

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new price agreement with **S & C Electric Company** for the purchase of Automatic Transfer Switches.

Board Meeting Date: June 6, 2017

Project Name/Contract#: Automatic Transfer Switches / RFP 024-2017

Primary Contact: Mel Damewood Ext. 7145

Purchasing Contact: Ramie Alkire Ext. 7413

Contract Amount:

Original Contract Amount: \$ 300,000 (Over 5 years)

Additional \$ Previously Approved: \$

Invoices over last approval: \$

Percentage over last approval: %

Amount this Request: \$ 300,000

Resulting Cumulative Total: \$ 300,000

Contracting Method:

Method of Solicitation: Formal RFP

If applicable, basis for exemption: n/a

Term of Agreement: June 7, 2017 – June 6, 2022

Option to Renew? Annually up to 5 years

Approval for purchases "*as needed*" for the life of the contract Yes

Proposals/Bids Received (Range): 3 (\$281,325 - \$305,910)

Selection Basis: Highest Ranked Proposer

The Board is being asked to approve a new price agreement with **S & C Electric Company** of Chicago, IL for the purchase of automatic transfer switches (ATS) in our electric distribution system on an as needed basis.

EWEB requires ATSS for the transfer of critical loads from the preferred source to an alternate source upon failures of the preferred source. In March 2017, EWEB issued a formal request for proposal to establish a price agreement for the purchase of ATSS. Three (3) responses were received from S & C Electric Company of Chicago, IL; Innovative Switchgear of Dacono, CO; and WESCO Distribution of Portland, OR. The responses were evaluated based on evaluation criteria stated in the RFP including Experience & References, Compliance with Specifications, and Pricing.

S & C Electric Company was found to be a responsive and responsible proposer and had the highest score as a result of their response to the RFP. Their proposal also included an ATS that provided the lowest pricing that met EWEB's specifications.

The total contract amount will be approximately \$300,000 over the total five-year period. The contract amount is based on the estimated material cost for three planned ATS replacements. The actual total dollar amount, however, is unknown and may be more or less than the estimated volume. Purchases will be based on need and not on any specific annual quantity. The annual cost will be within the amount budgeted for that specific year.

If approved, staff will purchase ATSS at the established prices over the life of the contract. The contract is for one-year with automatic renewals up to five years total.

ACTION REQUESTED:

Management requests the Board approve a new price agreement with **S & C Electric Company** of Chicago, IL for the purchase of automatic transfer switches (ATS) in our electric distribution system on an as needed basis. Funds for these purchases were budgeted for 2017 and will be budgeted annually.

SIGNATURES:

Project Coordinator: _____

Manager: _____

Purchasing Supervisor: _____

Executive Officer: _____

Board Approval Date: _____