

# EWEB Board Consent Calendar Requested

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a Purchase of Goods with **Xylem Water Solutions USA, Inc.** for **Filter Media**.

Board Meeting Date: February 2, 2016  
Project Name/Contract#: Filter Media for Hayden Bridge Water Treatment Plant #001-2016  
Primary Contact: Mel Damewood Ext. 7145  
Purchasing Contact: Collin Logan Ext. 7426

<b>Action Requested:</b>	
<input checked="" type="checkbox"/>	Contract Award
<input type="checkbox"/>	Contract Renewal
<input type="checkbox"/>	Contract Increase
<input type="checkbox"/>	Other

**Contract Amount:**  
Original Contract Amount: \$199,000 one-time purchase  
Additional \$ Previously Approved: \$  
Invoices over last approval: \$  
Percentage over last approval:          %  
Amount this Request: \$199,000  
**Resulting Cumulative Total:** \$199,000 one-time purchase

<b>Funding Source:</b>	
<input checked="" type="checkbox"/>	Budget - Capital
<input type="checkbox"/>	Reserves
<input type="checkbox"/>	New Revenue
<input type="checkbox"/>	Bonding
<input type="checkbox"/>	Other

**Contracting Method:**  
Method of Solicitation: Direct Purchase  
If applicable, basis for exemption: EWEB Rule 6-0230  
Term of Agreement: One-Time Purchase  
Option to Renew? No  
Approval for purchases "as needed" for the life of the contract No

<b>Form of Contract:</b>	
<input checked="" type="checkbox"/>	Single Purchase
<input type="checkbox"/>	Services
<input type="checkbox"/>	Personal Services
<input type="checkbox"/>	Construction
<input type="checkbox"/>	IGA
<input type="checkbox"/>	Price Agreement
<input type="checkbox"/>	Other

## Narrative:

The Board is being asked to approve the direct purchase of **filter media** for EWEB's Hayden Bridge Water Treatment Facility from **Xylem Water Solutions USA, Inc.** EWEB Rule 6-0230 exempts water treatment chemicals and media for use in its Water Filtration Plant from bidding.

The Hayden Bridge Filtration Plant uses anthracite coal and silica sand filter media as its primary treatment barrier. Over time this filter media breaks down and requires replacement and/or replenishment. Historically, EWEB has purchased this filter media from FB Leopold (now Xylem Water Solutions USA, Inc.). Although there are other manufacturers of this filter media, the Xylem Water Solutions USA product has demonstrated superior performance. In 2009, EWEB personnel sought alternate sources for this filter media, and though a product matching the specifications of the Leopold media was found, performance life was considerably less. A significant volume is now required to rebuild the south filters (S1 – S6) and the funds for this purchase have been identified in the water capital improvement plan for 2016.

Staff issued a request for quote to Xylem Water Solutions USA, Inc. of Zelienople, PA in January, 2016 for the above-described filter media. If approved, Xylem Water Solutions will provide and deliver filter media as specified in the solicitation documents.

**ACTION REQUESTED:**

Management requests the Board approve the **purchase of filter media from Xylem Water Solutions USA, Inc. for the Hayden Bridge Water Treatment Facility**. This purchase is exempt from competitive bidding per EWEB Rule 6-0230. Funds for the filter improvements and filter media purchase were budgeted for 2016.

**SIGNATURES:**

Project Coordinator: \_\_\_\_\_

LT Manager: \_\_\_\_\_

Purchasing Manager: \_\_\_\_\_

General Manager: \_\_\_\_\_

Board Approval Date: \_\_\_\_\_

Secretary/Assistant Secretary verification: \_\_\_\_\_