt Barton
4/5/2017	Personnel Source Inc.	Eugene, OR	Temporary Staffing Services ~ organization-wide	\$ 145,000	4/4/2022	Direct Negotiation	Lena Kostopulos
4/13/2017	Idaho Power	Boise, ID	Acoustic Doppler Velocity Meter Calibration	\$ 35,440	6/30/2017	Informal RFP	Mel Damewood
4/14/2017	Riley Research Group	Portland, OR	*Retail Pricing Research & Analysis	\$ 32,600	12/31/2017	Informal RFP	*Frank Lawson
4/19/2017	Cornforth Consultants	Portland, OR	Carmen Power Tunnel Inspections	\$ 75,800	8/9/2017	QBS - Direct Negotiation	Mel Damewood
4/25/2017	Dougherty Landscape Architects	Eugene, OR	Ice Cap Campground Landscape Architecture Services	\$ 35,840	1/1/2018	QBS - Direct Negotiation	Mel Damewood
5/1/2017	Energy Resource Economics	Knoxville, TN	*Retail Pricing Research and Analysis	\$ 40,000	6/30/2018	Informal RFP	*Frank Lawson
5/1/2017	Cameron McCarthy Landscape Architecture & Planning	Eugene, OR	Planning support for Willamette Water Treatment Plant	\$ 27,300	6/30/2018	QBS - Direct Negotiation	Mel Damewood
5/2/2017	ENS-Inc.	Sacramento, CA	Trend Micro Anti-Virus Software	\$ 27,582	6/22/2018	Informal Quotes	Matt Barton
5/8/2017	GSI Water Solutions, Inc.	Portland, OR	2018 Water Management & Conservation Plan	\$ 57,514	1/1/2018	QBS - Direct Negotiation	Mel Damewood
5/15/2017	Energized Substation Maintenance, Inc.	Apple Valley, CA	Substation Cleaning and Painting Services	\$ 100,000	5/14/2017	Informal Quotes	Mel Damewood
5/16/2017	US Geological Survey	Portland, OR	Hydrologic Surveillance Program	\$ 101,050	9/30/2017	IGA	Mel Damewood
5/18/2017	Advanced Steel and Crane	Tulsa, OK	Steel Structures for Holden Creek Substation	\$ 106,912	7/31/2017	Formal ITB	Mel Damewood
6/23/2017	Kleinschmidt Associates	Portland, OR	Trail Bridge Micro Hydro Feasibility Study	\$ 35,000	8/31/2017	QBS - Direct Negotiation	Mel Damewood
6/27/2017	Wrk Engineers Inc	Vancouver, WA	Roosevelt Operations Center Seismic Evaluation	\$ 32,500	9/1/2017	QBS - Direct Negotiation	Mel Damewood

EWEB association for all above contracts = None

Qualification Based Selection (QBS) is required based on current statutes and EWEB Public Contracting Rules for consultants who provide architectural, engineering, land surveying, and related services. The selection process for contracts on this report requires selection from pre-qualified firms, contract values are based on negotiations and reviewed for appropriate effort and rate schedules.

*Contracts were previously let by the Customer & Community Relations Officer.

Questions? Please contact: Sarah Gorseger, 541-685-7348