

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a contract with **Westates Flagman** for **Traffic Control & Flagging Services for work subject to BOLI prevailing wage rates.**

Board Meeting Date: November 1, 2016
Project Name/Contract#: 031-2016/Traffic Control & Flagging Services
Primary Contact: Mel Damewood Ext. 7145
Purchasing Contact: Collin Logan Ext. 7426

Action Requested:	
<input checked="" type="checkbox"/>	Contract Award
<input type="checkbox"/>	Contract Renewal
<input type="checkbox"/>	Contract Increase
<input type="checkbox"/>	Other

CONTRACT AMOUNT:
Original Contract Amount: \$2,250,000 (over 5 years)
Additional \$ Previously Approved: \$ n/a
Invoices over last approval: \$ n/a
Percentage over last approval: n/a %
Amount this Request: \$2,250,000 (over 5 years)
Resulting Cumulative Total: \$2,250,000 (over 5 years)

Funding Source:	
<input checked="" type="checkbox"/>	Budget
<input type="checkbox"/>	Reserves
<input type="checkbox"/>	New Revenue
<input type="checkbox"/>	Bonding
<input type="checkbox"/>	Other

CONTRACTING METHOD:
Method of Solicitation: Formal Request for Proposals
If applicable, basis for exemption: n/a
Term of Agreement: 1 years
Option to Renew? Yes, up to 5 years
Approval for purchases "as needed" for the life of the contract Yes
Proposals/Bids Received (Range): 1
Selection Basis: Highest scored proposal

Form of Contract:	
<input type="checkbox"/>	Single Purchase
<input type="checkbox"/>	Services
<input type="checkbox"/>	Personal Services
<input type="checkbox"/>	Construction
<input type="checkbox"/>	IGA
<input checked="" type="checkbox"/>	Price Agreement
<input type="checkbox"/>	Other

NARRATIVE:

The Board is being asked to approve a new contract with **Westates Flagman** of Springfield, OR for **Traffic Control & Flagging Services for work subject to BOLI prevailing wage rates** on an as needed basis.

In July 2016, staff solicited proposals from qualified flagging companies for traffic control and flagging services to be used during EWEB's capital work and construction related activities subject to the Bureau of Labor and Industries (BOLI) prevailing wage rates. Though several contractors exhibited interest only one flagging company submitted proposals, and Westates Flagman Inc. is determined to be the highest-ranked proposer.

Staff completed a market survey, and prices ranged from a minimum of \$37.78/hour (Prevailing Wage Rate without administrative overhead or profit) to \$47/hour (pricing bid on a recent City of Eugene project). Westates Flagman is offering pricing at \$44.95/hour, within the expected market rate.

The exact amount of services needed is unknown and no guarantee has been made for any specific annual quantity of work. Flagging Services will be requested on an as-needed basis. The exact amount of services may vary; however, historical procurement data indicates annual services will cost approximately \$450,000 per year.

ACTION REQUESTED:

Management requests the Board approve a Price Agreement with **Westates Flagman** for **Traffic Control & Flagging Services for work subject to BOLI prevailing wage rates.** Funds for these purchases were budgeted for 2016 and will be budgeted annually.

SIGNATURES:

Project Coordinator: _____

Chief Engineering & Operations Officer: _____

Purchasing Manager: _____

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____