

# EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a contract with **SSP Innovations** for **Geodatabase Replatform Services**.

Board Meeting Date: July 19, 2016  
Project Name/Contract#: RFP-025-2016/Geodatabase Replatform Services  
Primary Contact: Matt Barton Ext. 7109  
Purchasing Contact: Tracy Davis Ext. 7468

### Contract Amount:

Original Contract Amount: \$250,000  
Additional \$ Previously Approved: \$0  
Invoices over last approval: \$0  
Percentage over last approval: 0 %  
Amount this Request: \$250,000  
**Resulting Cumulative Total:** \$250,000

### Contracting Method:

Method of Solicitation: Formal Request for Proposal  
If applicable, basis for exemption: \_\_\_\_\_  
Term of Agreement: 1 year  
Option to Renew? No  
Approval for purchases "as needed" for the life of the contract No

<b>Action Requested:</b> <input checked="" type="checkbox"/> Contract Award <input type="checkbox"/> Contract Renewal <input type="checkbox"/> Contract Increase <input type="checkbox"/> Other
<b>Funding Source:</b> <input checked="" type="checkbox"/> Budget <input type="checkbox"/> Reserves <input type="checkbox"/> New Revenue <input type="checkbox"/> Bonding <input type="checkbox"/> Other
<b>Form of Contract:</b> <input type="checkbox"/> Single Purchase Services <input checked="" type="checkbox"/> Personal Services <input type="checkbox"/> Construction <input type="checkbox"/> IGA <input type="checkbox"/> Price Agreement <input type="checkbox"/> Other

### Narrative:

The Board is being asked to approve a new contract with SSP Innovations of Centennial, Colorado to provide consulting services related to the GIS Infrastructure Upgrade Project.

EWEB requires the services for use in EWEB's information technology system. Contract objectives are to have a qualified contractor provide database migration services from the current GIS database (hosted on Oracle) to Microsoft SQL Server, and includes the development, implementation, testing, and migration of all data to the new environment, ensuring integrity of critical infrastructure, outage management, and design data. The upgrade requires specialized knowledge and tools for efficient and effective migration. The contractor will also lead the testing and production deployment to the new environment.

In April 2016, staff issued a Formal Request for Proposals (RFP). Nineteen companies reviewed the solicitation. EWEB received one proposal from SSP Innovations of Centennial, Colorado. Evaluation criteria included: GIS Database migration and upgrade experience; firm and key individual's experience and history; project approach and capabilities; references; and pricing. SSP Innovations was deemed qualified based on the evaluation criteria. SSP Innovations is certified to implement, integrate and customize all active versions of EWEB's GIS system.

Staff has issued a notice of Intent to Award a contract to SSP Innovations and has negotiated a contract, pending Board Approval.

### ACTION REQUESTED:

Management requests the Board approve a contract with SSP Innovations for proposed services. Funds for services are budgeted for 2016 and will be included in the 2017 proposed budget.

**SIGNATURES:**

Project Coordinator: \_\_\_\_\_

LT Manager: \_\_\_\_\_

Purchasing Manager: \_\_\_\_\_

General Manager: \_\_\_\_\_

Board Approval Date: \_\_\_\_\_

Secretary/Assistant Secretary verification: \_\_\_\_\_